

**Veterans Commission Meeting Minutes  
January 11, 2016**

**Present:** Francisco Oliva, Edmund Bridges, Sherry Corcoran, Ron Dickson, Fred Baer, Myra Weiher, Kai martin, Lisa King, Alfred Banfield, Paul Scherf, Mark Leach. Alternate members present: Jacob Pletcher and Brandon Jones

**Staff:** Supervisor Warren Slocum, Marci Dragun, Selina Toy Lee, Norman Aleman

**Public Comments by:** George Smith from the American Legion Riders and the Marine Corps League  
John Rieder from the County of San Mateo Information Services Dept.  
Martin Fox from the Veterans Coalition

| Topic   | Discussion   | Action/Next Steps                                      |
|---|--|--|
| <b>Meeting Called to order and pledge of allegiance recited</b> | <ul style="list-style-type: none"> <li>• Commissioner Oliva, acting Chair, called the meeting to order at 6:30pm.</li> <li>• Pledge recited</li> <li>• Roll call taken, all Commissioner present.</li> </ul>   |  |
| <b>Swearing in of Commissioners</b>                             | <ul style="list-style-type: none"> <li>• Mark Leach, Brandon Jones, and Jacob Pletcher were sworn in by Supervisor Slocum Commissioners</li> <li>• Roll call taken.</li> <li>• Supervisor Slocum suggested rotating responsibilities of the Chair until the Commission was comfortable with each other.</li> </ul> |  |
| <b>Approval of prior meeting minutes and Adoption of Agenda</b> | <ul style="list-style-type: none"> <li>• Minutes and agenda approved</li> </ul>  |  |
| <b>Introduction of Commissioners</b>                            | <ul style="list-style-type: none"> <li>• Commissioners took time to provide a brief background of their military</li> </ul>  |  |
| <b>Public Comments</b>  | <ul style="list-style-type: none"> <li>• Three members of the public gave comments.</li> </ul>   |  |
| <b>Brown Act Training</b>                                       | <ul style="list-style-type: none"> <li>• Mr. John Nibbelin, Chief Deputy County Counsel provided training on the Brown Act. (See attachment)</li> <li>• Mr. Nibbelin also took questions from the commission in regard to drafting agendas and how to properly communicate within the commission.</li> </ul>       | Mr. Nibbelin will provide by-laws draft to commission. |

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| <b>Report from CVSO Liaison</b>                  | <ul style="list-style-type: none"> <li>Mr. Norman Aleman provided the CVSO report. (See attachment)</li> </ul>   | CVSO will provide breakdown of educational benefits awarded to county veterans at the March 14 <sup>th</sup> meeting. |
| <b>Veteran Commission Business</b>               | <ul style="list-style-type: none"> <li>Commissioner Oliva asked to form two sub groups to meet independently to work on two issues: 1) Set priorities for the commission based on the 2014 needs assessment. (Commissioners Alfred Bandfield, Lisa King, Myra Weiher, Fred Baer and Frank Oliva as the lead) 2) Second group to work on the County Veteran ID program. (Commissioner Mark Leach, Kai Martin, Sherry Corcoran, Brandon Jones and Jacob Pletcher as the lead)</li> </ul> | Both groups will meet between meetings and report back to the commission on at the March 14 <sup>th</sup> meeting.    |
| <b>Announcements from Veterans Commissioners</b> | <ul style="list-style-type: none"> <li>Commissioner Baer announced the upcoming Wounded Warrior Amputee Flag Football game before the Super Bowl at the College of San Mateo on February 6<sup>th</sup>.</li> <li>Commissioner Oliva was selected to Chair the March 14<sup>th</sup> meeting.</li> </ul>   |   |
| <b>Adjournment</b>                               | <ul style="list-style-type: none"> <li>Meeting adjourned at 8:05pm</li> </ul>  | Next Commission meeting is March 14, 2016   |