

# COUNTY MANAGER'S OFFICE

## Fiscal Year 2020-21 September Revisions

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SEPTEMBER 29, 2020

PRESENTED BY:

**Michael P. Callagy**  
County Manager



# COUNTY OF SAN MATEO

## FY 2020-21 SEPTEMBER REVISIONS

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COUNTY MANAGER

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### SPECIAL THANKS TO:

**CONTROLLER'S OFFICE**

**FISCAL OFFICERS COMMITTEE**

# Table of Contents

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Board Memo .....	1
Resolution Adopting the Budget and Making Appropriations Therefore	
Resolution Adopting the Budget as to Means of Financing	
Resolution Establishing the Appropriation Limit for the County	
Resolution Authorizing an Amendment to the Master Salary Resolution	
Attachment A – Position Summary Changes.....	A-1
Attachment B – Final Fund Balance Adjustments.....	B-1
Attachment C – Measure K Summary .....	C-1
Attachment D – September Revisions.....	D-1
Criminal Justice .....	1-1
Health Services .....	2-1
Social Services.....	3-1
Community Services .....	4-1
Administration and Fiscal Services .....	5-1
Attachment E – Capital Projects Summary .....	E-1



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
County Manager's Office

**Date:** September 8, 2020  
**Board Meeting Date:** September 29, 2020  
**Special Notice/Hearing:** Yes  
**Vote Required:** Majority

**TO:** Honorable Board of Supervisors  
**FROM:** Michael P. Callagy, County Manager  
**SUBJECT:** Final Budget Changes to the Fiscal Year 2020-21 Approved  
Recommended Budget

**RECOMMENDATION:**

Approve the following actions related to final budget revisions to the Fiscal Year 2020-21 Approved Recommended Budget:

Adopt Resolutions:

- a. Adopting the revised County of San Mateo budget as to the expenditures for Fiscal Year 2020-21 and making appropriations therefore;
- b. Adopting the revised County of San Mateo budget as to the means of financing for Fiscal Year 2020-21;
- c. Establishing the appropriation limit for the County of San Mateo for Fiscal Year 2020-21; and
- d. Amending the Fiscal Year 2020-21 Master Salary Resolution 077624 for changes related to the Fiscal Year 2020-21 budget.

**BACKGROUND:**

The County Budget Act (Government Code §§ 29000-29144, 30200, and 53065) requires that the Board of Supervisors adopt the County budget by October 2, 2020.

On June 23, 2020, as part of the two-year budget process, the Board of Supervisors approved the FY 2020-21 Recommended Budget. The purpose of this budget transmittal is to adopt the FY 2020-21 Budget, which has been amended to include FY 2019-20 year-end Fund Balance adjustments; significant changes to local, state, and federal funding sources; increased County spending to respond to public health and economic impacts of the COVID-19 pandemic; reductions in expenditures in County departments; and other adjustments deemed necessary to ensure the effective delivery of services that contribute to achieving County goals.

**DISCUSSION:**

As we shared when we submitted the FY 2020-21 Recommended Budget, that budget did not yet reflect the significant revenue impacts and spending reductions resulting from the COVID-19 pandemic. During the spring and summer, staff from the CMO and departments worked with the Board of Supervisors to develop updated revenue projections and corresponding expenditure adjustments. Over the past few months, the County has also established several new COVID-19 response and recovery programs. This budget document, September Revisions to the FY 2020-21 Recommended Budget, reflects these significant changes in revenue and expenditures, based on the best available information on local, State, and federal funding sources and our current expectations of our financial resources for the coming fiscal year.

The FY 2020-21 Recommended Budget that the Board approved on June 23, 2020 was \$3.2 billion with 5,590 authorized positions for all County funds. With the completion of the County's year-end financial closing activities and the availability of updated information, increases of \$496 million or 16 percent are proposed in connection with the approval of the FY 2020-21 Adopted Budget. This also includes a net change of seven authorized positions.

With these changes, the FY 2020-21 Budget now presented to the Board for adoption totals \$3.7 billion with 5,597 authorized positions for all County funds. The budget for the General Fund is \$2.4 billion with 4,447 authorized positions. Attachment D contains all September Revisions.

Final Fund Balance adjustments included herein comply with the County's Fund Balance Policy and Reserves Policy guidelines. Following FY 2019-20 year-end closing activities, final Fund Balances adjustments of \$203.3 million for all funds (\$107.6 million in the General Fund, \$86.9 million in other County funds, and \$8.8 million in non-County funds) are included in the book. These adjustments are summarized in Attachment B.

The following table summarizes Requirements for the September Revisions by County Agency:

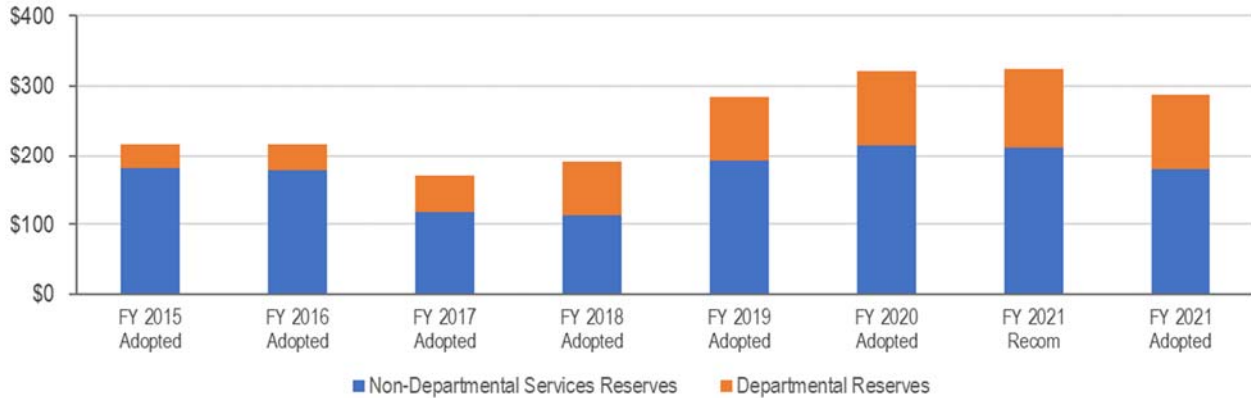
**FY 2020-21 Adopted Budget, All Funds, Requirements**

<b>General Fund</b>	<b>2020-21 June Recommended</b>	<b>2020-21 Sept Measure K Rollover</b>	<b>2020-21 Final FB Adjustments</b>	<b>2020-21 Other September Revisions</b>	<b>2020-21 Adopted</b>	<b>2020-21 Authorized Positions</b>
Administration/Fiscal	641,189,885	6,299,932	95,293,606	292,633,251	911,564,229	589
Community Services	188,350,801	48,197,715	4,545,445	6,793,258	247,887,219	477
Criminal Justice	489,879,894	10,000	4,436,452	(3,215,332)	491,111,014	1,370
Health	496,947,070	200,473	(617,778)	8,846,443	505,489,550	1,169
Social Services	288,277,968	166,119	3,937,284	(1,575,254)	287,284,033	842
<b>General Fund</b>	<b>2,104,645,618</b>	<b>54,874,239</b>	<b>107,595,009</b>	<b>303,482,366</b>	<b>2,443,336,045</b>	<b>4,447</b>
<b>Non-General Fund</b>						
Administration/Fiscal	67,815,845	-	23,054	3,287,459	71,126,358	
Community Services	553,085,565	14,897,715	85,456,734	52,638,306	706,078,320	129
Health	452,161,275	-	1,406,739	313,440	453,613,458	1,021
<b>Non-General Fund</b>	<b>1,073,062,685</b>	<b>14,897,715</b>	<b>86,886,527</b>	<b>56,239,205</b>	<b>1,230,818,136</b>	<b>1,150</b>
<b>Total County</b>	<b>3,177,708,303</b>	<b>69,771,954</b>	<b>194,481,536</b>	<b>359,721,571</b>	<b>3,674,154,181</b>	<b>5,597</b>
<b>Information Only</b>						
County Library Fund	57,662,212	739,084	8,783,237	1,346,926	66,419,925	123
First 5 Fund	14,853,317	-	-	-	14,853,317	8
Housing Authority Fund	107,142,009	-	-	-	107,142,009	47
LAFCo	543,441	-	37,916	147,447	728,804	2
Retirement Trust Fund	8,458,483	-	-	-	8,458,483	23
<b>Information Only</b>	<b>188,659,462</b>	<b>739,084</b>	<b>8,821,153</b>	<b>1,494,373</b>	<b>197,602,538</b>	<b>203</b>
<b>Total County and Non-County</b>	<b>3,366,367,765</b>	<b>70,511,038</b>	<b>203,302,689</b>	<b>361,215,944</b>	<b>3,871,756,719</b>	<b>5,800</b>

Note: Due to the nature of Fund Balance, '2020-21 Final FB Adjustments' column reflects Sources, while all other columns reflect Requirements.

This FY 2020-21 Adopted Budget includes General Fund Reserves of \$179.1 million for Non-Departmental Services, and \$109.2 million for General Fund departments. As anticipated, this is a reduction from the amounts that were budgeted in the Recommended Budget (as shown in the figure below), as departmental and Non-Departmental Services Reserves have been used to backfill reductions in various funding sources as a result of COVID-19. General Fund Reserves nonetheless are at 13.4 percent (Non-Departmental Services Reserves are 8.3 percent and General Fund departmental Reserves are at 5.1 percent of Net Appropriations), exceeding the 10 percent required by Board policy. Using these Reserves prudently when necessary, while employing strategies like the hiring freeze to expand departmental reserves when possible, will help the County navigate the uncertain road ahead.

## Budgeted General Fund Reserves (in Millions)



### Budget Reductions

While the County has rushed to respond to the pressing medical, public health, and financial needs facing residents, organizations, and businesses in the wake of COVID-19, we have also had to urgently address revenue impacts at the local, state, and federal levels, and adjust spending accordingly. Beginning earlier this summer, County staff brought proposals forward at a series of Board of Supervisor study sessions on how to address impacts to Prop 172/Realignment, Measure K sales tax, and General Fund spending. This FY 2020-21 Adopted Budget includes the following immediate reductions, which were introduced and discussed during these Board study sessions. As we move through the uncertainty of the pandemic, economic turmoil, and eventual recovery, taking immediate action in these areas will position us to mitigate impacts to the community and employees to the greatest extent possible, while we monitor future changes to our revenue sources and reimbursements.

- Net County Cost Reductions (\$16.8 million): Net County Cost (NCC) target reductions have been applied to all County departments except for Health. This action has resulted in savings of \$16.8 million to the General Fund.
- Capital Projects Deferrals (\$12 million): This FY 2020-21 Adopted Budget removes \$12 million in Non-Departmental Services Funding from the capital improvement projects list. The largest budget reductions are made to the following projects: Human Resources 5<sup>th</sup> Floor Renovation (\$3 million); Countywide Strategic Energy Master Plan Project Development (\$2 million); Nevin Health Clinic Replace Roof, Windows, and Mechanical Components (\$1.17 million); Youth Services Center Replace Air Cooled Condenser (\$588,708); Replace Automatic Transfer Switch Gear at Maguire Correctional Facility (\$464,883); and Countywide Interior Lighting Upgrade (\$450,000).

- Prop 172 and Realignment Reductions (\$61 million): Proposition 172 and Realignment revenues for FY 2020-21 are anticipated to decline by \$61 million, or approximately 25 percent. These reductions span Public Safety, Health, and Social Service programs. The State Budget includes \$750 million to provide support for counties experiencing revenue losses for realigned programs, of which San Mateo County will receive \$10.1 million. To mitigate for the remaining portion of the shortfall, departments and Non-Departmental Services will be backfilling with one-time Reserves.
- Measure K Reductions (\$20.5 million): To account for the shortfall forecasted in Measure K revenues for FY 2020-21, this FY 2020-21 Adopted Budget recommends \$20.5 million reduction target for Measure K allocation. Accordingly, the FY 2020-21 Adopted Budget includes the following reductions: deferral of the Pescadero Fire Station (\$6 million), Affordable Housing Fund (\$5 million), Board of Supervisors District-Discretionary Measure K allocations (\$2 million), and County Fire Engine Replacement Fund (\$1.5 million). In addition, this budget removes the three percent cost of living adjustment (COLA) applied for FY 2020-21 to all ongoing Measure K initiatives, totaling \$1.2 million, and \$4.8 million will be reduced from the Measure K Reserve if needed. The summary of Measure K allocations is in Attachment C.

### **County Health Structural Deficit**

Although the budget for County Health has increased in the Adopted Budget for one-time technology opportunities and one-time support for the pandemic response, the structural deficit remains. As we reported in April based on pre-pandemic information, County Health had a budget gap of \$57 million and balanced the FY 2020-21 Recommended Budget with revenue solutions of \$27.3 million, expense reductions of \$10 million, reserves of \$14.1 million and the additional one-time support of \$5.5 million from the Board. County Health is continuing its budget planning process through the Fall/Winter and will provide an update to the Board of Supervisors prior to the study session in January 2021.

### **COVID-19 Response**

On March 2, 2020, the County opened the Emergency Operations Center (EOC) to coordinate planning and Countywide response to the COVID-19 pandemic. On March 3, 2020, pursuant to Section 101080 of the California Health and Safety Code, the San Mateo County Health Officer declared a local health emergency throughout the County related to COVID-19. On March 10, 2020, the Board of Supervisors ratified a declaration of a local health emergency and a proclamation of a local emergency in response to COVID-19.

Under the Board's leadership, the County implemented a countywide emergency response to COVID-19, providing medical, public health, and social services on behalf of the cities as well as the unincorporated county. Healthcare costs, both at the Medical Center/clinics and in the field/long-term care facilities, the necessary supply of personal protective equipment (PPE), costs associated with other shelter facilities, including the San Mateo Event Center and the Burlingame Alternative Care Site, and the need for



increased staffing all dramatically impacted the County's finances. In addition, the County incurred increased telecommuting and other costs resulting from state and local shelter-in-place orders and social distancing requirements. To date, the County has appropriated an estimated \$180 million in response to COVID-19.

### Health Measures

County departments are responding to the urgent needs to limit the spread of COVID-19 and assist those who have contracted the virus.

In addition to testing in medical facilities in the County, mobile testing of those not showing symptoms has been conducted on a rotating basis in cities throughout the County, including San Mateo, East Palo Alto, Redwood City, Half Moon Bay, Daly City, and San Bruno. Residents are required to register online for appointments. County Health has also begun contact tracing efforts to isolate those who have tested positive for COVID-19, gathering information regarding those they may have been in contact with, and following-up with the contacts to refer those who become symptomatic to a primary physician for further testing and necessary care.

The Human Services Agency (HSA), has been providing Care and Shelter during the COVID-19 pandemic, including working with County Health to meet various temporary housing needs. Utilizing different local hotels, HSA is housing vulnerable homeless individuals to prevent infection, as well as housing other individuals who need to isolate because they live in crowded living conditions and are awaiting COVID-19 test results or the end of their quarantine period.

To prevent the spread of COVID-19 among inmates, the Sheriff's Office implemented its Correctional Health Management Plan early in 2020. Since that time, the Sheriff's Office has continued to re-evaluate and adapt to new COVID-19 concerns by implementing numerous prevention procedures, including: daily medical screening of all personnel prior to entering any correctional facility; social distancing; wearing of masks by staff and inmates; constant cleaning; quarantining of new inmates for 14 days, with testing on days 2 and 12; and mandatory continued testing of both staff and inmates.

### Stabilization Measures

The County has also developed several grant programs, partnerships, and policies to stabilize the most vulnerable members of the community, assist small businesses, and support individuals and families impacted financially by COVID-19.

- SMC Strong Fund: On March 24, 2020, the Board approved the allocation of \$3 million in Measure K funds to seed the San Mateo County Strong Fund, a COVID-19 recovery fund to benefit San Mateo County families and individuals, non-profit organizations, and small businesses adversely affected by COVID-19.
- Small property owners program: The County allocated \$2 million in CARES funding to provide grants to small rental property owners who have lost rental income due to COVID-19. Recipients will receive a grant to mitigate their rental losses, in exchange for forgiveness of a portion of tenants' back rent.

- Childcare grants: The County allocated \$2 million in CARES funding to seed the San Mateo County Child Care Relief Fund, which will provide individual grants of up to \$55,000 to a minimum of 25 child care centers and up to \$10,000 to a minimum of 65 family child care homes in the county to support the continued viability and availability of high-quality child care.
- San Mateo County Immigrant Relief Fund: On July 7, 2020 the Board approved a \$2 million contribution of Measure K funds to the San Mateo County Immigrant Relief Fund, which provides direct cash assistance grants of \$1,000 to low-income immigrant residents. As of August 31, 2020, \$9.4 million had been raised for the Relief Fund from a variety of sources, and a total of 8,903 grants had been distributed to residents.
- Financial help for residents quarantining due to COVID-19 infection: County Health has contracted with the Mental Health Association to provide case management services to individuals identified by County Health to eliminate barriers to successful isolation and quarantine, including assessing needs, making plans for care of dependents, arranging for provision of food and other necessities during absence, obtaining supplies, connecting to the County contracted transportation resource, making plans for absence from work, assessing eligibility for economic support, such as assistance paying rent, and other programs and assisting with related referrals, and referring, if needed, for placement in a hotel if other isolation housing cannot be identified.
- Technology support to bridge the digital divide: To support community members who do not have the internet connectivity needed to work or learn from home while they shelter in place, ISD partnered with school districts, cities, and libraries to rapidly identify community areas of need and deploy CARES Act-funded technology to those communities and students.
- COVID-19 outreach to vulnerable communities: To reach vulnerable residents who may need additional support to weather the pandemic, the Office of Community Affairs has deployed a van and outreach team to visit low-income neighborhoods throughout the county to deliver masks, cleaning supplies, and information in multiple languages on how to access food, financial, and health resources to keep residents stable and healthy.

### **FEMA Funding**

Based on the emergency declaration, the County claimed \$39 million and received \$18.6 million in FEMA funding in FY 2019-20, all of which was spent within that fiscal year. The County anticipates claiming an additional \$48 million (at minimum) in FEMA funds related to COVID-19 and the CZU Lightning Complex fires in FY 2020-21.

### **CARES Act**

To date, the County has received \$134 million in CARES Act funding, of which \$24.8 million was spent in FY 2019-20. The table below shows the combined budgeted and expended amounts in CARES Act funds for FY 2020-21.

**CARES Act Funding Expenditures FY 2019-20 and FY 2020-21**  
(Total Received: \$133,761,077)

<b>Projects</b>	<b>Budgeted/Spent</b>
Unfunded FEMA Share 25%	\$10,800,000
Measure K Reimbursement - SMC Strong	\$3,000,000
Event Center Storage PPE (July through December 2020)	\$300,000
Alternative Care Facilities (through December 2020)	\$10,332,013
Health Response	\$17,800,000
Human Resources (COVID-19 response time departments )	\$8,000,000
IT	\$9,933,507
Miscellaneous: Tracing, Testing, Homelessness, Child Care, Rental Assistance	\$64,000,000
Reserve/Contingency	\$9,595,557
<b>Total</b>	<b>\$133,761,077</b>

**CZU Lightning Complex Fires Response**

In addition to managing the COVID-19 response, the County is also now addressing fire response and recovery. Beginning August 19, 2020, evacuations due to the CZU Lightning Complex Fires began in San Mateo County. These fires, along with other fires burning throughout the Bay Area in late August, have produced poor air quality that puts vulnerable groups at increased risk. In response to the CZU fires, the County duly activated the EOC to respond to this incident. The response effort is currently underway, and at this time it is unknown what additional response and recovery efforts will be needed, or how long those will last. The financial impacts to the County are unknown.

**Innovation**

Despite these challenges, County departments are developing new and innovative ways to deliver services to the community and use resources wisely.

- Emergency Medical Services: EMS is facilitating the collection, merging, and analysis of numerous complex datasets in Geographic Information System (GIS) maps to enable outreach to and protection of vulnerable populations in disaster situations. Leveraging GIS technology and approaching this need through an “all-hazards” lens, the outcome is the mapped depiction of persons at disproportionate risk of morbidity and mortality in emergencies. Most recently, the County Health team has used these data tools to: proactively outreach and continue to serve highly vulnerable clients in the face of Public Safety Power Shutoffs; assess and provide supports to congregate care facilities to prevent and enhance response to COVID-19 infection amongst their residents and staff; and identify persons and healthcare facilities particularly susceptible to and at risk of adverse impact from rapidly spreading wildfires.
- Health Coverage Unit: HCU achieved full remote enrollment coverage assistance within one week of the March 17, 2020 Shelter in Place, enabling extended evening and weekend support to 6,157 residents from April 1 to July 30.

