

400 County Center
 Redwood City, CA 94063
 (650) 363-4570



Linda Lopez, Chair
 Rafael Avendano
 Laura Caplan
 Beatriz Cerrillo
 Jenny Corral
 Dale Miller
 John Shott
 Esperanza Vazquez

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*A Municipal Advisory Council to the
 San Mateo County Board of Supervisors*

**North Fair Oaks Community Council
 Meeting Minutes
 Date: 6/26/14
 Time: 7:00 p.m.
 Location: Fair Oaks Community Center Multi-Purpose Room**

Issue	Discussion	Decision/ Next Step/Action
Roll Call	Present: Rafael Avendano, Laura Caplan, Linda Lopez, Dale Miller, Esperanza Vasquez Absent: Beatriz Cerrillo, Jenny Corral, John Shott	
Public Comment	Janet Davis, property owner in North Fair Oaks, stated that the council has not been proactive. She also mentioned that she would like Sister Christina's parking and garden to be approved and move along as soon as possible.	
Approval of Minutes	For the meeting on April 24 th Councilmember Vazquez stated that she was present at the meeting. Councilmember Avendano made a motion to approve the minutes for April 24 th . Councilmember Miller seconded the motion. Councilmember Avendano made a motion to approve the minutes for May 22 nd . Councilmember Miller seconded the motion. Councilmembers Avendano, Caplan, Lopez, Miller, and Vazquez unanimously approved the minutes.	

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Supervisor's Report	<p>Irving Torres, Legislative Aide to Supervisor Slocum gave the following report:</p> <ul style="list-style-type: none"> • On Wednesday, the Redwood City School Board voted to approve the two charter petitions for both Rocketship and KIPP charter organizations. KIPP petitioned for a K-8 school that will ultimately serve approximately 925 students by 2020, and Rocketship petitioned for a K-5 school that will ultimately serve approximately 650 students by 2020. • Thursday 6/26/14 marks the first day that the Fair Oaks Library welcomes one of the six summer learning camps and lunch programs for youth in San Mateo County. The camp provides the children with enrichment opportunities, hands on activities, a daily healthy lunch, books to add to students' home libraries, and even a Family Literacy Night to celebrate student work. • History was made on Tuesday when the San Mateo County Board of Supervisors unanimously approved the establishment of California's first LGBTQ (Lesbian, Gay, Bisexual, Transgender & Queer) Commission to advise the Board of Supervisors on policies and issues related to the LBGTQ Community. • The Office of Supervisor Warren Slocum hosted the Annual North Fair Oaks Be Seen Keepin' It Clean Event. Over 150 volunteers participated and 10,000 pounds of garbage were collected. He gave thanks to the sponsors for their support in making North Fair Oaks a better place to live. 	
Councilmember's Report	<p>Councilmember Avendano stated that over 40 parents and kids from the Siena Youth Center participated in the clean-up event on May 31st. He also mentioned that he received bags from Recycle Works to continue their weekly clean-ups neat the Siena Youth Center.</p>	

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<p>Sheriff's Report</p>	<p>Lt. Tim Reid gave the following report:</p> <ul style="list-style-type: none"> • Lt. Reid heard from the Council of a helicopter that was flying over the neighborhood. Lt. Reid stated that it came from a pursuit that began in Santa Clara County and that the car that was being pursued was abandoned in Atherton. • For the month of May, there were a total of three home/commercial burglaries. The Sheriff Office issued 408 parking citations; 172 were street sweeping citations. • Lt. Reid, informed the Council that the Sheriff's Office has an anonymous tip line for people to call in and report suspicious activity. The number is (800) 547-2700. For emergencies, the number is (650) 363-4911. Lt. Reid also provided the abandoned vehicle hotline number which is (650) 599-7489. • Lt. Reid stated that fireworks are illegal in North Fair Oaks. <p>Councilmember Caplan mentioned the flashing crosswalks have been blinking with no pedestrian in sight. Lt. Reid said that he will send an email out to Road Service regarding this issue.</p> <p>Chair Lopez mentioned that she called the Sheriff to get information and dispatch mentioned that she needed to call Santa Clara County.</p> <p>Councilmember Vazquez asked about the incident that occurred on Middlefield Road last week. Lt. Reid, stated that it is currently an active investigation and therefore he cannot discuss the matter at this time.</p> <p>Janet Davis, Property Owner in North Fair Oaks, mentioned that former Captain Tom Gallagher was going to setup a system for responding back to the constituents when they called or emailed concerns. Ms. Davis wanted to know if the system was going to be in place.</p> <p>Lt. Reid, introduced Captain Greg Rothaus who is the new Captain that will be overseeing the south area south of Highway 92. Captain Rothaus mentioned that he is also in charge of half of the detectives division. Captain Rothaus mentioned that the Sheriff's Office had conducted a re-organization that promoted former Captain Tom Gallagher to Assistant Sheriff. The Sheriff's Office also established a nightshift watch commander that will be working four nights a week.</p> <p>Chair Lopez asked where the nightshift watch person will be stationed.</p> <p>Captain Rothaus stated the officer will be stationed at the Millbrae sub-station.</p>	