Contributing to enrollment of San Mateo County residents, especially low-income residents of color who represent the populations with greatest exposure to COVID-19, HCU is leading six distinct research efforts aimed at increasing knowledge about COVID-19 prevalence, effective control and prevention measures for staff and inmates in correctional settings, use of convalescent plasma therapy, rapid point of care testing accuracy, and expanded access to Remdesavir in partnership with premier institutions such as UCSF, Stanford, Mayo Clinic, and others.

- San Mateo Medical Center: SMMC converted over 75 percent of its ambulatory volume to telehealth within a few days and established an improved standard of work. The Ambulatory team has been asked to present this work to the California HealthCare Safety Net Institute on multiple occasions. And, because it stepped forward to participate in clinical trials, SMMC was one of the first public hospitals to have access to Remdesivir and has also had patients receive convalescent plasma.
- County Health: Health repurposed the Health/County fleet that would otherwise have lain dormant to the “swab squad”, a group of public health nurses deployed to test for COVID-19 in the community.
- County Parks: Because people are unable to congregate, Parks is launching a virtual version of its popular Take A Hike! Challenge, which encourages park users to discover and explore a new park each month through virtual video posts on social media and a picture scavenger hunt challenge.
- District Attorney: The DA, together with the courts, is conducting almost all court proceedings, including arraignments, motions, pretrial conferences, bail hearings, and others, by Zoom remote video. Also, when the COVID-19 emergency began, the Multi-Disciplinary Advisory Committee was concerned about conducting child forensic interviews of sexual assault victims at the Keller Center, which is situated right next to the Emergency Department at the San Mateo Medical Center. To avoid families from potentially coming into contact with COVID-19 patients, in March the Committee implemented a countywide triage process for child forensic interviews. This system identified exigent cases (e.g. where suspect was living in the home with the child) and set up remote forensic interviews (tele-FI) using Zoom technology. The protocol allowed the DA, the interviewers, Children and Family Services, Rape Trauma Services, and our victims to participate virtually. The tele-FI protocol was expanded in June to allow for all child forensic interviews. To aid in this expansion, the DA’s office provided tele-FI kits to our partners who lack soft rooms so that they can host child sexual assault victims and their families at their agencies.
- Assessor-Clerk-Recorder-Elections: ACRE digitized building plan e-filings for Municipal and County Building Departments, eliminating paper waste, lost staff time to pick up plans, and any physical interaction, and implemented online marriage license and wedding ceremonies, fulfilling a critical need and becoming

a very popular service during the COVID-19 era.

- Department of Public Works: DPW recently used Cold In Place Recycling, a green and sustainable construction method that grinds badly damaged asphalt concrete roadways in place and mixes with agents to renew the strength of the structural section before a new wearing course is applied. DPW then applied Asphalt Rubber Chip Seal wearing course that is a pavement preservation process that uses old tires (up to 500 old tires/lane mile) in the asphalt emulsion in the chip seal process to increase durability and longevity on existing roadways. This method is significantly less expensive than traditional roadway reconstruction to improve the condition of roadway sections and recycles old waste tires that would otherwise have gone to the landfill.
- Child Support Services: The department is conducting court hearings via Zoom with customers and electronically filing an additional 50 legal forms with the courts, saving time and money. The department is also utilizing video conferencing and texting to reach its customers.
- Information Services Department: Over the past six months, ISD has deployed innovative technology to enable thousands of County employees to work effectively, securely, and remotely via laptops, personal devices, mobile devices, and virtual desktops. When the CZU Lightning Complex fires started, ISD supported mission-critical communications for the EOC and public safety personnel, and the GIS Team provided critical near-real time mapping of field situations and status maps.
- Office of Sustainability: The San Mateo County Green Business Program, administered by OOS, has adapted to COVID-19 by developing a virtual certification process that includes new Spanish-language outreach and certification through virtual visits and webinars in Spanish.

County Counsel has reviewed and approved the resolutions as to form.

**FISCAL IMPACT:**

The impact of all September changes on Total Requirements for all County funds is an increase of \$496.4 million in FY 2020-21 (compared to the FY 2020-21 Recommended Budget). Fund Balance has increased by \$194.5 million for all County funds (\$107.6 million in the General Fund and \$86.9 million) in other County funds. General Fund Reserves now total \$288.3 million, which represents 13.4 percent of Net Appropriations.

**ATTACHMENTS**

- Attachment A – Position Changes Summary
- Attachment B – Final Fund Balance Adjustments
- Attachment C – Measure K Allocations Summary
- Attachment D – September Revisions
- Attachment E – Capital Projects Summary

cc: Roberto Manchia, Chief Financial Officer  
Peggy Jensen, Deputy County Manager  
Iliana Rodriguez, Deputy County Manager  
Justin Mates, Deputy County Manager

**RESOLUTION NO. .**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

\* \* \* \* \*

**RESOLUTION ADOPTING THE REVISED BUDGET OF THE COUNTY OF SAN MATEO  
AS TO EXPENDITURES FOR THE FISCAL YEAR 2020-21 AND MAKING  
APPROPRIATIONS THEREFORE**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, this Board has, pursuant to law, held its hearing on the budget of the County of San Mateo as to expenditures for the fiscal year 2020-21, and there being no additional requests or applications on file with the Board for further hearing on the said budget; and

**WHEREAS**, Government Code Section 29088 requires the Board to adopt the budget by resolution no later than October 2.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED AS FOLLOWS:**

1. The Board of Supervisors of the County of San Mateo does hereby adopt the budget of the County of San Mateo for the fiscal year 2020-21 as to the expenditures program as now determined and hereinafter specified under the general classes of salaries and employee benefits, services and supplies, other charges, fixed assets, other financing uses and expenditures transfers and reimbursements.
2. The hereinafter specified proposed expenditures are appropriated to the several offices, departments, services, institutions, and districts for the fiscal year 2020-21;

3. Revenues classified as tax proceeds received during the fiscal year in excess of that amount budgeted in conformance with California Constitution Article XIII B shall be deemed appropriated to Contingencies at the end of the fiscal year;
4. The Clerk of the Board shall forward certified copies of this Resolution to the County Controller, who is hereby authorized and directed to open books of the account for the fiscal year 2020-21, setting forth each of said appropriation accounts with the various departments and districts whose affairs and funds are under supervision and control of the Board, and to allow requisition against the same commencing July 1, 2020; and
5. The hereinafter specified expenditures, by general classes as set forth therein, are detailed in the Recommended Budget which was approved on June 23, 2020 and the Budget adopted herein.

\* \* \* \* \*



**RESOLUTION NO. .**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION ADOPTING THE REVISED BUDGET OF THE COUNTY OF SAN MATEO AS TO THE MEANS OF FINANCING FOR THE FISCAL YEAR 2020-21**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, that pursuant to the law in such cases made and provided, the Board of Supervisors of the County of San Mateo, State of California, does hereby adopt the summarization of the Budget by funds and the means of financing and the estimated revenue accruals including taxes to be collected on the current year secured tax roll for the fiscal year 2020-21 as set forth in the Recommended Budget approved on June 23, 2020 and the Budget adopted on September 29, 2020 and summarized herein; and

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED**, that the County Controller shall set forth and tabulate on the budget forms prescribed by the State Controller, State Schedules 1 through 15. Upon finalization by the County Controller, these schedules will be included in the Adopted Budget book for the fiscal year 2020-21.

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**RESOLUTION NO. .**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

\* \* \* \* \*

**RESOLUTION ESTABLISHING THE APPROPRIATION LIMIT  
FOR THE COUNTY OF SAN MATEO FOR FISCAL YEAR 2020-21**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, on November 6, 1979, California voters passed Proposition 4, an initiative to restrict government spending by establishing limits on the annual appropriations of local agencies; and

**WHEREAS**, Proposition 4 added Article XIII B to the California State constitution, and the Legislature thereafter enacted Division 9 to Title I of the Government Code, which prescribes procedures to be used in implementing Article XIII B; and

**WHEREAS**, Article XIII B of the California Constitution was later amended by Proposition 111; and

**WHEREAS**, Government Code Section 7910 requires each local jurisdiction to annually establish by resolution its appropriation limit for the following fiscal year; and

**WHEREAS**, pursuant to section 8 of Article XIII B of the California Constitution and Government Code section 7902, a local jurisdiction's appropriations limit for a given fiscal year is determined by multiplying the jurisdiction's base year value, based on the appropriations limit for the prior year, by two key factors: the change in the cost of living and the change in population for the jurisdiction as measured from the preceding year; and

**WHEREAS**, each year a local jurisdiction may select the higher of two methods for determining the change of cost of living factor for purposes of calculating the jurisdiction's appropriations limit: (A) the percentage change in California per capita personal income from the preceding year, as provided by the State Department of Finance ("Per Capita Personal Income Factor"); or (B) the percentage change in the local assessment roll from the preceding year for the jurisdiction due to the addition of local nonresidential new construction ("Local Assessment Roll Factor"); and

**WHEREAS**, the County of San Mateo as a local region has experienced historic economic growth in recent years, as reflected in part by record high secured roll values; and

**WHEREAS**, although the County of San Mateo has historically employed the Per Capita Personal Income Factor as a matter of custom to calculate its appropriations limit, a review of local assessment data in recent years shows that the Local Assessment Roll Factor indicates a larger increase in the cost of living than the Per Capita Personal Income Factor in all but one year since and including Fiscal Year 2011-2012; and

**WHEREAS**, the Board finds that, to better capture the increase in the cost of living experienced in the County of San Mateo as a region, it is appropriate to employ the higher of the Local Assessment Roll Factor or the Per Capita Income Factor for purposes of calculating the County's appropriations limit; and

**WHEREAS**, as a result of the review of recent local assessment data, this Board determines that the higher of the Local Assessment Roll Factor or Per Capita Personal Income Factor shall be employed for each fiscal year from 2011-2012 through 2019-2020 for purposes of determining the base year value used to calculate the appropriations limit

for Fiscal Year 2020-2021; and

**WHEREAS**, the Board elects to employ the Local Assessment Roll Approach in calculating the appropriations limit for the 2020-21 fiscal year.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED**, by the Board of Supervisors that, utilizing the Increase in Local Assessment Roll Factor, the Appropriation Limit for the County of San Mateo and certain Board governed special districts for the 2020-21 fiscal year shall be \$1,327,828,121.

\* \* \* \* \*

**RESOLUTION NO.**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

\* \* \* \* \*

**RESOLUTION AUTHORIZING AN AMENDMENT TO MASTER SALARY  
RESOLUTION 077624 AS PER FY 2020-2021 ADOPTED BUDGET.**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, section 206a(4) of the San Mateo County Charter authorizes the Board of Supervisors to establish the number of all appointed officers and employees; and

**WHEREAS**, sections 206a(5) and 508 of the San Mateo County Charter authorize the Board of Supervisors to establish by ordinance or resolution the compensation and benefits of County officers and employees; and

**WHEREAS**, San Mateo County Ordinance No. 07303 ordered that henceforth the number of County appointed officers and employees and their compensation and benefits shall be established by resolution of the Board of Supervisors; and

**WHEREAS**, on July 21, 2020, the Board of Supervisors approved the Master Salary Resolution 077624, constituting the number and classifications of positions, as well as compensation and benefits other than base pay for County officers and employees for fiscal year 2020-21.

**NOW THEREFORE, IT IS HEREBY ORDERED** that the Board of Supervisors authorizes an amendment to Master Salary Resolution 077624 as follows:

**SECTION 1:** Part 14 of the Resolution is amended as indicated:

ORGANIZATION 12000 COUNTY MANAGER

1. Item N108S, Capital Projects Manager Series is decreased by 1 position for a new total of 2 positions.

ORGANIZATION 12700 REVENUE SERVICES

1. Item D182S, Management Analyst Series is decreased by 1 position for a new total of 0 positions.
2. Item E458S, Revenue Collector Series is decreased by 1 position for a new total of 9 positions.
3. Item E351, Fiscal Office Services Supervisor - E is decreased by 1 position for a new total of 0 positions.

ORGANIZATION 26000 DEPARTMENT OF CHILD SUPPORT

1. Item E436S, Child Support Analyst Series is decreased by 1 position for a new total of 25 positions.

ORGANIZATION 30000 SHERIFF'S OFFICE

1. Item E009, Senior Accountant - E is decreased by 1 position for a new total of 1 position.
2. Item E351, Fiscal Office Services Supervisor is increased by 1 position for a new total of 1 position.
3. Item T073S, Community Services Officer Series is increased by 3 positions for a new total of 19 positions.

## ORGANIZATION 55500 PUBLIC HEALTH POLICY AND PLANNING

1. Item E421, Medical Office Services Supervisor is increased by 1 position for a new total of 2 positions.
2. Item E416S, Medical Office Assistant Series is increased by 1 position for a new total of 2 positions.

## ORGANIZATION 62400 FAMILY HEALTH SERVICES

1. Item G112S, Community Worker Series is decreased by 1 position for a new total of 15 positions.
2. Item D182S, Management Analyst Series is increased by 1 position for a new total of 2 positions.
3. Item E420, Medical Office Specialist is decreased by 1 position for a new total of 15 positions.
4. Item E416S, Medical Office Assistant Series is decreased by 1 position for a new total of 0 positions.

## ORGANIZATION 79000 DEPARTMENT OF HOUSING

1. Item R011, Senior Housing and Community Development Policy Analyst is decreased by 1 position for a new total of 0 positions.
2. Item D213, Deputy Director of Housing is increased by 1 position for a new total of 1 position.

### **SECTION 2: Effective Date**

1. These changes are effective on the first pay period following adoption.

# Attachment A

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## POSITION CHANGES SUMMARY



DEPARTMENT	BUDGET UNIT ID	JOB TITLE	JOB CLASS CODE	ADD	DEL	DESCRIPTION
Sheriff's Office	3011P	Senior Accountant	E009		(1)	Administrative Services: One vacant Senior Accountant is deleted and one Fiscal Office Services Supervisor is added to align with current staffing needs.
		Fiscal Office Services Supervisor	E351	1		
	3051P	Community Sevices Officer	T073	3		Patrol Division: Three Community Services Officers are added to support contracted services provided to the Transit District.
<b>Criminal Justice- Subtotals</b>				<b>4</b>	<b>(1)</b>	<b>3</b>
Public Health, Policy, and Planning	5550P	Clinical Services Manager II-Nursing	D154	1		One Clinical Services Manager II-Nursing, one Program Services Manager I, one Community Program Supervisor, three Senior Communicable Disease Investigartors, one Health Services Manager I, and one Epidemiologist II are added to accomodate the expanding response to COVID-19, including case investigation and contact tracing. These positions were approved by the Board on 6/23/20 (Salary Resolution 077495).
		Program Services Manager I	D131	1		
		Community Program Supervisor	G236	1		
		Senior Communicable Disease Investigators	J045	3		
		Health Services Manager I	D023	1		
		Epidemiologist II	F002	2		
		Medical Office Specialist	E420	1		One Medical Office Specialist and one Medical Office Assisstant II (as a Medical Services Supervisor) are moved from Family Health Services to Public Health, Policy, and Planning to meet State contact tracking and data reporting requirements.
		Medical Office Services Supervisor	E421	1		
Family Health Services	6240P	Community Worker II	G113		(1)	One vacant Community Worker II is deleted and one Management Anlyast is added to better align with program needs. The Management Anlyast is for the Quality Assurance program and will be divided between Family Health Services and Public Health, Policy, and Planning to assist with COVID-19 work, among other tasks.
		Management Analyst	D181	1		
		Medical Office Specialist	E420		(1)	One Medical Office Specialist and one Medical Office Assisstant II (as a Medical Services Supervisor) are moved from Family Health Services to Public Health, Policy, and Planning to meet State contact tracking and data reporting requirements.
		Medical Office Assistant II	E417		(1)	
San Mateo Medical Center	6600P	Staff Physician	F124		(1)	One Staff Physician is moved from Daly City Clinic to Coastside Clinic.
		Staff Physician	F124	1		
		Staff Physician	F124		(1)	One part-time Staff Physician is moved from Coastside Clinic to Daly City Clinic.
		Staff Physician	F124	1		
		Administrative Secretary III-Confidential	E066		(1)	One Adminstrative Secretary III-Confidential is reclassified to Program Coordinator. This position was approved by the Board on 5/19/20 (Salary Resolution 077443).
		Program Coordinator II	G244	1		

DEPARTMENT	BUDGET UNIT ID	JOB TITLE	JOB CLASS CODE	ADD	DEL	DESCRIPTION
San Mateo Medical Center	6600P	Nurse Practitioner	F009		(1)	One Nurse Practitioner is reclassified to one Supervising Nurse Practitioner. This position was approved by the Board on 9/15/20 (Salary Resolution 077707).
		Supervising Nurse Practitioner	F008	1		
		Medical Services Assistant II	F079		(1)	One Medical Services Assistant II is moved from the Acute Psychiatric Unit to Psychiatric Emergency Services.
		Medical Services Assistant II	F079	1		
		Medical Office Assistant II	E417		(1)	One Medical Office Assistant II is converted to a Medical Office Specialist. This conversion was approved by the Board on 4/21/20 (Salary Resolution 077366).
		Medical Office Specialist	E420	1		
		Licensed Vocational Nurse	F020		(1)	One Licensed Vocational Nurse is converted to a Medical Surgical Nurse.
		Medical Surgical Nurse	F031	1		
<b>Health Services- Subtotals</b>				<b>19</b>	<b>(10)</b>	<b>9</b>
Department of Child Support Services	2600P	Child Support Analyst I/II	E436		(1)	One vacant Child Support Analyst I/II is deleted to offset reduction in allocation from CA DCSS beginning July 1, 2020.
Human Services Agency	7320P	Job Development Specialist II	G235		(1)	Service Connect: One vacant Job Development Specialist II is deleted.
		Job Development Specialist II	G235	1		CalWORKS: One Job Development Specialist II is added to adjust for increasing client caseload due to economic impacts of COVID-19.
	7320P	Employment Services Specialist II	G235		(1)	CalWorks ES: One vacant Employment Services Specialist II is moved from to the Quality Assurance unit to adjust for increasing client caseload due to economic impacts of COVID-19.
		Employment Services Specialist II	G235	1		
	7330P	Rehabilitation Production Manager	F150		(1)	One Rehabilitation Production Manager is moved from the VRS Workcenter unit to the ES Training and Quality Assurance Unit to address increasing workload in that program.
	7320P	Rehabilitation Production Manager	F150	1		
	7420P	Program Policy Analyst	G221		(1)	One Program Policy Analyst is moved from Children Family Services to ESS to support the Foster Care Eligibility Unit and the ESS program manager.
	7220P	Program Policy Analyst	G221	1		
<b>Social Services- Subtotals</b>				<b>4</b>	<b>(5)</b>	<b>(1)</b>
Public Safety Communitons	1240P	911 Communications Calltaker	V051		(1)	One 911 Communications Calltaker is moved from Administration to Operations to align with actual workstation.
		911Communications Calltaker	V051	1		
Department of Housing	7920P	Senior Housing and Community Development Policy Analyst	R011		(1)	Housing and Community Development: One vacant Senior Housing and Community Development Policy Analyst is deleted and one Deputy Director is added and to align with staffing needs.
		Deputy Director	D213	1		
<b>Community Services- Subtotals</b>				<b>2</b>	<b>(2)</b>	<b>0</b>

DEPARTMENT	BUDGET UNIT ID	JOB TITLE	JOB CLASS CODE	ADD	DEL	DESCRIPTION
County Manager	1230P	Senior Accountant	E007		(1)	One Senior Accountant is moved from the Project Development Unit to the County Management division of the County Manager's Office (CMO) to consolidate all CMO accounting functions under the Chief Financial Officer.
	1210P	Senior Accountant	E007	1		
	1230P	Capital Projects Manager	N108		(1)	One vacant Capital Projects Manager is deleted and funds are re-appropriated to better align with operational needs.
Revenue Services	1270P	Management Analyst	D181		(1)	One vacant Management Analyst, one vacant Revenue Services Collector II, and one vacant Fiscal Office Services Supervisor are deleted for cost savings resulting from reduced collections projections.
		Revenue Collector II	E457		(1)	
		Fiscal Office Services Supervisor	E351		(1)	
<b>Adminstration &amp; Fiscal Services- Subtotals</b>				<b>1</b>	<b>(5)</b>	<b>(4)</b>
<b>Total Position Changes</b>				<b>30</b>	<b>(23)</b>	
<b>Net Position Changes</b>				<b>7</b>		

# **Attachment B**

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## **FINAL FUND BALANCE ADJUSTMENTS**

Program	Department Name	2020-21 Final Fund Balance Adjustments	Description
1210P	County Manager/Clerk of the Board-County Management	(127,315)	This action reduces the sources for the Students With Amazing Goals program in FY 2019-20. A one-time use of Reserves will cover the variance until the federal funds are received.
1270P	County Manager/Clerk of the Board-CMO Revenue Services	(93,721)	Fund Balance is adjusted and zeroed to reflect use of full Fund Balance in FY 2019-20 to offset reduced collections that resulted from change in legislation.
1310P	Assessor-County Clerk-Recorder-Appraisal Services	100,000	Fund Balance is appropriated for a capitalization rate study in appraisal services.
1310P	Assessor-County Clerk-Recorder-Appraisal Services	95,000	Fund Balance is appropriated for an analysis on telework outcomes.
1310P	Assessor-County Clerk-Recorder-Appraisal Services	180,000	Fund Balance is appropriated for appraisal services advanced data analytics AI products to create new appraisal models that improve the productivity and efficiency.
1310P	Assessor-County Clerk-Recorder-Appraisal Services	75,000	Fund Balance is appropriated for appraisal services subscriptions.
1310P	Assessor-County Clerk-Recorder-Appraisal Services	150,000	Fund Balance is appropriated for contract Appraisal Services.
1310P	Assessor-County Clerk-Recorder-Appraisal Services	65,000	Fund Balance is appropriated for GIS System Enhancements which will enhance efficiency in appraisal services.
1310P	Assessor-County Clerk-Recorder-Appraisal Services	38,000	Fund Balance is appropriated for state required appraisal services training.
1330P	Assessor-County Clerk-Recorder-Elections	200,000	Fund Balance is appropriated for an ADA accessible Mobile Vote Center Van to reach underrepresented communities such as voters who are older, voters who are younger, voters with differing abilities, and voters who require language assistance.
1330P	Assessor-County Clerk-Recorder-Elections	132,000	Fund Balance is appropriated for Election Division scheduling and payroll system, as well as sanitization services and PPE for elections workers.
1330P	Assessor-County Clerk-Recorder-Elections	150,000	Fund Balance is appropriated for enhanced voter outreach and education efforts, specifically targeting people in historically marginalized and low-turnout populations.
1330P	Assessor-County Clerk-Recorder-Elections	195,290	Fund Balance is appropriated for Extra Help for the 2020 General Election.
1330P	Assessor-County Clerk-Recorder-Elections	50,000	Fund Balance is appropriated for security guard services to support safe and secure 2020 General Elections.
1340P	Assessor-County Clerk-Recorder-County Clerk-Recorder	50,000	Fund Balance is appropriated for security guard services to support safe and secure records and clerk services.
1411P	Controller's Office-Administration	180,266	Computer supplies for computer and monitor upgrade project.
1510P	Treasurer - Tax Collector-Tax Collector	835,331	This action adjusts Fund Balance in light of prior year actuals and appropriates it to one-time projects.
1520P	Treasurer - Tax Collector-Treasurer	216,680	This action adjusts Fund Balance in light of prior year actuals and appropriates it to one-time projects.
1600P	County Counsel's Office-County Counsel's Office	308,757	This action appropriates fund balance variance in departmental reserves.

Program	Department Name	2020-21 Final Fund Balance Adjustments	Description
1710P	Human Resources Department-HR Strategic Support and Partnerships	3,000	This action rolls forward funds received in FY 2019-20 applicable to FY 2020-21.
1730P	Human Resources Department-Risk Management	350,388	This action budgets and allocates additional Fund Balance from FY 2019-20.
1740P	Human Resources Department-Talent Acquisition	75,805	This action budgets and allocates additional Fund Balance from FY 2019-20.
1750P	Human Resources Department-Workforce Resources and Diversity	41,403	This action budgets and allocates additional Fund Balance from FY 2019-20.
1780P	Human Resources Department-Shared Services	31,778	This action budgets and allocates additional Fund Balance from FY 2019-20.
1810P	Information Services Department-Business & Fiscal Administration	56,449	This action appropriates Fund Balance for one-time salaries and benefits cost increases not included in Information Service Department service charges for FY 2020-21.
1810P	Information Services Department-Business & Fiscal Administration	107,833	This action appropriates Fund Balance generated from service charges, budget savings, and appropriation adjustments for administrative clean-up of sub-accounts.
1820P	Information Services Department-Client Success	179,513	This action appropriates Fund Balance for one-time salaries and benefits cost increases not included in Information Service Department service charges for FY 2020-21.
1830P	Information Services Department-IT Operations	163,883	This action appropriates Fund Balance for one-time salaries and benefits cost increases not included in Information Service Department service charges for FY 2020-21.
1844P	Information Services Department-Planning & Project Management	6,063	This action appropriates Fund Balance for one-time salaries and benefits cost increases not included in Information Service Department service charges for FY 2020-21.
1850P	Information Services Department-IT Security	289,476	This action appropriates Fund Balance for one-time salaries and benefits cost increases not included in Information Service Department service charges for FY 2020-21.
1860P	Information Services Department-Applications	137,566	This action appropriates Fund Balance for one-time salaries and benefits cost increases not included in Information Service Department service charges for FY 2020-21.
8000P	Non-Departmental Services-Non-Departmental Services	91,050,161	This action decreases Fund Balance and Reserves in ERAF Reserves to cover the one-time costs of departments' revenue shortfalls; appropriates Fund Balance to Child Support General Fund Reserves; and makes a balancing adjustment to align Fund Balance with the target.
<b>Administration and Fiscal Services - General Fund</b>		<b>95,293,606</b>	
8900P	Debt Service Fund-Debt Service Fund	23,054	In FY 2020-21, the year-end Fund Balance adjustment is appropriated to Reserves.
<b>Administration and Fiscal Services - Non-General Fund</b>		<b>23,054</b>	
1220P	Real Property Services-Real Property Services	(79,614)	This action reduces department reserves based on year-end fund balance.
1240P	Public Safety Communications-Public Safety Communications	2,719,726	Final fund balance is adjusted and appropriated for continued capital programs.

Program	Department Name	2020-21 Final Fund Balance Adjustments	Description
1260P	Agriculture/Weights and Measures- Agriculture/Weights and Measures	158,324	This action recognizes additional fund balance realized during FY 2019-20, and appropriates funds to various expenditure accounts to cover the costs associated with updating office facilities and to construct workspaces that allow for better social distancing.
1940P	Public Safety Communications-Message Switch	179,331	Variance due to lower than expected spending in Message Switch activity, elimination of T-1 lines and shift of Fixed Asset purchases moved to Fiscal Year 2020-21.
3580P	Fire Protection Services-Fire Protection Services	253,289	Adjustments are made to year-end Fund Balance and appropriated as an operating transfer out to Structural Fire.
3810P	Planning and Building-Administration and Support	(3,688)	This action removes 3,688 from the Fund Balance and from the Microfilming and Imaging Expenses to account for the variance needed for FY 2020-21.
3900P	Parks Department-Parks and Recreation	272,695	Final Fund Balance is adjusted and appropriated for Memorial Park campground improvements; a bilingual Park Aide for the Interpretative Program that was partially funded by a Parks Foundation donation in FY 2019-20; a Natural Resource Management professional services contract funded by a noxious weed grant received in FY 2019-20; and a reimbursement to Non-Departmental Services for an accounting error that occurred in FY 2019-20. The remainder is set aside in Reserves.
4010P	Office of Sustainability-Administration	199,456	Final year-end Fund Balance adjustment is set aside in Reserves.
4020P	Office of Sustainability-Climate Change / Adaptation	72,000	Final year-end Fund Balance is appropriated to support the Coastal Working Group.
4040P	Office of Sustainability-Energy and Water	69,000	Final year-end Fund Balance is appropriated to continue the Electric Vehicle Charging Project.
4660P	Department of Public Works-Enhanced Flood Control Program Admin	497,064	Year-end Fund Balance adjustment is appropriated to Reserves.
4730P	Department of Public Works-Facilities Services	(642,012)	In FY 2020-21, the year-end Fund Balance adjustment is appropriated to Reserves.
4840P	Department of Public Works-Utilities	885,940	Year-end fund balance adjustment is appropriated to reserves in various utility districts, and for the following one-time uses in FY 2020-21: continuation of sewer rehabilitation projects in the Burlingame Hills, Emerald Lake Heights, Oak Knoll, Devonshire, and Scenic Heights Districts; contribution to Redwood City for prior year capital project costs in Fair Oaks Sewer Maintenance District; and carry forward unspent FY 2019-20 appropriations, as well as additional appropriation, for project contribution to other agencies from Cable TV.
7920P	Department of Housing-Housing and Community Development	(36,066)	This action removes Fund Balance from the current year and includes adjustments to Year-End Fund Balance.
<b>Community Services - General Fund</b>		<b>4,545,445</b>	
3550P	Structural Fire-Structural Fire	1,388,796	This action adjusts Fund Balance based on prior year savings and appropriates the increased Fund Balance to Reserves.
3560P	County Service Area #1-County Service Area #1	233,685	This action adjusts Fund Balance based on prior year savings and appropriates the increased Fund Balance to Reserves.

Program	Department Name	2020-21 Final Fund Balance Adjustments	Description
3570P	Local Agency Formation Commission-Local Agency Formation Commission	37,916	Final Fund Balance is adjusted to reflect actuals and appropriated primarily to reserves due to higher than anticipated Fund Balance carryover. An appropriation is made to County Counsel in anticipation of an increased need for legal support in the coming year.
3700P	County Library-County Library	8,783,237	This action adjusts Fund Balance in light of prior year actuals. A portion of the increased Fund Balance is appropriated to Reserves, with the remainder allocated to support one-time projects.
3950P	Parks Department-Fish and Game	10,174	Final Fund Balance is adjusted and appropriated for anticipated spending for a Fish and Game grant and the remainder is set aside in Reserves.
3970P	Parks Department-Parks Acquisition and Development	203,128	Final Fund Balance is adjusted and appropriated to complete the Coyote Point Park water distribution and fire suppression project, which is managed by the Department of Public Works.
3980P	Parks Department-Coyote Point Marina	432,094	Final Fund Balance is adjusted and appropriated for a dredging consultant contract and the remainder set aside in Reserves.
3990P	Parks Department-Parks Capital Projects	545,920	Final Fund Balance is adjusted and appropriated for the construction of the Memorial Park Waste Water Treatment Plant, Memorial Park Wastewater Collection System, and the remainder set aside in Reserves.
4060P	Office of Sustainability-Solid Waste Management	644,104	Final year-end Fund Balance is set aside in Department Reserves.
4070P	Office of Sustainability-OOS - County Service Area #8	1,064,232	Final Fund Balance is set aside in Department Reserves.
4520P	Department of Public Works-Road Construction and Operations	10,483,701	Year-end Fund Balance adjustments are appropriated in FY 2020-21 to Reserves.
4740P	Department of Public Works-Construction Services	72,842	Year-end Fund Balance adjustment is appropriated in FY 2020-21 for loan repayment.
4760P	Department of Public Works-Vehicle and Equipment Services	615,054	In FY 2020-21, the year-end Fund Balance adjustment is appropriated for the continuation of the Fuel Management System project, for the replacement of motor pool vehicles and to the vehicle replacement reserves.
4840P	Department of Public Works-Utilities	5,811,973	Year-end fund balance adjustment is appropriated to reserves in various utility districts, and for the following one-time uses in FY 2020-21: continuation of sewer rehabilitation projects in the Burlingame Hills, Emerald Lake Heights, Oak Knoll, Devonshire, and Scenic Heights Districts; contribution to Redwood City for prior year capital project costs in Fair Oaks Sewer Maintenance District; and carry forward unspent FY 2019-20 appropriations, as well as additional appropriation, for project contribution to other agencies from Cable TV.
4850P	Department of Public Works-Airports	955,077	Year-end Fund Balance adjustment is appropriated for the carry forward of unspent FY 2019-20 appropriations for environmental remediation at Half Moon Bay Airport. The remaining Fund Balance is appropriated to Reserves.
8200P	Accumulated Capital Outlay Fund-Accumulated Capital Outlay Fund	48,525,270	Appropriating \$45,000,000 in Final Fund Balance to Capital Projects-Operating Transfers Out to represent the Human Services Agency's share of space in COB3 and setting the balance aside in Reserves.
8300P	Courthouse Construction Fund-Courthouse Construction Fund	(31,832)	Reserves are lowered to cover the Fund Balance shortfall in this budget unit.



Program	Department Name	2020-21 Final Fund Balance Adjustments	Description
8400P	Criminal Justice Construction Fund-Criminal Justice Construction Fund	43,790	Final Fund Balance is set aside in Reserves.
8450P	Other Capital Construction Fund-Warm Shell Project Budget	3,619,958	This action re-appropriates fund balance from the prior year to cover the balance of Warmshell Project which will be moved to 87920.
8450P	Other Capital Construction Fund-Warm Shell Project Budget	119,583	This action re-appropriates fund balance from the prior year to cover the costs associated with the Skylonda Fire Station Project.
8470P	Other Capital Construction Fund-Major Capital Construction	3,831,484	This action re-appropriates fund balance from the prior year to cover the costs associated with the construction of Parking Structure 2.
8470P	Other Capital Construction Fund-Major Capital Construction	7,884,169	This action re-appropriates fund balance from the prior year to cover the costs associated with the Cordilleras Mental Health Facility Replacement Project.
8500P	Capital Projects-Capital Projects	(996,468)	Negative year-end Fund Balance adjustment is offset by a reduction in Reserves.
<b>Community Services - Non-General Fund</b>		<b>94,277,887</b>	
2510P	District Attorney's Office-District Attorney's Office	694,642	Fund Balance is adjusted and appropriated to Reserves.
2800P	Private Defender Program-Private Defender Program	-	Fund balance is transferred to the County General Fund.
3011P	Sheriff's Office-Administrative Services	2,679,159	Fund Balance is adjusted based on actuals from the prior year, and a corresponding adjustment is made to Reserves.
3211P	Probation Department-Administrative Services	1,114,123	Year end Fund Balance savings have been set aside in Reserves.
3300P	Coroner's Office-Coroner's Office	(51,472)	Fund Balance is adjusted for FY 20-21 based on actuals from the prior year.
<b>Criminal Justice - General Fund</b>		<b>4,436,452</b>	
5500P	County Health-Health Administration	2,183	Fund Balance is increased and additional appropriations are placed in Reserves.
5510P	County Health-Health Coverage Unit	31,847	Final fund balance is increased and additional appropriations are placed in Reserves.
5550P	County Health-Public Health, Policy and Planning	(35,272)	Fund Balance is reduced and simultaneously so are department expenses.
5560P	County Health-Health IT	(750,975)	Fund Balance is reconciled with carry-over technology projects and revenue for the Universal Documents Project which will be realized in FY 2020-21. This project will implement standard consent management software and forms throughout County Health.
5600P	County Health-Emergency Medical Services GF	186,492	Fund balance is increased with savings from FY 2019-20 and allocated to assist with the COVID-19 response.
5700P	County Health-Conservatorship Program	(113,342)	Fund Balance is reduced and offset by an increase to realignment revenue in another package.
5850P	Contributions to Medical Center-Contributions to Medical Center	43,890	Fund balance is increased from unutilized employee recognition fund and is rolled over to FY 2020-21.

Program	Department Name	2020-21 Final Fund Balance Adjustments	Description
5900P	County Health-Environmental Health Services	(17,386)	Fund Balance is reduced as a result of reduced revenue in program fees from regulated facilities due to closures and/or partial operations from to COVID-19. A reduction in AB 939 revenue was due to slow down in construction and fewer waste streams. Corresponding reductions in Services and Supplies expenses are made.
6140P	County Health-Mental Health Adult Services	57,599	Fund balance is increased and additional appropriations are made towards interagency agreements.
6240P	County Health-Family Health Services	170,272	Fund balance is increased due to Salary and Benefit and other savings. Additional appropriations are placed in Reserves.
6300P	County Health-Correctional Health Services	(193,086)	Fund balance has been reduced and corresponding reductions in Salary and Benefits have been made.
<b>Health Services - General Fund</b>		<b>(617,778)</b>	
5630P	County Health-Emergency Medical Services Fund	1,139,895	Allocations from FY 2019-20 are carried over to FY 2020-21 to be used for reimbursement to hospital's trauma center for uncompensated care per <input type="checkbox"/> Maddy Fund regulations, upon completion of the agreements.
5800P	County Health-IHSS Public Authority	(1,152)	Fund balance and Reserves are reduced slightly to align with the Controller's Office Schedule 3a amount for the IHSS Public Authority Fund.
6600P	County Health-San Mateo Medical Center	267,996	Fund Balance is increased and will offset a reduction in Medical Waiver revenue, which is seen in a separate package.
<b>Health Services - Non-General Fund</b>		<b>1,406,739</b>	
7010P	Human Services Agency-Office of Agency Director	300,000	This action adds appropriation for Personal Computer (PC) Refresh to enable agency computer upgrades.
7010P	Human Services Agency-Office of Agency Director	522,084	This action increases the use of fund balance to meet the net county cost reductions resulting from the COVID-19 pandemic.
7010P	Human Services Agency-Office of Agency Director	(3,159,800)	This action reduces agency reserves based on year-end fund balances.
7220P	Human Services Agency-Eligibility Determination	528,000	This action appropriates funding for Economic Self Sufficiency's share of Agency staff managed facility improvements to the Daly City 92nd Street offices, which are leased from the City of Daly City.
7320P	Human Services Agency-Employment Services	360,000	This action appropriates funding for Employment Service's share of Agency staff managed facility improvements to the Daly City 92nd Street <input type="checkbox"/> offices, which are leased from the City of Daly City.
7420P	Human Services Agency-Children and Family Services	3,000,000	This action add fund balance to address the reduction in Realignment Sales Tax revenues due to projected shortfalls resulting from the economic impacts of COVID-19.
7420P	Human Services Agency-Children and Family Services	312,000	This action appropriates funding for Child Welfare Services share of Agency staff managed facility improvements to the Daly City 92nd Street offices, which are leased from the City of Daly City.