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California Highway Patrol Report	<p>Captain Mike Maskarich gave the following report:</p> <ul style="list-style-type: none"> • With the issue of the helicopter that occurred a couple of weeks ago, Captain Maskarich stated that he is not aware of the specific case but mentioned that California Highway Patrol would received calls to assist their ally agency to safely identify suspects. • Captain Maskarich mentioned that there has been a downward trend since last year. A twenty percent increase in traffic collisions and a decrease in speeding collisions. The Captain also acknowledged that there was a homicide in April on Middlefield Road. 	
Code Enforcement Report	Code Enforcement staff was not present at the meeting.	
North Fair Oaks Forward Report	<p>The NFO Outreach Team gave the following report:</p> <p>Peggy Jensen, County Manager's Office, mentioned there are conceptual plans that have been approved by Human Service Agency and the City of Redwood City for the expansion of the Fair Oaks library. The next step is to send out the plans verify the cost of the project.</p> <p>Ashley Quintana, NFOForward Outreach Team Member, stated that the Team held a community meeting to provide a summary of the results of the previous two community meetings where public preferences were being gathered. The team has also attended city council meetings, school board meetings, and youth organization meetings in different parts of the south county to inform them of the Middlefield Road re-design project, survey results and findings from the community meetings. The NFOForward team will be sending out a special edition newsletter to community partners and residents as well. The meetings are being held to share the community's values, preferences, and next steps.</p> <p>Ellie Dallman, NFO Forward Outreach Team member, noted the upcoming meetings that will take place regarding the Middlefield Road Re-Design. Supervisor Slocum will be inviting the press on a walking tour along Middlefield Road on July 14th. There will also be a July 24th North Fair Oaks Community Council sponsored community meeting for the public to hear about the traffic analysis roadway options. The council will make a recommendation on the lane configuration at their August 28th council meeting.</p>	

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<p>Parks Department Update</p> <p>Meeting Minutes</p>	<p>Marlene Finley, Director of Park Department, gave the following overview on the County parks:</p> <ol style="list-style-type: none"> 1. The County currently has twenty parks. There are a total of 17,000 acres of land for the parks and a total of two million visitors a year. The two newest parks are Friendship Park and Moss Beach Playground. 2. The Park's Commission is developing a recommendation for the County to manage pocket parks. Two of the subcommittee members are from North Fair Oaks and represent the North Fair Oaks Beautification Association. 3. On May 28th, Ms. Finley met with the NFO Parks Workgroup. The Trust for Public Lands, a non-profit organization, has completed their project here in North Fair Oaks. The organization has given all their work to the Parks department to move forward with the process. Marlene also mentioned the following to the workgroup: <ul style="list-style-type: none"> • The County needs to legitimize the policy on the mini-parks. • Efforts need to be made to maintain Friendship Park. • Keeping the Parks Workgroup together has value and she would like it to continue; she's preparing a 2015-2016 budget with this in mind. • Wants to find grants to support the continuation of advocacy groups. • Jean Frasier, Health System Chief and Ms. Finley have set-up a Healthy Parks-Healthy People Initiative in the Bay Area. <p>Chair Lopez asked about the partnership with Collective Roots and the infrastructure to maintain Friendship Park. Ms. Finley mentioned that a lot of partners were involved in the re-building of Friendship Park. Collective Roots is managing the 31 garden beds.</p> <p>Councilmember Caplan asked how will the NFO Parks workgroup continue moving forward. Ms. Finley stated that she would be happy to take the lead but is not in the position of setting up a meeting because she wants to get the policy in place first.</p> <p>Councilmember Avendano asked how the passage of Measure AA Open space is going to work in San Mateo County. Marlene said that the Parks, Peninsula Open Space Trust and other agencies will meet in late July to set up top priorities.</p> <p>Councilmember Avendano asked how can we make Memorial Park more accessible for the people of North Fair Oaks. Marlene said that they are working on the next steps for the park.</p>	