Program	Department Name	2020-21 Final Fund Balance Adjustments	Description
7420P	Human Services Agency-Children and Family Services	400,000	This action appropriates funding for Child Welfare Services to procure the timekeeping application for on-call staffing. Social worker supervisors and managers are on-call 24/7. To assist with accurate timekeeping from on-call to call-back, an application that is phone-based is essential.
7510P	Human Services Agency-Homeless and Safety Net Services	1,600,000	This action reserves \$1,600,000 in agency fund balance to provide secure funding for the completion of the County's Safe Harbor Family Shelter expansion project.
7520P	Human Services Agency-Community Capacity	75,000	This action provides fund balance to cover remaining contractual obligation.
<b>Social Services - General Fund</b>		<b>3,937,284</b>	

Summary - County	2020-21 Final FB Adjusted
General Fund	107,595,009
Non-General Fund	86,886,527
<b>Total All County Funds</b>	<b>194,481,536</b>

Summary - Information Only	2020-21 Final FB Adjusted
Non-General Fund	8,821,153
<b>Total All County Funds</b>	<b>8,821,153</b>

# Attachment C

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## MEASURE K SUMMARY

Department Name	Project	Project Name	2020-21 May Recommended	2020-21 Sept Measure K Rollover	2020-21 Other September Revisions	2020-21 Adopted
County Manager/Clerk of the Board	CMOAA	Measure K Admin Assistant	143,222	0	(4,297)	138,925
Probation Department	BOSD5	Programs and Services Dist 5	0	10,000	0	10,000
Planning and Building	BOSD3	Programs and Services Dist 3	0	196,371	0	196,371
Parks Department	BOSD3	Programs and Services Dist 3	0	3,689	0	3,689
Office of Sustainability	BOSD1	Programs and Services Dist 1	0	114,566	0	114,566
Office of Sustainability	BOSD3	Programs and Services Dist 3	0	139,516	0	139,516
Office of Sustainability	BOSD5	Programs and Services Dist 5	0	49,000	0	49,000
Department of Public Works	BOSD3	Programs and Services Dist 3	0	64,108	0	64,108
County Health	BOSD4	Programs and Services Dist 4	0	0	61,000	61,000
County Health	BOSD5	Programs and Services Dist 5	0	0	61,000	61,000
Non-Departmental Services	BOSD1	Programs and Services Dist 1	0	464,495	0	464,495
Non-Departmental Services	BOSD2	Programs and Services Dist 2	0	1,191,730	0	1,191,730
Non-Departmental Services	BOSD3	Programs and Services Dist 3	(529,290)	529,290	0	0
Non-Departmental Services	BOSD4	Programs and Services Dist 4	0	361,500	0	361,500
Non-Departmental Services	MAADM	Measure K Oversight Committee	0	5,000	10,000	15,000
Capital Projects	BOSD3	Capital	670,290	529,290	0	1,199,580
<b>District-Specific Total</b>			<b>284,222</b>	<b>3,658,555</b>	<b>127,703</b>	<b>4,070,480</b>
Sheriff's Office	SHFCC	Coastside Response Coordinator	100,166	0	(2,096)	98,070
Sheriff's Office	SHFSS	School Safety	633,719	0	(17,876)	615,843
Sheriff's Office	STRAF	Human Trafficking & CSEC	215,014	0	(6,684)	208,330
Fire Protection Services	FPFER	County Fire Engine Replc Fnd	1,500,000	3,479,214	(1,500,000)	3,479,214
Human Services Agency	HSALE	CORA - Legal Expenses	77,250	5,750	0	83,000
Other Capital Construction Fund	CAPSF	Skylonda Fire Station Repl	500,000	387,559	0	887,559
Other Capital Construction Fund	CAPDC	PSC Regional Ops Ctr (ROC)	500,000	5,206,312	0	5,706,312
Other Capital Construction Fund	CAPPF	Pescadero Fire Station	8,000,000	1,355,135	(6,000,000)	3,355,135
<b>Public Safety Total</b>			<b>11,526,149</b>	<b>10,433,970</b>	<b>(7,526,656)</b>	<b>14,433,463</b>
County Health	KIMAT	Meas K Imat Program	409,773	0	(12,293)	397,480
County Health	OSHFR	Our Second Home Fam Resource	40,000	40,000	(40,000)	40,000
County Health	RESPX	Respite Program	1,122,432	0	(33,673)	1,088,759
County Health	SMART	SMART Program	92,152	0	(2,765)	89,387
County Health	FHHVE	Home Visit Expansion	1,292,001	0	(38,760)	1,253,241
County Health	HLTMC	Redirected Measure K to SMMC	1,217,825	0	(30,624)	1,187,201
County Health	HLTWP	Whole Person Care Match	2,000,000	0	0	2,000,000
County Health	PESCA	Coastside Medical Services	551,525	0	(113,546)	437,979
Human Services Agency	HSAPH	Public Health Nurse Program	576,273	0	0	576,273
<b>Health and Mental Health Total</b>			<b>7,301,981</b>	<b>40,000</b>	<b>(271,661)</b>	<b>7,070,320</b>
County Manager/Clerk of the Board	SWAGG	Students With Amazing Goals	371,315	0	(11,139)	360,176
Human Resources Department	STEPSA	Supported Training Employ Prog	424,360	0	(12,731)	411,629
County Library	LIBBL	Direct Pay to Lib for Big Lift	1,088,012	0	0	1,088,012
County Library	LIBSR	Library Summer Reading Progrms	388,289	0	(11,649)	376,640
County Health	4HYDP	4H Youth Development Program	32,782	0	(983)	31,799
County Health	CCEPA	Comm Collab East Palo Alto	123,478	0	(3,704)	119,774
County Health	COESC	COE and Schools Coordination	173,799	106,173	(5,214)	274,758
County Health	ECHCT	Early Childhood Comm Teams	721,199	0	(21,636)	699,563

County Health	EOBIP	Early Onset Bipolar	446,121	0	(13,384)	432,737
County Health	FAMHX	First Aid-MH	225,525	0	(36,212)	189,313
County Health	PESCM	PES Case Management	328,137	0	(9,844)	318,293
County Health	PPMHX	Parenting Project-MH	158,041	0	2,855	160,896
County Health	PRETH	Pre To Three	604,612	0	(18,138)	586,474
County Health	YOPCM	Youth Outpatient Case Mgmt	808,325	0	(24,250)	784,075
County Health	YTRAU	Youth Trauma Intervention	628,318	0	0	628,318
County Health	PRETH	Pre To Three	429,018	0	(12,871)	416,147
Human Services Agency	HSAFC	CASA (Advocates) - Foster Care	114,802	0	0	114,802
Human Services Agency	HSAPI	HSA PEI-At Risk Child	1,500,000	0	0	1,500,000
Human Services Agency	HSAYS	At-Risk Foster Youth Services	1,425,075	0	0	1,425,075
Human Services Agency	HSAST	StarVista Dybrk Fstr Yth Trg	240,697	0	0	240,697
Non-Departmental Services	NDEL	Early Learnng and Care Trust Fd	6,678,496	0	0	6,678,496
<b>Youth and Education Total</b>			<b>16,910,401</b>	<b>106,173</b>	<b>(178,900)</b>	<b>16,837,674</b>
County Manager/Clerk of the Board	OOSHA	Home for All	344,793	0	(10,344)	334,449
Planning and Building	PLAHI	Affordable Housing Initiative	145,874	489,388	(4,376)	630,886
Office of Sustainability	OOSHA	Home for All	291,748	0	(8,752)	282,996
County Health	EHHHP	Augmented Housing Insp Pgm	401,683	0	(12,050)	389,633
Human Services Agency	HSAIT	ITA - Clarity & FRC database	112,872	0	0	112,872
Human Services Agency	HSA1D	RRHHL One Day Count - Homeless	40,000	0	0	40,000
Human Services Agency	HSA7H	Housing Retention	1,273,080	0	0	1,273,080
Human Services Agency	HSAA1	RRHHL Program Auditing Needs	10,000	0	0	10,000
Human Services Agency	HSABF	BitFocus Clarity Human Svcs	129,339	0	0	129,339
Human Services Agency	HSAEH	CORE Agenc Emerg Housg Assist	465,311	0	0	465,311
Human Services Agency	HSAHC	RRHHL CoC Tech Assistance	111,394	0	0	111,394
Human Services Agency	HSAHI	HOPE Plan Implementation	968,848	61,823	(374,110)	656,561
Human Services Agency	HSAHO	Homeless Outreach Teams	444,443	0	0	444,443
Human Services Agency	HSAHS	EPA Homeless Shelter Op Exp	589,387	28,070	0	617,457
Human Services Agency	HSAL2	RRHHL Abode Services	1,187,696	60,635	0	1,248,331
Human Services Agency	HSAL4	RRHHL MVP Diversion	20,000	0	0	20,000
Human Services Agency	HSAL5	RRHHL MVP Bridge Funding	560,348	0	0	560,348
Human Services Agency	HSAL6	RRHHL Inclement Weather	16,768	0	0	16,768
Human Services Agency	HSALA	RRHHL Abode Contract	1,294,590	9,841	0	1,304,431
Human Services Agency	HSAMS	RRHHL Medical Services	220,599	0	0	220,599
Human Services Agency	HSAS2	RRHHL Interim Housing Capacity	398,123	0	0	398,123
Human Services Agency	HSASH	Safe Harbor Shelter Bridge	183,905	0	0	183,905
Department of Housing	DOHAH	Affordable Housing Fund	23,288,703	35,912,230	(2,666,349)	56,534,584
Department of Housing	DOHBH	BHRS-Provider Property Debt	0	160,227	(128,312)	31,915
Department of Housing	DOHCG	21 Elements CCAG	132,613	4,671	0	137,284
Department of Housing	DOHHP	HIP Shared Housing	185,658	266,836	0	452,494
Department of Housing	DOHLT	Landlord Tenant I and R	265,225	521,007	0	786,232
Department of Housing	DOHSS	Staff Support	1,950,000	135,333	0	2,085,333
Department of Housing	DOHSU	2nd Unit Amnesty Program	0	477,344	0	477,344
Department of Housing	HOSFL	Farm Labor Housing	795,675	3,466,003	(2,261,678)	2,000,000
<b>Housing and Homelessness Total</b>			<b>35,828,675</b>	<b>41,593,408</b>	<b>(5,465,971)</b>	<b>71,956,112</b>
Parks Department	NATRS	Natural Resource Management	233,398	441,234	(7,002)	667,630
Parks Department	PRKBR	Pescadero Old Haul Rd Brdg Rpr	0	56,972	0	56,972
Parks Department	PRKIP	Parks Interpretive Program	50,000	32,267	0	82,267

Parks Department	PRKMP	Parks Master Plan	0	318,340	0	318,340
Parks Department	PRKOP	Parks Department Ops and Maint	2,060,000	1,861,911	0	3,921,911
Parks Department	PRKPL	Parks Playground Improv	159,135	75,285	(4,774)	229,646
Parks Department	PRKVP	Parks Volunteer Program	120,000	0	0	120,000
Parks Department	PRKVS	Volunteer Stewardship Corps	106,090	0	(3,183)	102,907
Parks Department	ALMTR	Alambique Trail Repairs	0	92,119	0	92,119
Parks Department	FRIPP	Fire Road Improvements	0	169,301	0	169,301
Parks Department	FSPBR	Feasibility Study for Bridges	0	200,000	0	200,000
Parks Department	HPWSS	Huddart Water Lines and Supply	250,000	500,000	0	750,000
Parks Department	MPHTB	Homestead Bridge Replacement	100,000	0	0	100,000
Parks Department	MPKFI	Memorial Facility Improvements	800,000	0	0	800,000
Parks Department	MPSPP	Memorial Sewer Road Paving	0	200,000	0	200,000
Parks Department	MPWLR	Memorial Waterline Replacement	0	1,000,000	0	1,000,000
Parks Department	POHRR	Pescadero Old Haul Rd Repair	0	2,060,839	0	2,060,839
Parks Department	PRKPP	Coyote Pt Eastern Promenade	1,310,095	0	0	1,310,095
Parks Department	PRKSR	Sanchez Adobe Renovation	0	719,003	0	719,003
Parks Department	PRKWP	Parkwide Asphalt Paving	1,400,000	177,556	0	1,577,556
Parks Department	PV008	Huddart Richard Road Repairs	0	92,217	0	92,217
Parks Department	PV013	Old Gaudalupe Trail Reno	0	18,387	0	18,387
Parks Department	PV014	Ralston Trail Paving	0	10,000	0	10,000
Parks Department	PV020	Flood Park Improvements	0	1,261,770	0	1,261,770
Parks Department	RANGR	Ranger Residences	300,000	382,525	0	682,525
Parks Department	SMVCR	Sam Mcdonald VC Renovation	0	180,000	0	180,000
Parks Department	SPVVB	SPV VC Bridge Replacement	100,000	0	0	100,000
Parks Department	SPVWB	SPV Walnut Bridge Replacement	100,000	0	0	100,000
Capital Projects	PRKMM	Multi Modal Trail Planning	10,155	(4,493)	0	5,662
<b>Parks and Environment Total</b>			<b>7,098,873</b>	<b>9,845,233</b>	<b>(14,959)</b>	<b>16,929,147</b>
District Attorney's Office	DAOEA	District Attorney Elder Abuse	964,338	0	(28,930)	935,408
County Health	EMSRC	EMS - Medical Reserve Corps	36,736	0	(1,102)	35,634
County Health	AASAF	AAS Age Friendly	0	54,300	0	54,300
County Health	AASED	AAS Elder Depend Adult Protect	716,387	0	(21,492)	694,895
County Health	AASFL	AAS Friendship Line	218,545	0	(6,556)	211,989
County Health	AASME	AAS Meals Express Pgm	155,850	0	(4,676)	151,174
County Health	AASMW	AAS Suppl Meal on Wheels	43,260	0	(1,298)	41,962
County Health	AASOM	AAS Ombudsman	121,983	0	(121,983)	0
Human Services Agency	HSAVS	Veterans Services	350,413	0	0	350,413
<b>Older Adults and Veterans Total</b>			<b>2,607,512</b>	<b>54,300</b>	<b>(186,037)</b>	<b>2,475,775</b>
County Manager/Clerk of the Board	CMOI1	Community Legal Aid Services	0	1,082,380	0	1,082,380
County Manager/Clerk of the Board	CMOOC	Measure A Outreach Coordinator	212,180	0	(6,365)	205,815
County Manager/Clerk of the Board	PLNPI	N Fair Oaks General Plan Implm	7,400,000	0	0	7,400,000
Agriculture/Weights and Measures	AWMAS	Measure K Airport (FAA Ruling)	153,633	0	0	153,633
County Counsel's Office	CCOAS	Measure K Airport (FAA Ruling)	118,908	0	0	118,908
Information Services Department	ISDTI	Technology Infra and Open Data	5,000,000	3,194,827	0	8,194,827
Sheriff's Office	SHFAS	Measure K Airport (FAA Ruling)	1,879,911	0	0	1,879,911
County Library	LIBEP	Library Capital - EPA	459,305	739,084	(13,779)	1,184,610
Office of Sustainability	DPWBC	Bicycle Coordinator	79,568	0	(2,387)	77,181
Department of Public Works	DPWA1	MCO Airport Sup	238,980	0	0	238,980
Department of Public Works	DPWAC	Meas K Airport Capital Proj	0	442,661	0	442,661

County Health	HLTAS	Measure K Airport (FAA Ruling)	67,595	0	0	67,595
Human Services Agency	HSAFB	Second Harvest Food Bank	159,135	0	0	159,135
Non-Departmental Services	NDSIR	COVID-19 Immigrant Relief Fund	0	0	2,000,000	2,000,000
Non-Departmental Services	PLNPI	N Fair Oaks General Plan Implm	0	0	12,398,790	12,398,790
Capital Projects	CAPBF	Bldgs and Facil Infrastructure	3,552,087	(150,263)	0	3,401,824
<b>Community Total</b>			<b>19,321,302</b>	<b>5,308,689</b>	<b>14,376,259</b>	<b>39,006,250</b>
<b>Total</b>			<b>100,879,115</b>	<b>71,040,328</b>	<b>859,778</b>	<b>172,779,221</b>



# Attachment D



SEPTEMBER REVISIONS

# Criminal Justice



## Sheriff's Office (3000B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	6,160,089
Requirements	
Gross Appropriations	3,425,382
Intrafund Transfers	91,789
Contingencies/Dept Reserves	(2,408,929)
Net County Cost	(5,051,847)
Positions	3

## Administrative Services (3011P)

**1. Patrol and Investigations Equipment:** Safety equipment and an interview recording system are being added to address operational needs.

	September Revisions FY 2020-21
Sources	239,191
Requirements	
Gross Appropriations	239,191
Intrafund Transfers	—
Net County Cost	—
Positions	—

**2. General Fund Reduction:** To address the loss of County funding due to COVID-19, Departmental Reserves will be used to replace this revenue.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Contingencies/Dept Reserves	(5,088,088)
Net County Cost	(5,088,088)
Positions	—

**3. Administrative Services Adjustments:** One vacant Senior Accountant position is deleted, and one Fiscal Office Services Supervisor position is added in FY 2020-21 to better align with operational needs. Adjustments are also made to correctly allocate service charges and contracts for services.

September Revisions FY 2020-21	
Sources	577,528
Requirements	
Gross Appropriations	371,045
Intrafund Transfers	—
Net County Cost	(206,483)
Positions	—

**4. Fund Balance Adjustment:** Fund Balance is adjusted based on actuals from the prior year, and a corresponding adjustment is made to Reserves.

September Revisions FY 2020-21	
Sources	2,679,159
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Contingencies/Dept Reserves	2,679,159
Net County Cost	—
Positions	—

### FY 2020-21 Total Funding Adjustments

Total Funding Adjustments FY 2020-21	
Sources	3,495,878
Requirements	
Gross Appropriations	610,236
Intrafund Transfers	—
Contingencies/Dept Reserves	(2,408,929)
Net County Cost	(5,294,571)
Positions	—

## Support Services Division (3013P)

**1. Support Services Adjustments:** This action adjusts the allocation for psychologist contracts, and updates costs associated with service charges.

	September Revisions FY 2020-21
Sources	811,673
Requirements	
Gross Appropriations	985,009
Intrafund Transfers	—
Net County Cost	173,336
Positions	—

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	811,673
Requirements	
Gross Appropriations	985,009
Intrafund Transfers	—
Net County Cost	173,336
Positions	—

## Forensic Laboratory Division (3017P)

**1. Cogent Automated Fingerprint Identification System:** This actions supports the continued implementation of the Cogent Automated Fingerprint Identification System (CAFIS).

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	201,855
Intrafund Transfers	(201,857)
Net County Cost	(2)
Positions	—

### FY 2020-21 Total Funding Adjustments

Total Funding Adjustments FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	201,855
Intrafund Transfers	(201,857)
Net County Cost	(2)
Positions	—

## Patrol Division (3051P)

**1. Contract Law Enforcement Services:** Three Community Services Officers are added for contracted services provided to the Transit District in FY 2020-21 to better align with operational needs. Adjustments are also made to align with service levels agreed to under the law enforcement service contracts. Positions are provided and paid for through the San Mateo County Transit District.

	September Revisions FY 2020-21
Sources	(630,132)
Requirements	
Gross Appropriations	(563,031)
Intrafund Transfers	—
Net County Cost	67,101
Positions	3

**2. Adjustments to Ongoing Measure K Initiatives:** Due to Measure K funding losses related to COVID-19, reductions are being made for human trafficking and school safety services.

	September Revisions FY 2020-21
Sources	(24,560)
Requirements	
Gross Appropriations	(24,560)
Intrafund Transfers	—
Net County Cost	—
Positions	—

**3. Patrol Division Adjustments:** Adjustments have been made to properly allocate support costs and updated service charge expenses.

	September Revisions FY 2020-21
Sources	20,702
Requirements	
Gross Appropriations	6,484
Intrafund Transfers	—
Net County Cost	(14,218)
Positions	—

**FY 2020-21 Total Funding Adjustments**

	<b>Total Funding Adjustments FY 2020-21</b>
Sources	(633,990)
Requirements	
Gross Appropriations	(581,107)
Intrafund Transfers	—
Net County Cost	52,883
Positions	3



## Investigations Bureau (3053P)

**1. Investigations Bureau Adjustments:** This actions adjusts costs due to service charge adjustments that coincide with service levels agreed to by the Narcotics Task Force.

	September Revisions FY 2020-21
Sources	(2,500)
Requirements	
Gross Appropriations	(124,332)
Intrafund Transfers	—
Net County Cost	(121,832)
Positions	—

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	(2,500)
Requirements	
Gross Appropriations	(124,332)
Intrafund Transfers	—
Net County Cost	(121,832)
Positions	—

## Homeland Security Division (3055P)

**1. Adjustments to Ongoing Measure K Initiatives:** Due to Measure K funding losses related to COVID-19, reductions are being made for emergency management services provided along the coast.

	September Revisions FY 2020-21
Sources	(2,096)
Requirements	
Gross Appropriations	(2,096)
Intrafund Transfers	—
Net County Cost	—
Positions	—

**2. Homeland Security Division Adjustments:** This action adjusts costs associated with service levels agreed to by the Office of Emergency Services Joint Powers Authority, revenue for District Coordinator positions, service charge amounts, and corrects the use of Intrafund Transfers based on accounting changes. The Net County Cost for the Sheriff is not impacted as a result of these adjustments.

	September Revisions FY 2020-21
Sources	(310,447)
Requirements	
Gross Appropriations	(65,236)
Intrafund Transfers	—
Net County Cost	245,211
Positions	—

## FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	(312,543)
Requirements	
Gross Appropriations	(67,332)
Intrafund Transfers	—
Net County Cost	245,211
Positions	—

## Corrections Division (3101P)

**1. Corrections Division Adjustments:** This action makes adjustments to allocations supporting commissary operations and service charge expenses.

	September Revisions FY 2020-21
Sources	15,515
Requirements	
Gross Appropriations	(278,292)
Intrafund Transfers	293,646
Net County Cost	(161)
Positions	—

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	15,515
Requirements	
Gross Appropriations	(278,292)
Intrafund Transfers	293,646
Net County Cost	(161)
Positions	—

## Court Security and Transportation Bureau (3158P)

**1. Court Security Services:** In response to the Superior Courts decision to temporarily occupy the San Mateo Event Center and to deliver services from that location, personnel are being assigned to that location to provide court security services.

September Revisions FY 2020-21	
Sources	2,686,071
Requirements	
Gross Appropriations	2,686,071
Intrafund Transfers	—
Net County Cost	—
Positions	—

**2. Court Security and Transportation Bureau Adjustments:** Adjustments have been made to better allocate support costs and to address updated service charge expenses.

September Revisions FY 2020-21	
Sources	99,985
Requirements	
Gross Appropriations	(6,726)
Intrafund Transfers	—
Net County Cost	(106,711)
Positions	—

### FY 2020-21 Total Funding Adjustments

Total Funding Adjustments FY 2020-21	
Sources	2,786,056
Requirements	
Gross Appropriations	2,679,345
Intrafund Transfers	—
Net County Cost	(106,711)
Positions	—

## Probation Department (3200B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

#### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	2,689,267
Requirements	
Gross Appropriations	(453,495)
Intrafund Transfers	—
Contingencies/Dept Reserves	1,114,123
Net County Cost	(2,028,639)
Positions	—

## Administrative Services (3211P)

**1. Fund Balance Adjustment:** Year end Fund Balance savings have been set aside in Reserves.

	September Revisions FY 2020-21
Sources	1,114,123
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Contingencies/Dept Reserves	1,114,123
Net County Cost	—
Positions	—

**2. Measure K Rollover: Juvenile Justice and Delinquency Prevention Commission:** This action rolls over the Measure K fund allocated for the Juvenile Justice and Delinquency Prevention Commission (JJDP) printing.

	September Revisions FY 2020-21
Sources	10,000
Requirements	
Gross Appropriations	10,000
Intrafund Transfers	—
Net County Cost	—
Positions	—

## FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	1,124,123
Requirements	
Gross Appropriations	10,000
Intrafund Transfers	—
Contingencies/Dept Reserves	1,114,123
Net County Cost	—
Positions	—

## Adult Services (3227P)

**1. Budget Adjustments to Meet Budget Target:** Budget adjustments have been made to meet budget target, including Bridges Program savings and the use of prior year Post Release Community Supervision (PRCS) 2nd Striker revenue savings.

	September Revisions FY 2020-21
Sources	727,083
Requirements	
Gross Appropriations	(192,067)
Intrafund Transfers	—
Net County Cost	(919,150)
Positions	—

## FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	727,083
Requirements	
Gross Appropriations	(192,067)
Intrafund Transfers	—
Net County Cost	(919,150)
Positions	—

## Juvenile Services (3253P)

**1. Budget Adjustments to Meet Budget Target:** Budget adjustments have been made to meet budget target, including the use of prior year Juvenile Probation and Camps Funding (JPCF) savings and County Facility Rent decrease.

September Revisions FY 2020-21	
Sources	888,061
Requirements	
Gross Appropriations	(19,408)
Intrafund Transfers	—
Net County Cost	(907,469)
Positions	—

### FY 2020-21 Total Funding Adjustments

Total Funding Adjustments FY 2020-21	
Sources	888,061
Requirements	
Gross Appropriations	(19,408)
Intrafund Transfers	—
Net County Cost	(907,469)
Positions	—

## Institutions Services (3283P)

**1. Budget Adjustments to Meet Budget Target:** Budget adjustments have been made to meet budget target, including the use of prior year Juvenile Probation and Camps Funding (JPCF) and Youthful Offender Block Grant (YOBG) savings, a reduction in school lunch program revenue, a decrease in county food service charges, and county facility rent charges adjustments.

September Revisions FY 2020-21	
Sources	(50,000)
Requirements	
Gross Appropriations	(252,020)
Intrafund Transfers	—
Net County Cost	(202,020)
Positions	—

**FY 2020-21 Total Funding Adjustments**

	<b>Total Funding Adjustments FY 2020-21</b>
Sources	(50,000)
Requirements	
Gross Appropriations	(252,020)
Intrafund Transfers	—
Net County Cost	(202,020)
Positions	—



**District Attorney's Office (2510B)****FY 2020-21 Funding Adjustments**

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

**FY 2020-21 Total Funding Adjustments**

	<b>Total Funding Adjustments FY 2020-21</b>
Sources	915,712
Requirements	
Gross Appropriations	(599,461)
Intrafund Transfers	—
Contingencies/Dept Reserves	694,642
Non-General Fund Reserves	—
Net County Cost	(820,531)
Positions	—

**1. Measure K Adjustment:** This action removes the three percent COLA for FY 2020-21 for Measure K ongoing initiatives.

	<b>September Revisions FY 2020-21</b>
Sources	(28,930)
Requirements	
Gross Appropriations	(28,930)
Intrafund Transfers	—
Net County Cost	—
Positions	—

**2. Child Advocacy Center Program - New Grant:** The DA received a new grant, the Child Advocacy Center Program, for the Keller Center. This federally-funded grant provides for a multidisciplinary team and plan to increase the effectiveness of the team's response to child abuse and neglect cases.

	<b>September Revisions FY 2020-21</b>
Sources	250,000
Requirements	
Gross Appropriations	250,000
Intrafund Transfers	—
Net County Cost	—
Positions	—

**3. Criminal Justice Information (CJI) Project Adjustment:** This action adjusts the CJI budget as requested by the Information Services Department (ISD).

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	—
Positions	—

**4. Fund Balance Adjustment:** This action adjusts Fund Balance for FY 2020-21.

	September Revisions FY 2020-21
Sources	694,642
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Contingencies/Dept Reserves	694,642
Non-General Fund Reserves	—
Net County Cost	—
Positions	—

**5. Department of Public Works Charges:** This action accounts for changes from the Department of Public Works including rent and debt service changes.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	(38,601)
Intrafund Transfers	—
Net County Cost	(38,601)
Positions	—

**6. Microsoft Licenses Subscription Charge:** This action corrects Microsoft licenses subscription charges to allocate to each of the District Attorney divisions.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	4,410
Intrafund Transfers	—
Net County Cost	4,410
Positions	—

**7. Adjustment to Balance:** This action adjusts appropriations to meet the Net County Cost target.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(957)
Intrafund Transfers	—
Net County Cost	(957)
Positions	—

**8. Net County Cost Target Reduction:** This action adjusts the DA's Extra Help allocation to cover the mandatory 3.5 percent budget reduction.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(785,383)
Intrafund Transfers	—
Net County Cost	(785,383)
Positions	—

## County Support of the Courts (2700B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	—
Requirements	
Gross Appropriations	(471,036)
Intrafund Transfers	—
Net County Cost	(471,036)
Positions	—

**1. Adjustments to Meet Net County Cost Target:** Reductions made in appropriations in order to meet Net County Cost target of \$12,939,551.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	(453,926)
Intrafund Transfers	—
Net County Cost	(453,926)
Positions	—

**2. Rent Adjustments:** This action adjusts allocation for rent of County facilities.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	(17,110)
Intrafund Transfers	—
Net County Cost	(17,110)
Positions	—

## Private Defender Program (2800B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	106
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	(106)
Positions	—

**1. Adjustments to Meet Net County Cost Target :** Additional allocations are made in revenue in order to meet Net County Cost target.

	September Revisions FY 2020-21
Sources	106
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	(106)
Positions	—

# Health Services



**Health Administration (5500B)****FY 2020-21 Funding Adjustments**

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

**FY 2020-21 Total Funding Adjustments**

	<b>Total Funding Adjustments FY 2020-21</b>
Sources	2,183
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Contingencies/Dept Reserves	2,183
Net County Cost	—
Positions	—

**1. Fund Balance Adjustment:** Fund Balance is increased and additional appropriations are placed in Reserves.

	<b>September Revisions FY 2020-21</b>
Sources	2,183
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Contingencies/Dept Reserves	2,183
Net County Cost	—
Positions	—

## Health Coverage Unit (5510B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	1,191,647
Requirements	
Gross Appropriations	1,157,799
Intrafund Transfers	—
Contingencies/Dept Reserves	31,847
Net County Cost	(2,001)
Positions	—

**1. Fund Balance Adjustment:** Fund balance is increased and additional appropriations are placed in Reserves.

	September Revisions FY 2020-21
Sources	31,847
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Contingencies/Dept Reserves	31,847
Net County Cost	—
Positions	—

**2. Universal Documents Project:** The Universal Documents Project was initiated in FY 2019-20 and not fully completed. The remainder of the expense for the project and Medi-Cal Administrative Activities revenue to fund it are budgeted.

	September Revisions FY 2020-21
Sources	1,159,800
Requirements	
Gross Appropriations	1,159,800
Intrafund Transfers	—
Net County Cost	—
Positions	—



**3. Service Charges Adjustment:** Internal service charges are adjusted and subsequent changes to Net County Cost are made.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(2,001)
Intrafund Transfers	—
Net County Cost	(2,001)
Positions	—

## Public Health, Policy and Planning (5550B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

#### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	2,231,202
Requirements	
Gross Appropriations	2,243,927
Intrafund Transfers	—
Net County Cost	12,725
Positions	11

**1. Position Changes: Additional Disease Control/Surveillance:** One Clinical Services Manager II-Nursing, one Program Services Manager I, one Community Program Supervisor, three Senior Communicable Disease Investigators, one Health Services Manager I, and one Epidemiologist II are added to accommodate the expanding response to COVID-19 including case investigation and contact tracing to Communicable Disease and Epidemiology to assist with COVID-19 response. These positions were approved by the Board on 6/23/20.

In addition, one Medical Office Specialist Supervisor and one Medical Office Specialist are moved from Family Health Services to PPHP to meet state contact tracking and data reporting requirements. The positions are initially covered by ELC CARES funds as well as other claimable sources and reallocation of general funds. These position are fulfilling a short-term project for the duration of COVID-19 and will be removed after the pandemic.

	September Revisions FY 2020-21
Sources	1,751,221
Requirements	
Gross Appropriations	1,763,946
Intrafund Transfers	—
Net County Cost	12,725
Positions	11

**2. Fund Balance Adjustment:** Fund Balance is reduced and simultaneously so are department expenses.

	September Revisions FY 2020-21
Sources	(35,272)
Requirements	
Gross Appropriations	(35,272)
Intrafund Transfers	—
Net County Cost	—
Positions	—

**3. National Network of Libraries of Medicine Grant:** Accept a grant from the National Network of Libraries of Medicine (NNLM) to prepare a Community Health Assessment which assesses the health of San Mateo County residents and will be used to inform and enhance response capabilities and public health decision-making in relationship to the COVID-19 response.

September Revisions FY 2020-21	
Sources	99,941
Requirements	
Gross Appropriations	99,941
Intrafund Transfers	—
Net County Cost	—
Positions	—

**4. Healthcare for the Homeless Grant :** One-time funding from the Healthcare for the Homeless (HRSA) grant is allocated towards additional testing support for COVID-19.

September Revisions FY 2020-21	
Sources	200,000
Requirements	
Gross Appropriations	200,000
Intrafund Transfers	—
Net County Cost	—
Positions	—

**5. Lab Aspire Grant:** Accept and increase the Lab Aspire grant which focuses on public health laboratory staffing and succession planning and will be used to hire a limited term Assistant Lab Director to train as a future Lab Director.

September Revisions FY 2020-21	
Sources	201,182
Requirements	
Gross Appropriations	201,182
Intrafund Transfers	—
Net County Cost	—
Positions	—

**6. Measure K Adjustments: Ongoing Initiatives:** The required 3% COLA reduction is applied to the 4H Youth Development Program which contracts with University of California Cooperative Extension to create student leadership opportunities. Since the contract amount was already small to begin with, the reduction is compensated for by revenue from Other Reimbursements. There is no net change in dollars.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	—
Positions	—

**7. AB109 Budget:** In collaboration with the County Manager's Office, the AB109 Realignment budget for FY 2020-21 is updated to reflect past actuals and current costs.

September Revisions FY 2020-21	
Sources	14,130
Requirements	
Gross Appropriations	14,130
Intrafund Transfers	—
Net County Cost	—
Positions	—

**Health IT (5560B)****FY 2020-21 Funding Adjustments**

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

**FY 2020-21 Total Funding Adjustments**

	<b>Total Funding Adjustments FY 2020-21</b>
Sources	58,489
Requirements	
Gross Appropriations	2,268,289
Intrafund Transfers	(2,209,800)
Net County Cost	—
Positions	—

**1. Fund Balance Adjustment:** Based on FY 2019-20 year-end balances, fund balance and expenditures are adjusted for the Universal Documents Project, which will continue in FY 2020-21 and will implement standard consent management software and forms throughout County Health.

	<b>September Revisions FY 2020-21</b>
Sources	(750,975)
Requirements	
Gross Appropriations	408,825
Intrafund Transfers	(1,159,800)
Net County Cost	—
Positions	—

**2. Whole Person Care:** Whole Person Care initiatives were delayed in FY 2019-20 and will continue into FY 2020-21. This includes Electronic Data Warehouse, EHR Optimization for Data Capturing and Information Sharing, Case Management Workflow, Data Literacy, SMS Enhancements, and Patient Alerts.

	<b>September Revisions FY 2020-21</b>
Sources	809,464
Requirements	
Gross Appropriations	809,464
Intrafund Transfers	—
Net County Cost	—
Positions	—

**3. Emergency Medical Services Authority Grant:** This action continues to the budget for a grant that will allow expansion of the Health Information Exchange (HIE) to other outside entities. The HIE allows for shared information among various medical providers improving patient care.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	1,050,000
Intrafund Transfers	(1,050,000)
Net County Cost	—
Positions	—

**Emergency Medical Services GF (5600B)****FY 2020-21 Funding Adjustments**

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

**FY 2020-21 Total Funding Adjustments**

	<b>Total Funding Adjustments FY 2020-21</b>
Sources	1,852,790
Requirements	
Gross Appropriations	1,689,045
Intrafund Transfers	360
Contingencies/Dept Reserves	163,385
Net County Cost	—
Positions	—

**1. Fund Balance Adjustment:** Fund balance is increased with savings from FY 2019-20 and allocated to assist with the COVID-19 response.

	<b>September Revisions FY 2020-21</b>
Sources	186,492
Requirements	
Gross Appropriations	23,107
Intrafund Transfers	—
Contingencies/Dept Reserves	163,385
Net County Cost	—
Positions	—

**2. CARES Funding for COVID-19:** The State issued a grant to Health Emergency Preparedness from March 2020 to March 2021 to assist with the COVID-19 response. The remaining balance for activities such as the purchase of additional generators, emergency tents, staff surge efforts, and other supplies is allocated in FY 2020-21.

	<b>September Revisions FY 2020-21</b>
Sources	697,791
Requirements	
Gross Appropriations	699,253
Intrafund Transfers	—
Net County Cost	1,462
Positions	—

**3. Health Emergency Preparedness Grants:** The FY 2020-21 Emergency Preparedness grants proposals were approved in July at a lower rate than previous years. The reduction was anticipated and will have no impact on the program given that many of the preparedness efforts are delayed from COVID-19.

September Revisions FY 2020-21	
Sources	(30,391)
Requirements	
Gross Appropriations	(31,853)
Intrafund Transfers	—
Net County Cost	(1,462)
Positions	—

**4. Intrafund Budget Correction:** At the Controller's direction, originally budgeted revenue in 8142 and expenses in 4128 are removed.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(360)
Intrafund Transfers	360
Net County Cost	—
Positions	—

**5. Reallocation of Grant for Health Information Exchange:** Due to COVID-19, the Health Information Exchange grant from the Emergency Medical Services Association to integrate other hospitals into data sharing is delayed into FY 2020-21.

September Revisions FY 2020-21	
Sources	1,000,000
Requirements	
Gross Appropriations	1,000,000
Intrafund Transfers	—
Net County Cost	—
Positions	—



**6. Measure K Adjustment: Ongoing Initiative:** The required 3% COLA reduction is applied to the EMS Medical Reserves Corps which staffs coordination for a volunteer Medical Reserve Corps to respond in emergencies.

September Revisions FY 2020-21	
Sources	(1,102)
Requirements	
Gross Appropriations	(1,102)
Intrafund Transfers	—
Net County Cost	—
Positions	—

## Emergency Medical Services Fund (5630B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	1,139,895
Requirements	
Gross Appropriations	954,073
Intrafund Transfers	—
Non-General Fund Reserves	185,822
Net County Cost	—
Positions	—

**1. Fund Balance Adjustment:** Allocations from FY 2019-20 are carried over to FY 2020-21 to be used for reimbursement to hospital's trauma center for uncompensated care per Maddy Fund regulations.

	September Revisions FY 2020-21
Sources	1,139,895
Requirements	
Gross Appropriations	1,139,895
Intrafund Transfers	—
Net County Cost	—
Positions	—

**2. General Reserves:** Additional one-time revenues intended to fund response to COVID-19 allow for planned operating budget savings and are transferred to Reserves.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	(185,822)
Intrafund Transfers	—
Non-General Fund Reserves	185,822
Net County Cost	—
Positions	—

## Aging and Adult Services (5700B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	1,759,438
Requirements	
Gross Appropriations	1,764,094
Intrafund Transfers	—
Net County Cost	4,656
Positions	—

## Conservatorship Program (5700P)

**1. Measure K Adjustments: Ongoing Initiatives:** The required 3% COLA reduction is applied to community-based organizations that are providing services to older adults in the community through the following programs: Elder Depend Adult Protect, Friendship Line, Meals Express, and Meals on Wheels. In addition, the Ombudsman program funding is replaced with District Specific Measure K dollars.

	September Revisions FY 2020-21
Sources	(34,005)
Requirements	
Gross Appropriations	(34,005)
Intrafund Transfers	—
Net County Cost	—
Positions	—

**2. Family First Coronavirus Response Act Nutrition Fund:** In response to the COVID-19 crisis, this federal emergency fund will be used to cover food costs for older adults in San Mateo County. The funding will support both Congregate and Home-Delivered Meals programs and is in addition to the Great Plates Program.

	September Revisions FY 2020-21
Sources	489,059
Requirements	
Gross Appropriations	489,059
Intrafund Transfers	—
Net County Cost	—
Positions	—

**3. CARES Emergency Fund for Older Adult Services:** This funding is passed through from the State to local Area Agency on Aging intended to support older adults and people with disabilities in the community during the COVID-19 pandemic. It will increase funding to community-based organizations providing services such as various supportive services, home-delivered meals, and family caregiver support.

September Revisions FY 2020-21	
Sources	1,250,084
Requirements	
Gross Appropriations	1,250,084
Intrafund Transfers	—
Net County Cost	—
Positions	—

**4. Measure K Rollover: Age Friendly Cities:** This Measure K project promotes global age-friendly initiatives by helping cities within San Mateo County to develop plans and infrastructure funding ideas to become WHO certified age friendly cities. This initiative had a late start and the contract term ends June 2021. This action appropriates the remaining contract balance unspent from last fiscal year.

September Revisions FY 2020-21	
Sources	54,300
Requirements	
Gross Appropriations	54,300
Intrafund Transfers	—
Net County Cost	—
Positions	—

**5. NCC Service Charge Adjustment:** Internal service charge adjustments anticipated in FY 2020-21 and necessary reclassification between account groups are made.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	4,656
Intrafund Transfers	—
Net County Cost	4,656
Positions	—

**6. Fund Balance Adjustment:** Fund Balance is reduced and offset by an increase to Realignment revenue in another package.

	September Revisions FY 2020-21
Sources	(113,342)
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	113,342
Positions	—

**7. Realignment Revenue :** There is an increase in Realignment revenue which offsets a decrease in fund balance, seen in the separate fund balance decision package.

	September Revisions FY 2020-21
Sources	113,342
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	(113,342)
Positions	—

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	1,759,438
Requirements	
Gross Appropriations	1,764,094
Intrafund Transfers	—
Net County Cost	4,656
Positions	—

## Environmental Health Services (5900B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	(29,436)
Requirements	
Gross Appropriations	(29,436)
Intrafund Transfers	—
Net County Cost	—
Positions	—

**1. Fund Balance Adjustment:** Fund Balance is reduced as a result of reduced revenue in program fees from regulated facilities due to closures and/or partial operations from to COVID-19. A reduction in AB 939 revenue was due to slow down in construction and fewer waste streams. Corresponding reductions in Services and Supplies expenses are made.

	September Revisions FY 2020-21
Sources	(17,386)
Requirements	
Gross Appropriations	(17,386)
Intrafund Transfers	—
Net County Cost	—
Positions	—

**2. Measure K Adjustments: Ongoing Initiative:** The required 3% COLA reduction is applied to the Enhanced Healthy Homes Housing program. Actuals have been under-budgeted and a negative impact to this program is not expected.