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<p>Informational Item Regarding Council Bylaws and Governance</p>	<p>John Nibblein, County Counsel, stated that the purpose of the conversation is to discuss out the re-organization of the membership and the quorum. There have been some meetings where achieving a quorum was an issue. Included in the Council's bylaws is flexibility in terms of membership; altering the membership would need to be voted on by the council each year to decide how large the membership would be. In any case, a majority needs to be present in order for the council to take action and run the meeting.</p> <p>Councilmember Caplan asked about the council members who are on a leave of absence, no longer serving on the council and the youth member. She asked how would those members be counted in terms of a quorum.</p> <p>Counsel Nibbelin explained that the quorum is driven by the membership size. A Leave of Absence isn't recognized under the council's bylaws and therefore members on leave are not subtracted from the membership size required to meet a quorum.</p> <p>Chair Lopez noted that another discussion that needs to take place is the youth member and their voting rights.</p> <p>Irving Torres, Legislative Aide to Supervisor Slocum, stated that the Public Works Department will be presenting a traffic analysis of Middlefield Road to the Council at their next month's council's meeting.</p> <p>Chair Lopez said that the number of membership on the council will decided and will be incorporated in the July council's meeting.</p> <p>Peggy Jensen, County Manager's Office, suggested that the meeting could be done earlier.</p> <p>Councilmember Avendano suggested a strong logistical plan.</p>	

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<p>Consideration and Action on Application for Certificate of Public Convenience or Necessity, 3201 El Camino Real</p>	<p>John Nibblein, County Counsel, stated that the council will need to make a recommendation determination of Public Convenience or Necessity for 3201 El Camino Real.</p> <p>Background:</p> <p>The applicant, AV Energy LLC, has applied to the State Department of Alcoholic Beverage Control (ABC) for an “off-sale” beer and wine license for the business located at 3201 El Camino Real, in unincorporated Menlo Park. State law governs all liquor licenses. State law also recognizes that there should be a limitation on the number of premises licensed for the “off sale” of beer and wine.</p> <p>Councilmember Miller stated that the location has a liquor license and was wondering if it’s transferable. Nibbliin stated that it’s not transferable.</p> <p>Chair Lopez asked what if the Sheriff had a recommendation. Nibbliin said that the Sheriff’s Office cited the crime in the area as a significant concern.</p> <p>George Eshoo, Attorney representing the applicant, stated that he has talked to Sheriff Greg Munks and said that he didn’t have an objection but was going to do more checking. Mr. Eshoo stated that he went to talk to ABC about the license and buy another license within the county and that would be transferable. He also mentioned that five percent of the convenient stores have beer and wine for sale.</p> <p>Chair Lopez asked if the timeline to voice objection had expired. Mr. Eshoo stated that the timeline to object to ABC has expired.</p> <p>Janet Davis stated that she is against the proposal. She also stated that if you look at crime graphics you can see a number of DUIs in the area. Ms. Davis also mentioned that that is where the Waverly apartment is going to be located and the day laborers are often hanging around the area.</p> <p>Councilmember Dale Miller made a motion to deny the recommendation.</p> <p>Councilmember Laura Caplan seconded the motion.</p> <p>Councilmembers Avendano, Caplan, Lopez, Miller, and Vazquez approved unanimously</p>	
<p>Adjournment</p>	<p>Councilmember Avendano made a motion to adjourn the meeting.</p> <p>Councilmember Vazquez seconded the motion.</p> <p>Meeting was adjourned at 9:00 p.m.</p>	

Next Meeting

Next Meeting

Date: North Fair Oaks Community Council Study Session 7/17/14

Time: 7:00 p.m.

Location: Multi-Purpose Room