	September Revisions FY 2020-21
Sources	(12,050)
Requirements	
Gross Appropriations	(12,050)
Intrafund Transfers	—
Net County Cost	—
Positions	—

## Behavioral Health and Recovery Services (6100B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	1,766,517
Requirements	
Gross Appropriations	1,737,339
Intrafund Transfers	—
Net County Cost	(29,178)
Positions	—

## Behavioral Health and Recovery Admin (6110P)

**1. Mental Health Student Services Act (MHSSA) Grant Expenditures:** MHSSA funds will be used to purchase technology (data plan and phones for clients, staff, and providers), workplace assessment, and safety and client support.

	September Revisions FY 2020-21
Sources	1,493,000
Requirements	
Gross Appropriations	1,493,000
Intrafund Transfers	—
Net County Cost	—
Positions	—

**2. Administrative Contract Reductions:** Administrative contracts will be reduced to manage BHRS' structural deficit. Impacted contracts are with consultants who provide services for special projects.

	September Revisions FY 2020-21
Sources	(116,431)
Requirements	
Gross Appropriations	(116,431)
Intrafund Transfers	—
Net County Cost	—
Positions	—

**3. Hiring Freeze Savings:** Salary and Benefits is reduced to reflect savings from hiring freeze to address division's structural deficit.

September Revisions FY 2020-21	
Sources	(713,743)
Requirements	
Gross Appropriations	(713,743)
Intrafund Transfers	—
Net County Cost	—
Positions	—

**4. Employee Mileage Reimbursement:** COVID-19 caused most mental health and other services to be accomplished through telehealth options, reducing staff travel costs. Savings will be use to manage the division's structural deficit.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(8,677)
Intrafund Transfers	—
Net County Cost	(8,677)
Positions	—

**5. Measure K Adjustments: Ongoing Initiatives:** The required 3% COLA reduction is applied to Community Collaborative East Palo Alto, First Aid Mental Health, Parenting Project Mental Health, Pre to Three, and Youth Outpatient Case Management programs. The resulting decrease in NCC is compensated for in Measure K adjustments in 6130P and 6140P.

September Revisions FY 2020-21	
Sources	(37,061)
Requirements	
Gross Appropriations	(79,449)
Intrafund Transfers	—
Net County Cost	(42,388)
Positions	—



**6. Employee Training Budget Reduction:** Budgeted funds for employee training are reduced to manage division's structural deficit. Funding for mandatory trainings are maintained.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(43,808)
Intrafund Transfers	—
Net County Cost	(43,808)
Positions	—

**7. Eliminate Food for All Groups:** Snacks and other food provided to various therapeutic groups will be eliminated to manage division's structural deficit. There will be no negative impact to clients as most of these meetings have moved to telehealth.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(97)
Intrafund Transfers	—
Net County Cost	(97)
Positions	—

**8. Mental Health Student Services Act (MHSSA) Grant:** San Mateo County received a MHSSA grant for a four year period in collaboration with the San Mateo County of Education and with 12 participating school districts, which together serve about 55,000 students. Objectives include increasing school site capacity and expertise to identify and address social-emotional, behavioral, and academic risks and needs, and improving student attendance and performance, particularly for more vulnerable populations. BHRS will fiscally manage the grant.

September Revisions FY 2020-21	
Sources	1,417,255
Requirements	
Gross Appropriations	1,417,255
Intrafund Transfers	—
Net County Cost	—
Positions	—

**9. Measure K Rollover: Our Second Home Family Resource Center:** Funds are rolled over to pay vendor for services already rendered in FY 2019-20.

	September Revisions FY 2020-21
Sources	40,000
Requirements	
Gross Appropriations	40,000
Intrafund Transfers	—
Net County Cost	—
Positions	—

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	2,083,020
Requirements	
Gross Appropriations	1,988,050
Intrafund Transfers	—
Net County Cost	(94,970)
Positions	—

### Mental Health Youth Services (6130P)

**1. Mental Health Service Act (MHSA) Use of Funds for Selected Youth Contracts:** MHSA funds will be used for selected youth services contracts to match Medi-Cal revenue instead of expected Realignment reductions. There is no net dollar change.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	—
Positions	—

**2. Youth Contracts:** Contracts for Therapeutic Behavior Services and In-Home Program Services for youth are reduced. These services were usually provided in-person but with the onset of COVID-19 demand for services has decreased and many services have been converted to telehealth. The contract was modified to align with service levels which helps with the decrease in Realignment.

September Revisions FY 2020-21	
Sources	(427,993)
Requirements	
Gross Appropriations	(427,993)
Intrafund Transfers	—
Net County Cost	—
Positions	—

**3. Employee Training Budget Reduction:** Budgeted funds for employee training are reduced to manage division's structural deficit. Funding for mandatory trainings are maintained.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(62,012)
Intrafund Transfers	—
Net County Cost	(62,012)
Positions	—

**4. Measure K Adjustments: Ongoing Initiatives:** The required 3% COLA reduction is applied to the Youth Outpatient Case Management, Pre to Three, Psychiatric Emergency Service Case Management, Early Onset Bipolar Diagnosis and Treatment, Early Childhood and Community Team, and County of Education and School Collaboration programs. The resulting increase in NCC is compensated for in Measure K adjustments in 6110P. In addition, the Our Second Home program dollars are eliminated as the initiative was one-time.

September Revisions FY 2020-21	
Sources	(128,269)
Requirements	
Gross Appropriations	(90,078)
Intrafund Transfers	—
Net County Cost	38,191
Positions	—

**5. Employee Mileage Reimbursement:** COVID-19 caused most mental health and other services to be accomplished through telehealth options, reducing staff travel costs. Savings will be use to manage the division's structural deficit.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(13,489)
Intrafund Transfers	—
Net County Cost	(13,489)
Positions	—

**6. Managed Access and Care for Everyone (ACE) Benefit:** While behavioral health is not a covered benefit under ACE per se, the program administered by Health Plan of San Mateo for uninsured San Mateo County residents, BHRS serves uninsured residents who meet clinical medical necessity criteria for BHRS services. There are substantial costs for these services which are covered by Net County Cost and are not reimbursed by Medi-Cal. In FY 2018-19 BHRS had \$1.7 M and in FY 19-20 had \$2.9 M in costs for these clients. This action will implement a management strategy to improve coordination of benefits without reducing services by assuring that all clients who can be, are enrolled in Medi-Cal and those services are claimed accordingly. There is no net change in dollars since revenue is moved from Realignment to Medi-Cal. A similar package is seen in 6140P.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	—
Positions	—

**7. Measure K Rollover: County Office of Education and Schools Coordination:** County Office of Education invoice for incurred expenditures for FY 2019-20 was received after year-end close. Measure K rollover funds will support the payment for these incurred expenditures.

	September Revisions FY 2020-21
Sources	106,173
Requirements	
Gross Appropriations	106,173
Intrafund Transfers	—
Net County Cost	—
Positions	—

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	(450,089)
Requirements	
Gross Appropriations	(487,399)
Intrafund Transfers	—
Net County Cost	(37,310)
Positions	—

### Mental Health Adult Services (6140P)

**1. MHSA Use of One-Time Funds:** Mental Health Services Act (MHSA) one-time funds will be used to off-set temporary reduction in 1991 and 2011 Realignment revenue. There is no net dollar change.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	—
Positions	—

**2. Adult Programs Short Doyle Revenue:** Medi-Cal revenue is adjusted to reflect a 6.2% increase in the Federal reimbursement rate, higher treatment plan revenue capture, increased revenue from adult telehealth groups, medication support, and Serenity House. These increases are offset by reduced demand for services and other negative impacts on exiting budget reduction efforts due to COVID-19.

September Revisions FY 2020-21	
Sources	(274,231)
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	274,231
Positions	—

**3. Placements for the Seriously Mentally III:** Adjustment aligns the budget with adjusted projected expenses without a reduction in beds or number of clients served.

September Revisions FY 2020-21	
Sources	(329,700)
Requirements	
Gross Appropriations	(329,700)
Intrafund Transfers	—
Net County Cost	—
Positions	—

**4. Hiring Freeze Savings :** Salary and Benefits is reduced to reflect savings from hiring freeze to address division's structural deficit.

September Revisions FY 2020-21	
Sources	(500,000)
Requirements	
Gross Appropriations	(500,000)
Intrafund Transfers	—
Net County Cost	—
Positions	—

**5. Employee Mileage Reimbursement:** COVID-19 caused most mental health and other services to be accomplished through telehealth options, reducing staff travel costs. Savings will be use to manage the division's structural deficit.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(14,185)
Intrafund Transfers	—
Net County Cost	(14,185)
Positions	—

**6. Employee Training Budget Reduction:** Budgeted funds for employee training are reduced to manage division's structural deficit. Funding for mandatory trainings are maintained.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(88,955)
Intrafund Transfers	—
Net County Cost	(88,955)
Positions	—

**7. Measure K Adjustments: Ongoing Initiatives:** The required 3% COLA reduction is applied to the Youth Outpatient Case Management, Serenity House Respite, and San Mateo County Mental Health Assessment and Referral Team programs. The resulting increase in NCC is compensated for in Measure K adjustments in 6110P.

September Revisions FY 2020-21	
Sources	(40,635)
Requirements	
Gross Appropriations	(36,438)
Intrafund Transfers	—
Net County Cost	4,197
Positions	—

**8. Eliminate Food for All Groups:** Snacks and other food provided to various therapeutic groups will be eliminated to manage division's structural deficit. There will be no negative impact to clients as most of these groups have moved to telehealth.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(558)
Intrafund Transfers	—
Net County Cost	(558)
Positions	—

**9. AB 1810 Mental Health Diversion Program:** BHRS received a grant to support pretrial diversion for clients with mental health needs. Funds will be used to avoid entry and reentry in criminal system, provide for local decision making, flexibility to provide address continuum of care needs, and mental health services. Annual funding of \$278,586 is the first year of a \$835,757 three-year total.

September Revisions FY 2020-21	
Sources	278,586
Requirements	
Gross Appropriations	278,586
Intrafund Transfers	—
Net County Cost	—
Positions	—

**10. County Owned Facility Rental Charges:** Charges for County owned facilities are adjusted per updated rate schedule.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(29,178)
Intrafund Transfers	—
Net County Cost	(29,178)
Positions	—



**11. Managed Access and Care for Everyone (ACE) Benefit:** While behavioral health is not a covered benefit under ACE per se, the program administered by Health Plan of San Mateo for uninsured San Mateo County residents, BHRS serves uninsured residents who meet clinical medical necessity criteria for BHRS services. There are substantial costs for these services, which are covered by Net County Cost and are not reimbursed by Medi-Cal. In FY 2018-19 BHRS had \$1.7 M and in FY 19-20 had \$2.9 M in costs for these clients. This action will implement a management strategy to improve coordination of benefits without reducing services by assuring that all clients who can be, are enrolled in Medi-Cal and those services are claimed accordingly. There is no net change in dollars since the revenue is moved from Realignment to Medi-Cal. A similar package is seen in 6130P.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	—
Positions	—

**12. Telecare Amendment:** Five Severely Mental Ill clients were moved to Telecare, a third party provider, from San Mateo Medical Center Hospital ICU to make room for COVID-19 patients as a result of capacity constraints. This action increases the budget to manage this expense which will be offset by CARES revenue.

September Revisions FY 2020-21	
Sources	1,200,000
Requirements	
Gross Appropriations	1,200,000
Intrafund Transfers	—
Net County Cost	—
Positions	—

**13. AB 109 Revenue:** AB 109 revenue has been increased to cover increased expenses.

September Revisions FY 2020-21	
Sources	142,854
Requirements	
Gross Appropriations	142,854
Intrafund Transfers	—
Net County Cost	—
Positions	—

**14. Fund Balance Adjustment:** Fund balance is increased and additional appropriations are made towards interagency agreements.

	September Revisions FY 2020-21
Sources	57,599
Requirements	
Gross Appropriations	57,599
Intrafund Transfers	—
Net County Cost	—
Positions	—

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	534,473
Requirements	
Gross Appropriations	680,025
Intrafund Transfers	—
Net County Cost	145,552
Positions	—

### Alcohol and Other Drug Services (6170P)

**1. Limited Term Behavioral Health and Recovery Services Analyst:** One vacant limited term BHRS Analyst is eliminated. This will reduce contract monitoring of providers for compliance with state and federal regulations.

	September Revisions FY 2020-21
Sources	(145,819)
Requirements	
Gross Appropriations	(145,819)
Intrafund Transfers	—
Net County Cost	—
Positions	—

**2. Housing Support Program:** The division's Alcohol and Other Drug Services Housing Subsidy program is eliminated. Eight individuals will not receive a subsidy for a 9-12 months of rent support.

September Revisions FY 2020-21	
Sources	(135,000)
Requirements	
Gross Appropriations	(135,000)
Intrafund Transfers	—
Net County Cost	—
Positions	—

**3. Recovery Residence:** Men's Recovery Residences are housing facilities providing a safe, sober living environment for clients. The budget is aligned with actual costs.

September Revisions FY 2020-21	
Sources	(40,000)
Requirements	
Gross Appropriations	(40,000)
Intrafund Transfers	—
Net County Cost	—
Positions	—

**4. Employee Mileage Reimbursement:** COVID-19 caused most mental health and other services to be accomplished through telehealth options, reducing staff travel costs. Savings will be use to manage the division's structural deficit.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(3,378)
Intrafund Transfers	—
Net County Cost	(3,378)
Positions	—

**5. Employee Training Budget Reduction:** Budgeted funds for employee training are reduced to manage division's structural deficit. Funding for mandatory trainings are maintained.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(39,072)
Intrafund Transfers	—
Net County Cost	(39,072)
Positions	—

**6. Measure K Adjustment: Ongoing Initiative:** The required 3% COLA reduction is applied to the Intensive Medication Assisted Treatment program.

September Revisions FY 2020-21	
Sources	(12,293)
Requirements	
Gross Appropriations	(12,293)
Intrafund Transfers	—
Net County Cost	—
Positions	—

**7. County Land/Buildings Rental:** County Land/Building Rental Revenue is adjusted to reflect a modification in terms with the provider that leases property from the County. There is no change in square footage.

September Revisions FY 2020-21	
Sources	(67,775)
Requirements	
Gross Appropriations	(67,775)
Intrafund Transfers	—
Net County Cost	—
Positions	—

**FY 2020-21 Total Funding Adjustments**

	<b>Total Funding Adjustments FY 2020-21</b>
Sources	(400,887)
Requirements	
Gross Appropriations	(443,337)
Intrafund Transfers	—
Net County Cost	(42,450)
Positions	—

## Family Health Services (6240B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	122,139
Requirements	
Gross Appropriations	(57,023)
Intrafund Transfers	—
Contingencies/Dept Reserves	170,272
Net County Cost	(8,890)
Positions	(2)

**1. Fund Balance Adjustment:** Fund balance is increased due to Salary and Benefit and other savings. Additional appropriations are placed in Reserves.

	September Revisions FY 2020-21
Sources	170,272
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Contingencies/Dept Reserves	170,272
Net County Cost	—
Positions	—

**2. Services Charges Adjustments:** This package reflects internal service charge adjustments, adjustment for computer replacement costs, and true-up entry to the Net County Cost Target.

	September Revisions FY 2020-21
Sources	100,000
Requirements	
Gross Appropriations	91,110
Intrafund Transfers	—
Net County Cost	(8,890)
Positions	—

**3. Measure K Adjustments: Ongoing Initiatives:** The required 3% COLA reduction is applied to the Home Visit Expansion and Pre to Three programs. The reduction is offset by an increase to Targeted Case Management revenue. There is no net dollar change.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	—
Positions	—

**4. Position Changes :** One vacant Community Worker II is deleted and one Management Analyst is added to better align with program needs. Medi-Administrative Activities revenue is adjusted accordingly. In addition, one Medical Office Specialist and one Medical Office Assistant II (as a Medical Office Services Supervisor) are moved to Public Health, Policy, and Planning.

	September Revisions FY 2020-21
Sources	(148,133)
Requirements	
Gross Appropriations	(148,133)
Intrafund Transfers	—
Net County Cost	—
Positions	(2)

## Correctional Health Services (6300B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	(434,230)
Requirements	
Gross Appropriations	(615,229)
Intrafund Transfers	181,534
Net County Cost	535
Positions	—

**1. Fund Balance Adjustment:** Fund balance has been reduced and corresponding reductions in Salary and Benefits have been made.

	September Revisions FY 2020-21
Sources	(193,086)
Requirements	
Gross Appropriations	(193,086)
Intrafund Transfers	—
Net County Cost	—
Positions	—

**2. Adjustments to Revenue and Expense to Meet Budget Target:** Revenue and expenses have been adjusted based on updated information regarding various programs and adjusted due to the reduced census.

	September Revisions FY 2020-21
Sources	(241,144)
Requirements	
Gross Appropriations	(422,143)
Intrafund Transfers	181,534
Net County Cost	535
Positions	—



**San Mateo Medical Center (6600B)****FY 2020-21 Funding Adjustments**

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

**FY 2020-21 Total Funding Adjustments**

	<b>Total Funding Adjustments FY 2020-21</b>
Sources	313,440
Requirements	
Gross Appropriations	357,329
Intrafund Transfers	(43,890)
Net County Cost	(0)
Positions	—

**1. Position Changes:** Staff Physicians with different FTE's are moved between clinics. A Medical Services Assistant II is moved from the Psychiatric Unit to the Psychiatric Emergency Services department to align with operational needs, with no net dollar change. An Administrative Secretary is reclassified to Program Coordinator II, as approved in the May 19, 2020 Salary Resolution Amendment. A Nurse Practitioner is reclassified to a Supervising Nurse Practitioner in the Keller Center, with the proposal to be presented to the Board for approval in the 9/15/20 Salary Resolution Amendment. A part-time Licensed Vocational Nurse is reclassified to a Staff Nurse, with both positions in the same patient care series, and a Medical Office Assistant II is converted to a Medical Office Specialist in the Health Information Management department, as approved in the April 21, 2020 Salary Resolution Amendment. The reclassifications are necessary to align with current needs.

	<b>September Revisions FY 2020-21</b>
Sources	—
Requirements	
Gross Appropriations	119,530
Intrafund Transfers	—
Net County Cost	119,530
Positions	—

**2. Supplemental and Net Patient Revenue Adjustments:** This action accounts for reductions in capitation revenues due to a drop in enrolled Medi-Cal members and utilization, a reduction in other supplemental revenues such as changes in the Enhanced Payment Program, the Quality Incentive Program, the Medicaid Utilization Rate affecting SB 1732, and a reduction in the AB 85 realignment pool. Pay for Performance revenue resulting from recent improvement in performance and the increase in patient net revenue is largely due to the planned increase in clinic visits by 15,000 to offset the losses in capitation and supplemental revenues. An updated budget for AB 109 with an increase in revenue was approved by the County Manger's Office earlier this year. Those budget increases are reflected here and in alignment with FY 2019-20 actual expenses.

	September Revisions FY 2020-21
Sources	65,963
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	(65,963)
Positions	—

**3. Keller Center Grant:** The CalOES grant for the Keller Center is lost with the agreement expired in March 2020. Victims Services was awarded the grant for FY 2020-21 and will be responsible for administering it due to the multidisciplinary nature of the program. Related expenses have been reduced to reflect actuals and no reduction in services is anticipated.

	September Revisions FY 2020-21
Sources	(232,207)
Requirements	
Gross Appropriations	(193,903)
Intrafund Transfers	—
Net County Cost	38,304
Positions	—

**4. County Service Charge Adjustments:** The property insurance expense for the Medical Center central plant is reduced and the ISD budget for Microsoft 0365 licenses is increased.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	387,813
Intrafund Transfers	—
Net County Cost	387,813
Positions	—

**5. Employee Recognition Program Fund Rollover:** Unutilized Employee Recognition Fund from FY 2019-20 is rolled over to FY 2020-21.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	43,890
Intrafund Transfers	(43,890)
Net County Cost	—
Positions	—

**6. Medi-Cal Waiver Revenue:** The Medi-Cal waiver is part of the Medical Center's continued work to cover the budget gap in FY 2020-21. Despite net increase in revenue, this lower allocation also offsets the increase in fund balance, seen in a separate decision package.

	September Revisions FY 2020-21
Sources	355,858
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	(355,858)
Positions	—

**7. Measure K Adjustments: Ongoing Initiatives :** The required 3% COLA reduction is applied to Coastside Medical Services in the amount of \$113,546 and Redirected Measure K to San Mateo Medical Center in the amount of \$30,624. An additional reduction is made in Coastside Medical Services to account for the savings in the Measure K budget for Pescadero that were redirected to the structural deficit in the Recommended Budget, but not reduced from the program at that time.

	September Revisions FY 2020-21
Sources	(144,170)
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	144,170
Positions	—

**8. Measure K: JL Code Assignment to Revenue:** Assigns new accounting code, HTLMC, to the revenue of \$1,217,825 in Measure K funding redirected to the San Mateo Medical Center during the FY 2020-21 Recommended Budget. There is no net change in dollars.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	—
Positions	—

**9. Measure K: JL Code Assignment to Expenses :** Assigns new accounting code, HTLMC, to the expenses for the \$1,217,825 in Measure K funding redirected to the San Mateo Medical Center during the FY 2020-21 Recommended Budget. There is no net change in dollars.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	—
Positions	—

**10. Fund Balance Adjustment:** Fund Balance is increased and will offset a reduction in Medical Waiver revenue, which is seen in a separate package.

September Revisions FY 2020-21	
Sources	267,996
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	(267,996)
Positions	—

## Contributions to Medical Center (5850B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	43,890
Requirements	
Gross Appropriations	43,890
Intrafund Transfers	—
Net County Cost	—
Positions	—

**1. Fund Balance Adjustment :** Fund balance is increased from unutilized employee recognition fund and is rolled over to FY 2020-21.

	September Revisions FY 2020-21
Sources	43,890
Requirements	
Gross Appropriations	43,890
Intrafund Transfers	—
Net County Cost	—
Positions	—

# Social Services



## Human Services Agency (7000D)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	3,310,605
Requirements	
Gross Appropriations	2,860,711
Intrafund Transfers	78,505
Contingencies/Dept Reserves	(3,159,800)
Net County Cost	(3,531,189)
Positions	—

## Office of Agency Director (7010B)

**1. Fund Balance Adjustment: Agency Reserves and Fund Balance:** This action reduces agency reserves based on year-end fund balances.

	September Revisions FY 2020-21
Sources	(3,159,800)
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Contingencies/Dept Reserves	(3,159,800)
Net County Cost	—
Positions	—

**2. Fund Balance Adjustment: Net County Cost Reduction:** This action increases the use of fund balance to meet the net county cost reductions resulting from the COVID-19 pandemic.

	September Revisions FY 2020-21
Sources	522,084
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	(522,084)
Positions	—

**3. Fund Balance Adjustment: PC Refresh:** This action adds appropriation for Personal Computer (PC) Refresh to enable agency computer upgrades.

	September Revisions FY 2020-21
Sources	300,000
Requirements	
Gross Appropriations	300,000
Intrafund Transfers	—
Net County Cost	—
Positions	—



## Economic Self-Sufficiency (7220B)

**1. Net County Cost Reduction:** This action reduces the FY 2020-21 net county cost for Economic Self Sufficiency programs resulting from the COVID-19 pandemic.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	(1,324,086)
Intrafund Transfers	—
Net County Cost	(1,324,086)
Positions	—

**2. Addition of Human Services Program Policy Analyst:** This action adds one filled Human Services Program Policy Analyst (HSPPA) from the Child Welfare Services branch of the Human Services Agency. The HSPPA position will be transferred to Economic Self Sufficiency (ESS), where the position is needed to support the Foster Care Eligibility Unit and the ESS Program Manager. This action will result in no impact to HSA's FTE count.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	133,438
Intrafund Transfers	—
Net County Cost	133,438
Positions	1

**3. Fund Balance Adjustment: Daly City Project - ESS Share of Cost:** This action appropriates funding for Economic Self Sufficiency's share of Agency staff managed facility improvements to the Daly City 92nd Street offices, which are leased from the City of Daly City.

	September Revisions FY 2020-21
Sources	528,000
Requirements	
Gross Appropriations	528,000
Intrafund Transfers	—
Net County Cost	—
Positions	—

## Employment Services (7320B)

**1. Fund Balance Adjustment: Daly City Project - ES Share of Cost:** This action appropriates funding for Employment Service's share of Agency staff managed facility improvements to the Daly City 92nd Street offices, which are leased from the City of Daly City.

September Revisions FY 2020-21	
Sources	360,000
Requirements	
Gross Appropriations	360,000
Intrafund Transfers	—
Net County Cost	—
Positions	—

**2. Deletion of 1 JDS II from Unified Reentry:** This action deletes one Job Development Specialist II from Unified Reentry. The position will be added to CalWORKs Employment Services to address increased CalWORKs client caseload resulting from COVID-19. Expenditure appropriation is adjusted in Unified Reentry to reflect increased need for emergency shelter services among this client population. This action will result in no impact to HSA's FTE count.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	1
Intrafund Transfers	—
Net County Cost	1
Positions	(1)

**3. Addition of 1 JDS II to CalWORKs ES:** This action adds one Job Development Specialist II to CalWORKs Employment Services to address increased CalWORKs client caseload resulting from COVID-19. This action will result in no impact to HSA's FTE count.

September Revisions FY 2020-21	
Sources	105,360
Requirements	
Gross Appropriations	105,359
Intrafund Transfers	—
Net County Cost	(1)
Positions	1

**4. Position Move: 1 ESS II fr CalWORKs ES to Quality Assurance :** This action moves one Employment Services Specialist II to the Employment Services Quality Assurance unit to address increased CalWORKs client caseload resulting from COVID-19. This action will result in no impact to HSA's FTE count.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	—
Positions	—

**5. Addition of Rehabilitation Production Manager:** This action adds one Rehabilitation Production Manager to the CalWORKs Employment Services unit to address increased CalWORKs client caseload resulting from COVID-19. This action will result in no impact to HSA's FTE count.

September Revisions FY 2020-21	
Sources	122,667
Requirements	
Gross Appropriations	122,666
Intrafund Transfers	—
Net County Cost	(1)
Positions	1

## Vocational Rehab Services (7330B)

**1. Deletion of Rehabilitation Production Manager:** This action deletes one Rehabilitation Production Manager from Vocational Rehabilitation Services and moves it to the CalWORKs Employment Services unit to address increased CalWORKs client caseload resulting from COVID-19. This action will result in no impact to HSA's FTE count.

September Revisions FY 2020-21	
Sources	(122,667)
Requirements	
Gross Appropriations	(122,666)
Intrafund Transfers	—
Net County Cost	1
Positions	(1)

## Children and Family Services (7420B)

**1. Fund Balance Adjustment: Realignment Sales Tax Reduction:** This action add fund balance to address the reduction in Realignment Sales Tax revenues due to projected shortfalls resulting from the economic impacts of COVID-19.

	September Revisions FY 2020-21
Sources	3,000,000
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	(3,000,000)
Positions	—

**2. Net County Cost Reduction:** This action reduces the FY 2020-21 net county cost for Child Welfare Services by \$1,172,195 resulting from the COVID-19 pandemic.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	(1,172,195)
Intrafund Transfers	—
Net County Cost	(1,172,195)
Positions	—

**3. Fund Balance Adjustment: Daly City Project - CWS Share of Cost:** This action appropriates funding for Child Welfare Services share of Agency staff managed facility improvements to the Daly City 92nd Street offices, which are leased from the City of Daly City.

	September Revisions FY 2020-21
Sources	312,000
Requirements	
Gross Appropriations	312,000
Intrafund Transfers	—
Net County Cost	—
Positions	—

**4. Removal of HSA Program Policy Analyst:** This action deletes one filled HSA Program Policy Analyst, class G221, from the Child Welfare Services branch of the Human Services Agency. The HSA Program Policy Analyst position will be transferred to Economic Self Sufficiency (ESS), Org 72223, where the position is needed to support the Foster Care Eligibility Unit and the ESS Program Manager. This action will result in no impact to HSA's FTE count.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(133,438)
Intrafund Transfers	—
Net County Cost	(133,438)
Positions	(1)

**5. Fund Balance Adjustment: Timekeeping Application:** This action appropriates funding for Child Welfare Services to procure the timekeeping application for on-call staffing. Social worker supervisors and managers are on-call 24/7. To assist with accurate timekeeping from on-call to call-back, an application that is phone-based is essential.

September Revisions FY 2020-21	
Sources	400,000
Requirements	
Gross Appropriations	400,000
Intrafund Transfers	—
Net County Cost	—
Positions	—

**6. MOU Adjustment for Other Out-of-Home Placement:** This action adjusts appropriation to the budget to align with the new MOU agreement with Health-BHRS to provide services to CFS foster youth in Out-of-Home Placement.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(78,505)
Intrafund Transfers	78,505
Net County Cost	—
Positions	—

**7. THP-Plus HNP & THP Award:** This action appropriates funds to utilize Housing Navigators Program (HNP) and Transitional Housing Program (THP) received from the California Department of Housing and Community Development.

September Revisions FY 2020-21	
Sources	14,569
Requirements	
Gross Appropriations	14,569
Intrafund Transfers	—
Net County Cost	—
Positions	—

**8. Realignment Sales Tax Reduction:** This action reduces Realignment Sales Tax revenues in the amount of \$3,000,000 due to projected shortfalls resulting from the economic impacts of COVID-19.

September Revisions FY 2020-21	
Sources	(3,000,000)
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	3,000,000
Positions	—

## Homeless and Safety Net Services (7510B)

**1. Net County Cost Reduction:** This action reduces the FY 2020-21 net county cost for Homeless and Safety Net by \$35,748 resulting from the COVID-19 pandemic.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	(35,748)
Intrafund Transfers	—
Net County Cost	(35,748)
Positions	—

**2. Measure K Allocation: HOPE Plan Implementation Initiative:** This action removes 3 percent of HSA's Measure K appropriation. This action is being taken in response to the economic affects that the COVID-19 pandemic is having on San Mateo County's financial resources.

	September Revisions FY 2020-21
Sources	(374,110)
Requirements	
Gross Appropriations	(374,110)
Intrafund Transfers	—
Net County Cost	—
Positions	—

**3. Measure K Rollover: HSAL2, HSALA, HSAHI, HSAHS:** This action carries forward a portion of HSA's Measure K appropriation from FY 2019-20, into FY 2020-21, in order to cover the costs of final FY 2019-20 contract payments.

	September Revisions FY 2020-21
Sources	160,369
Requirements	
Gross Appropriations	160,369
Intrafund Transfers	—
Net County Cost	—
Positions	—



**4. HEAP Budget Appropriation Adjustment:** This action increases the agency's HEAP grant appropriation to provide authorization to use the entire grant balance in the current fiscal year.

September Revisions FY 2020-21	
Sources	1,827,421
Requirements	
Gross Appropriations	1,827,421
Intrafund Transfers	—
Net County Cost	—
Positions	—

**5. Fund Balance Adjustment: Safe Harbor Family Shelter Expansion:** This action reserves \$1,600,000 in agency fund balance to provide secure funding for the completion of the County's Safe Harbor Family Shelter expansion project.

September Revisions FY 2020-21	
Sources	1,600,000
Requirements	
Gross Appropriations	1,600,000
Intrafund Transfers	—
Net County Cost	—
Positions	—

**6. Community Services Block Grant CARES Grant Funding:** This action adds appropriation to provide authorization to use the newly received CSBG CARES grant funding in the amount of \$633,962. The funding runs through 5-31-2022 and is anticipated to be fully expended in FY 2020-21.

September Revisions FY 2020-21	
Sources	633,962
Requirements	
Gross Appropriations	633,962
Intrafund Transfers	—
Net County Cost	—
Positions	—

## Community Capacity (7520B)

**1. Measure K Rollover: HSALE:** This action carries forward a portion of HSA's Measure K appropriation from FY 2019-20, into FY 2020-21, in order to cover the costs of final FY 2019-20 contract payments for CORA Legal Aid.

September Revisions FY 2020-21	
Sources	5,750
Requirements	
Gross Appropriations	5,750
Intrafund Transfers	—
Net County Cost	—
Positions	—

**2. Transfer STEM Budget to CMO:** This action reduces the Science, Technology, Engineering and Mathematics (STEM) budget by \$477,076 in anticipation of transferring program from HSA to CMO.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(477,076)
Intrafund Transfers	—
Net County Cost	(477,076)
Positions	—

**3. Fund Balance Adjustment: STEM Contract Balance Funding:** This action provides fund balance to cover remaining contractual obligation.

September Revisions FY 2020-21	
Sources	75,000
Requirements	
Gross Appropriations	75,000
Intrafund Transfers	—
Net County Cost	—
Positions	—

## Department of Child Support Services (2600B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	(773,351)
Requirements	
Gross Appropriations	(406,118)
Intrafund Transfers	(367,233)
Net County Cost	—
Positions	(1)

**1. Child Support Services Reductions:** The Department of Child Support Services is facing a significant reduction in its revenue/allocation from the CA Department of Child Support Services in FY 2020-21. Reductions have been made to offset allocation reductions and general salary and benefit and cost increases.

	September Revisions FY 2020-21
Sources	(773,351)
Requirements	
Gross Appropriations	(406,118)
Intrafund Transfers	(367,233)
Net County Cost	—
Positions	(1)

# Community Services



## Local Agency Formation Commission (3570B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

#### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	185,363
Requirements	
Gross Appropriations	(35,740)
Intrafund Transfers	198,495
Contingencies/Dept Reserves	22,608
Net County Cost	—
Positions	—

**1. COVID-19 Budget Reductions:** The apportionment amount under revenue is reduced due to COVID-19. Requirements are reduced in the same amount, including a reduction of 23,302 for A-87 fee to reflect the anticipated cost, a reduction of 12,308 in reserves, a reduction of 10,000 for meeting and conference expenses due to COVID-19, and a reduction of 5,000 in telephone service charges. Also the County contribution is moved from Other Intrafund Transfers to Other Interfund Revenue.

	September Revisions FY 2020-21
Sources	147,447
Requirements	
Gross Appropriations	(38,740)
Intrafund Transfers	198,495
Contingencies/Dept Reserves	(12,308)
Net County Cost	—
Positions	—

**2. Fund Balance Adjustment: Reserves and County Counsel:** Final Fund Balance is adjusted to reflect actuals and appropriated primarily to reserves due to higher than anticipated Fund Balance carryover. An appropriation is made to County Counsel in anticipation of an increased need for legal support in the coming year.

	September Revisions FY 2020-21
Sources	37,916
Requirements	
Gross Appropriations	3,000
Intrafund Transfers	—
Contingencies/Dept Reserves	34,916
Net County Cost	—
Positions	—

## Planning and Building (3800B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	677,695
Requirements	
Gross Appropriations	(2,122,513)
Intrafund Transfers	2,411,231
Net County Cost	(388,977)
Positions	—

## Administration and Support (3810P)

**1. Fund Balance Adjustment: SMC Saves Grant:** This action removes 3,688 from the Fund Balance and from the Microfilming and Imaging Expenses to account for the variance needed for FY 2020-21.

	September Revisions FY 2020-21
Sources	(3,688)
Requirements	
Gross Appropriations	(3,688)
Intrafund Transfers	—
Net County Cost	—
Positions	—

**2. Accounting Adjustment:** Adjustments are made to correct the use of Intrafund Transfers and Interfund Revenue based on accounting changes.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	(2,411,231)
Intrafund Transfers	2,411,231
Net County Cost	—
Positions	—

**3. Meetings and Conferences Reduction:** With the expanded use of video conferencing during COVID-19, the Department will be making reductions to its meeting and conference budget in anticipation of lower staff attendance and associated costs related to out-of-town conferences.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(2,500)
Intrafund Transfers	—
Net County Cost	(2,500)
Positions	—

**4. Contract Special Program Reduction:** The Department does not anticipate using the funds budgeted under contract special program in FY 2020-21. This budget reduction is necessary to meet the Net County Cost target.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(93,041)
Intrafund Transfers	—
Net County Cost	(93,041)
Positions	—

**5. Contract Services Reduction:** The Department will reduce its contract services budget to more closely align with the prior year expenditure levels. This budget adjustment will help the Department meet its Net County Cost target.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(183,436)
Intrafund Transfers	—
Net County Cost	(183,436)
Positions	—

## FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	(3,688)
Requirements	
Gross Appropriations	(2,693,896)
Intrafund Transfers	2,411,231
Net County Cost	(278,977)
Positions	—

## Code Compliance Program (3820P)

**1. Accounting Adjustment:** Adjustments are made to correct the use of Intrafund Transfers and Interfund Revenue based on accounting changes, transferring 392,526 between accounts and resulting in zero Net County Cost.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	—
Positions	—

**2. Meetings and Conferences Reduction:** With the expanded use of video conferencing during COVID-19, the Department will be making reductions to its meeting and conference budget in anticipation of lower staff attendance and associated costs related to out-of-town conferences.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	(7,000)
Intrafund Transfers	—
Net County Cost	(7,000)
Positions	—



## FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	—
Requirements	
Gross Appropriations	(7,000)
Intrafund Transfers	—
Net County Cost	(7,000)
Positions	—

## Long Range Planning Services (3830P)

**1. Accounting Adjustment:** Adjustments are made to correct the use of Intrafund Transfers and Interfund Revenue based on accounting changes, transferring 112,150 between accounts and resulting in zero Net County Cost.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	—
Positions	—

**2. Measure K Rollover: Capital Projects:** Budget adjustments are made to rollover unspent Measure K funds from FY 2019-20 for the Gray Whale Cove pedestrian improvement capital project.

	September Revisions FY 2020-21
Sources	196,371
Requirements	
Gross Appropriations	196,371
Intrafund Transfers	—
Net County Cost	—
Positions	—

**3. Meetings and Conferences Reduction:** With the expanded use of video conferencing during COVID-19, the Department will be making reductions to its meeting and conference budget in anticipation of lower staff attendance and associated costs related to out-of-town conferences.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(1,000)
Intrafund Transfers	—
Net County Cost	(1,000)
Positions	—

**4. Measure K Rollover: Second Unit Amnesty Program:** Budget adjustments are made to rollover unspent Measure K funds from FY 2019-20 for the Second Unit Amnesty Program due to anticipated costs for program implementation.

September Revisions FY 2020-21	
Sources	489,388
Requirements	
Gross Appropriations	489,388
Intrafund Transfers	—
Net County Cost	—
Positions	—

**5. Measure K Adjustment: Second Unit Amnesty Program:** This adjustment removes the Measure K cost of living adjustment consistent with County Manager's Office requirements.

September Revisions FY 2020-21	
Sources	(4,376)
Requirements	
Gross Appropriations	(4,376)
Intrafund Transfers	—
Net County Cost	—
Positions	—

## FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	681,383
Requirements	
Gross Appropriations	680,383
Intrafund Transfers	—
Net County Cost	(1,000)
Positions	—

### Building Inspection (3842P)

**1. Accounting Adjustment:** Adjustments are made to correct the use of Intrafund Transfers and Interfund Revenue based on accounting changes, transferring 1,065,428 between accounts and resulting in zero Net County Cost.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	—
Positions	—

**2. Meetings and Conferences Reduction:** With the expanded use of video conferencing during COVID-19, the Department will be making reductions to its meeting and conference budget in anticipation of lower staff attendance and associated costs related to out-of-town conferences.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	(3,000)
Intrafund Transfers	—
Net County Cost	(3,000)
Positions	—

## FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	—
Requirements	
Gross Appropriations	(3,000)
Intrafund Transfers	—
Net County Cost	(3,000)
Positions	—

## Planning and Development Review (3843P)

**1. Accounting Adjustment:** Adjustments are made to correct the use of Intrafund Transfers and Interfund Revenue based on accounting changes, transferring 841,127 between accounts and resulting in zero Net County Cost.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	—
Positions	—

**2. Meetings and Conferences Reduction:** With the expanded use of video conferencing during COVID-19, the Department will be making reductions to its meeting and conference budget in anticipation of lower staff attendance and associated costs related to out-of-town conferences.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	(19,000)
Intrafund Transfers	—
Net County Cost	(19,000)
Positions	—

**3. Extra Help Senior Engineer:** The Department will no longer fund the Extra Help Part Time Engineer position assisting with planning work. This work will be absorbed by existing planning staff and will not impact service delivery. This budget reduction will help the Department meet its Net County Cost target.

<b>September Revisions FY 2020-21</b>	
Sources	—
Requirements	
Gross Appropriations	(80,000)
Intrafund Transfers	—
Net County Cost	(80,000)
Positions	—

### **FY 2020-21 Total Funding Adjustments**

<b>Total Funding Adjustments FY 2020-21</b>	
Sources	—
Requirements	
Gross Appropriations	(99,000)
Intrafund Transfers	—
Net County Cost	(99,000)
Positions	—

## Parks and Recreation (3900B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

#### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	3,260,188
Requirements	
Gross Appropriations	3,019,573
Intrafund Transfers	(277,414)
Contingencies/Dept Reserves	(264,338)
Net County Cost	(782,367)
Positions	—

**1. Measure K Rollover: One-Time and Ongoing Projects and Programs:** Budget adjustments are made to rollover unspent funds from FY 2019-20 for one-time and ongoing projects and programs including: operations and maintenance; natural resource management; playground improvements; Interpretative Program; master planning; and Pescadero Old Haul Road repairs.

	September Revisions FY 2020-21
Sources	2,786,009
Requirements	
Gross Appropriations	2,786,009
Intrafund Transfers	—
Net County Cost	—
Positions	—

**2. Non-Departmental Services Rollover:** Appropriations are rolled over for existing projects funded by Non-Departmental Services, including GIS development and the Devil's Slide metal out building.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	257,414
Intrafund Transfers	(257,414)
Net County Cost	—
Positions	—

**3. Marbled Murrelet Restoration and Corvid Management Grant:** Budget adjustments are made to recognize remaining grant funding that will be used to protect the endangered marbled murrelet at Memorial Park.

	September Revisions FY 2020-21
Sources	18,000
Requirements	
Gross Appropriations	18,000
Intrafund Transfers	—
Net County Cost	—
Positions	—

**4. Fund Balance Adjustments: Memorial Park Campground Improvements, Programs, Reimbursement, and Reserves:** Final Fund Balance is adjusted and appropriated for Memorial Park campground improvements; a bilingual Park Aide; a Natural Resource Management professional services contract; and a reimbursement to Non-Departmental Services. The remainder is set aside in Reserves.

	September Revisions FY 2020-21
Sources	272,695
Requirements	
Gross Appropriations	207,033
Intrafund Transfers	—
Contingencies/Dept Reserves	65,662
Net County Cost	—
Positions	—

**5. Lease Revenue and Reimbursements:** Budget adjustments are added to properly account for revenue from the Yacht Club lease agreement, which was previously budgeted in Coyote Point Marina, and reimbursements from the Coyote Point Rifle Range and Coyote Point Marina for costs associated with utilities.

	September Revisions FY 2020-21
Sources	(10,480)
Requirements	
Gross Appropriations	—
Intrafund Transfers	(20,000)
Net County Cost	(9,520)
Positions	—

**6. San Vicente Creek Restoration Grant Rollover:** Budget adjustments are added to rollover unspent appropriations for the San Vicente Creek restoration project. Revenues exceed expenditures due to delayed reimbursement claims that did not occur in FY 2019-20.

September Revisions FY 2020-21	
Sources	110,414
Requirements	
Gross Appropriations	77,646
Intrafund Transfers	—
Net County Cost	(32,768)
Positions	—

**7. Noxious Weed Grant Rollover:** Budget adjustment is added to recognize rollover from the 2019 Noxious Weed Grant the Parks Department received from the California Department of Food and Agriculture to address Bermuda buttercup (*Oxalis-caprae*) invasions at San Bruno Mountain State and County Park and Pillar Point Bluff.

September Revisions FY 2020-21	
Sources	27,829
Requirements	
Gross Appropriations	27,829
Intrafund Transfers	—
Net County Cost	—
Positions	—

**8. Use of Reserves for Projects in Progress:** Projected Final Fund Balance was budgeted in the FY 2020-21 Recommended Budget and set aside in Reserves. Budget adjustment is needed to appropriate the funding for projects not completed in FY 2019-20, including possibly implementing a new reservations system.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	330,000
Intrafund Transfers	—
Contingencies/Dept Reserves	(330,000)
Net County Cost	—
Positions	—



**9. John and Gwen Smart Foundation Donations:** Previously received and anticipated donations in FY 2020-21 from the John and Gwen Smart Foundation are transferred from the Coyote Point Park Trust Fund for several projects that benefit Coyote Point Park, including installing new shade structures, improving security at the park entrance, removing hazardous trees, replacing a water valve, and replacing picnic tables.

	September Revisions FY 2020-21
Sources	606,880
Requirements	
Gross Appropriations	606,880
Intrafund Transfers	—
Net County Cost	—
Positions	—

**10. Tunitas Creek Beach Trust Fund Transfer:** Budget adjustment is added to transfer funding from the Tunitas Creek Beach Trust Fund for tools, supplies, vehicles, and equipment. All funding will be used for the benefit of the Tunitas Creek Beach Park.

	September Revisions FY 2020-21
Sources	155,500
Requirements	
Gross Appropriations	155,500
Intrafund Transfers	—
Net County Cost	—
Positions	—

**11. Other Budget Adjustments:** Other budget adjustments are added to account for new membership fees to the Bay Area Open Space Council; advertising that promotes responsible recreation; and adjustments based on more recent actuals and updated service charges.

	September Revisions FY 2020-21
Sources	31,318
Requirements	
Gross Appropriations	7,909
Intrafund Transfers	—
Net County Cost	(23,409)
Positions	—

**12. Measure K Reduction:** Budget adjustments are added to meet the County's Measure K reduction requirement. Previously budgeted cost of living adjustments are removed for the following initiatives: Natural Resource Management; Parks Playground Improvements; and Volunteer Stewardship Corps.

September Revisions FY 2020-21	
Sources	(14,959)
Requirements	
Gross Appropriations	(14,959)
Intrafund Transfers	—
Net County Cost	—
Positions	—

**13. Revenue Losses:** Budget adjustments are added to account for the anticipated losses in revenue due to the COVID-19 pandemic. It is expected that revenue from Charges for Services will decrease about 40 percent in FY 2020-21. Corresponding reductions are made to the Parks Department's administration budget and Services and Supplies. Reductions are likely to be absorbed by salary savings from vacant positions.

September Revisions FY 2020-21	
Sources	(723,018)
Requirements	
Gross Appropriations	(686,046)
Intrafund Transfers	—
Net County Cost	36,972
Positions	—

**14. Required Net County Cost Reduction:** Budget adjustments are added to meet the Parks Department's required five percent Net County Cost reduction. Adjustments include making reductions to the administration budget, postponing the Ranger Leadership Program, and keeping four unfilled positions vacant, including one Assistant Parks Director and three Park Ranger II positions. Salary savings from the vacant positions absorb the budgeted reductions to Salaries and Benefits.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(753,642)
Intrafund Transfers	—
Net County Cost	(753,642)
Positions	—

## Fish and Game (3950B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	10,174
Requirements	
Gross Appropriations	8,000
Intrafund Transfers	—
Non-General Fund Reserves	2,174
Net County Cost	—
Positions	—

**1. Fund Balance Adjustment: Grant Spending and Reserves:** Final Fund Balance is adjusted and appropriated for anticipated spending for a Fish and Game grant and the remainder is set aside in Reserves.

	September Revisions FY 2020-21
Sources	10,174
Requirements	
Gross Appropriations	8,000
Intrafund Transfers	—
Non-General Fund Reserves	2,174
Net County Cost	—
Positions	—

## Parks Acquisition and Development (3970B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	204,628
Requirements	
Gross Appropriations	204,628
Intrafund Transfers	—
Net County Cost	—
Positions	—

**1. Fund Balance Adjustment: Coyote Point Park Water Distribution and Fire Suppression Project :** Final Fund Balance is adjusted and appropriated to complete the Coyote Point Park water distribution and fire suppression project, which is managed by the Department of Public Works.

	September Revisions FY 2020-21
Sources	203,128
Requirements	
Gross Appropriations	203,128
Intrafund Transfers	—
Net County Cost	—
Positions	—

**2. Interest Earned Transfer:** Budget adjustment is added to transfer remaining funds from interest earned to the Parks Department's Capital Projects Fund to contribute to the Parks Department's capital projects program.

	September Revisions FY 2020-21
Sources	1,500
Requirements	
Gross Appropriations	1,500
Intrafund Transfers	—
Net County Cost	—
Positions	—

**Coyote Point Marina (3980B)****FY 2020-21 Funding Adjustments**

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

**FY 2020-21 Total Funding Adjustments**

	<b>Total Funding Adjustments FY 2020-21</b>
Sources	416,276
Requirements	
Gross Appropriations	134,182
Intrafund Transfers	—
Non-General Fund Reserves	282,094
Net County Cost	—
Positions	—

**1. Fund Balance Adjustment: Dredging Consultant Contract and Reserves:** Final Fund Balance is adjusted and appropriated for a dredging consultant contract and the remainder set aside in Reserves.

	<b>September Revisions FY 2020-21</b>
Sources	432,094
Requirements	
Gross Appropriations	150,000
Intrafund Transfers	—
Non-General Fund Reserves	282,094
Net County Cost	—
Positions	—

**2. Other Budget Adjustments:** Budget adjustments are added to properly move lease revenue previously budgeted in the Marina to the Parks Department's operating budget; reduce service charges; lower transfers to the Parks Department for utility costs; purchase a patrol boat; and make corresponding reductions to Services and Supplies.

	<b>September Revisions FY 2020-21</b>
Sources	(32,948)
Requirements	
Gross Appropriations	(32,948)
Intrafund Transfers	—
Net County Cost	—
Positions	—

**3. Surrendered and Abandoned Vessel Exchange Grant:** Budget adjustment is added to recognize grant funding from the California Department of Parks and Recreation and Division of Boating and Waterways for the removal of derelict vessels at the Coyote Point Marina.

<b>September Revisions FY 2020-21</b>	
Sources	17,130
Requirements	
Gross Appropriations	17,130
Intrafund Transfers	—
Net County Cost	—
Positions	—

## Parks Capital Projects (3990B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	18,637,971
Requirements	
Gross Appropriations	18,769,779
Intrafund Transfers	—
Non-General Fund Reserves	(131,808)
Net County Cost	—
Positions	—

**1. Measure K Rollover: Capital Projects:** Budget adjustments are made to rollover unspent funds from FY 2019-20 for one-time projects including: Huddart Park Richards Road repairs; Ralston Trail repaving; Memorial Park sewer road paving; Pescadero Old Haul Road repairs; Alambique Trail repairs; ranger residence improvements; Sam McDonald visitor center renovation and interpretative center; parkwide asphalt paving; Old Guadalupe Trail renovations; fire road improvements; Huddart Park water lines and supply; feasibility study for bridges, Sanchez Adobe improvements; and Flood Park improvements. Appropriations for these projects are budgeted in the Parks Department's Capital Projects Fund.

	September Revisions FY 2020-21
Sources	7,067,406
Requirements	
Gross Appropriations	7,067,406
Intrafund Transfers	—
Net County Cost	—
Positions	—

**2. Non-Departmental Services Rollover:** Appropriations are rolled over for existing projects funded by Non-Departmental Services, including Memorial Park water line replacement; Memorial Park wastewater treatment plant and collection system; Memorial Park facility improvements; new ranger housing; construction of the Coyote Point Park Eastern Promenade; and a construction services contract.

September Revisions FY 2020-21	
Sources	9,299,808
Requirements	
Gross Appropriations	9,299,808
Intrafund Transfers	—
Net County Cost	—
Positions	—

**3. California State Coastal Conservancy Grant Rollover:** Grant funding from the California State Coastal Conservancy is rolled over for the Tunitas Creek Beach improvement project.

September Revisions FY 2020-21	
Sources	1,224,837
Requirements	
Gross Appropriations	1,224,837
Intrafund Transfers	—
Net County Cost	—
Positions	—

**4. Trust Fund Transfers for Capital Projects:** Budget adjustments are made to reflect a transfer of funds from the Parks Department's Parks Dedication Fee and San Mateo County Mid-Coast Trust Funds for future projects, including a pump track at Quarry Park.

September Revisions FY 2020-21	
Sources	500,000
Requirements	
Gross Appropriations	500,000
Intrafund Transfers	—
Net County Cost	—
Positions	—



**5. Fund Balance Adjustment: Reserves and the Memorial Park Waste Water Treatment Plant and Collection System Projects:** Final Fund Balance is adjusted and appropriated for the construction of the Memorial Park Waste Water Treatment Plant, Memorial Park Wastewater Collection System, and the remainder set aside in Reserves.

	September Revisions FY 2020-21
Sources	545,920
Requirements	
Gross Appropriations	279,197
Intrafund Transfers	—
Non-General Fund Reserves	266,723
Net County Cost	—
Positions	—

**6. Use of Reserves for Capital Projects:** Reserves from the Parks Department's Capital Projects Fund is used for the construction of the Coyote Point Park Eastern Promenade and the completion of the Sanchez Adobe restoration project.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	398,531
Intrafund Transfers	—
Non-General Fund Reserves	(398,531)
Net County Cost	—
Positions	—

**7. Project Budget Adjustments:** Management of the parkwide paving and the Coyote Point Park Eastern Promenade projects are transferred to the Department of Public Works. Appropriations have been transferred to reflect this change.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	—
Positions	—

## County Library (Information Only) (3700B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	8,757,713
Requirements	
Gross Appropriations	7,536,960
Intrafund Transfers	—
Non-General Fund Reserves	1,220,753
Net County Cost	—
Positions	—

**1. Measure K Adjustments: Summer Reading Program & EPA Library:** This action adjusts Measure K revenues and expenditures to reflect the County's three percent reduction to Measure K allocations.

	September Revisions FY 2020-21
Sources	(25,428)
Requirements	
Gross Appropriations	(25,428)
Intrafund Transfers	—
Net County Cost	—
Positions	—

**2. Measure K Rollover: East Palo Alto Library:** This action rolls over unspent FY 2019-20 Measure K capital allocations for the planning and eventual construction of the City of East Palo Alto's new library.

	September Revisions FY 2020-21
Sources	739,084
Requirements	
Gross Appropriations	739,084
Intrafund Transfers	—
Net County Cost	—
Positions	—

**3. Service Charges:** This action adjusts service charges to reflect updated estimates provided by service charge departments.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	(127,011)
Intrafund Transfers	—
Net County Cost	(127,011)
Positions	—

**4. Division Adjustments:** This action adjusts the budgets of various divisions to reflect updated revenue projections and programmatic and administrative changes.

	September Revisions FY 2020-21
Sources	(739,180)
Requirements	
Gross Appropriations	1,499,365
Intrafund Transfers	—
Net County Cost	2,238,545
Positions	—

**5. Fund Balance Adjustment: One-Time Projects:** This action adjusts Fund Balance in light of prior year actuals. A portion of the increased Fund Balance is appropriated to Reserves, with the remainder allocated to support one-time projects.

	September Revisions FY 2020-21
Sources	8,783,237
Requirements	
Gross Appropriations	5,450,950
Intrafund Transfers	—
Non-General Fund Reserves	1,220,753
Net County Cost	(2,111,534)
Positions	—

## Office of Sustainability (4000B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	759,399
Requirements	
Gross Appropriations	307,943
Intrafund Transfers	—
Contingencies/Dept Reserves	45,555
Net County Cost	(405,901)
Positions	—

## Administration (4010P)

**1. Measure K Rollover: Countywide Smart Evacuation Zones:** On June 10, 2019, the County entered into an agreement with Zonehaven to provide an Evacuation Management Platform and Community Evacuation Interface online application subscription services for the San Mateo County Standard Wildfire Module. This is the second year of the three year subscription to that service.

	September Revisions FY 2020-21
Sources	98,000
Requirements	
Gross Appropriations	98,000
Intrafund Transfers	—
Net County Cost	—
Positions	—

**2. Administrative Overhead Reimbursement From the AB939 Fund:** Office of Sustainability senior administrative and programs costs for waste program activities are being shifted to the Solid Waste Management Budget Unit.

	September Revisions FY 2020-21
Sources	127,000
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	(127,000)
Positions	—

**3. One-Time Use of Department Reserves:** This action represents a one-time use of Department Reserves in order to balance to the revised Net County Cost Target.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Contingencies/Dept Reserves	(153,901)
Net County Cost	(153,901)
Positions	—

**4. Fund Balance Adjustment: Reserves:** Final year-end Fund Balance adjustment is set aside in Reserves.

	September Revisions FY 2020-21
Sources	199,456
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Contingencies/Dept Reserves	199,456
Net County Cost	—
Positions	—

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	424,456
Requirements	
Gross Appropriations	98,000
Intrafund Transfers	—
Contingencies/Dept Reserves	45,555
Net County Cost	(280,901)
Positions	—

## Climate Change / Adaptation (4020P)

**1. Measure K Rollover: Wildland Fire Risk Strategic Planning:** On March 26, 2019, the Board approved Measure K to fund projects related to the County's strategy to reduce wildland fire risk. The Office of Sustainability is working with the County Fire Chiefs Association, the Fire Safe Council, and the San Mateo County Resource Conservation District to collaborate, coordinate, and support this assessment.

September Revisions FY 2020-21	
Sources	205,082
Requirements	
Gross Appropriations	205,082
Intrafund Transfers	—
Net County Cost	—
Positions	—

**2. Green Business Program Reductions:** Program demand for green business certification is reduced due to COVID-19.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(15,000)
Intrafund Transfers	—
Net County Cost	(15,000)
Positions	—

**3. Sea Level Rise Policy Implementation Funds:** This action reduces sea level rise assessments for County capital projects as there is sufficient funding to match current capital program demand. There is no adverse program impact with this reduction.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(20,000)
Intrafund Transfers	—
Net County Cost	(20,000)
Positions	—

**4. Conference and Training Reductions:** Many in-person conferences and trainings have been canceled or postponed due to social distancing requirements under COVID-19. This has reduced OOS travel costs to conferences where staff often present in-person.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(3,000)
Intrafund Transfers	—
Net County Cost	(3,000)
Positions	—

**5. Fund Balance Adjustment: Coastal Working Group:** Final year-end Fund Balance is appropriated to support the Coastal Working Group.

September Revisions FY 2020-21	
Sources	72,000
Requirements	
Gross Appropriations	72,000
Intrafund Transfers	—
Net County Cost	—
Positions	—

### FY 2020-21 Total Funding Adjustments

Total Funding Adjustments FY 2020-21	
Sources	277,082
Requirements	
Gross Appropriations	239,082
Intrafund Transfers	—
Net County Cost	(38,000)
Positions	—

## Livable Communities (4030P)

**1. Conference and Training Reductions:** Many in-person conferences and trainings have been canceled or postponed due to social distancing requirements under COVID-19. This has reduced OOS travel costs to conferences where staff often present in-person.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(9,000)
Intrafund Transfers	—
Net County Cost	(9,000)
Positions	—

**2. SHIFT Program Reductions:** Due to COVID-19, many County employees are currently working from home. This has resulted in a reduction in the use of commuter benefits. This budget reduction is not anticipated to have an adverse impact on the program at this point in time.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(25,000)
Intrafund Transfers	—
Net County Cost	(25,000)
Positions	—

**3. Measure K Adjustment: Ongoing Initiatives:** An adjustment to ongoing Measure K allocation is made to remove the cost of living adjustment for FY 2020-21.

September Revisions FY 2020-21	
Sources	(11,139)
Requirements	
Gross Appropriations	(11,139)
Intrafund Transfers	—
Net County Cost	—
Positions	—



## FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	(11,139)
Requirements	
Gross Appropriations	(45,139)
Intrafund Transfers	—
Net County Cost	(34,000)
Positions	—

## Energy and Water (4040P)

**1. Conference and Training Reductions:** Many in-person conferences and trainings have been canceled or postponed due to social distancing requirements under COVID-19. This has reduced OOS travel costs to conferences where staff often present in person.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	(3,000)
Intrafund Transfers	—
Net County Cost	(3,000)
Positions	—

**2. Water Conservation Program Reductions:** This action reduces the Water Conservation Program budget due to a reduced demand for service. There is no significant impact.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	(50,000)
Intrafund Transfers	—
Net County Cost	(50,000)
Positions	—

**3. Fund Balance Adjustment: Electric Vehicle Charging Project:** Final year-end Fund Balance is appropriated to continue the Electric Vehicle Charging Project.

	September Revisions FY 2020-21
Sources	69,000
Requirements	
Gross Appropriations	69,000
Intrafund Transfers	—
Net County Cost	—
Positions	—

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	69,000
Requirements	
Gross Appropriations	16,000
Intrafund Transfers	—
Net County Cost	(53,000)
Positions	—

## Solid Waste Management (4060B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	644,104
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Non-General Fund Reserves	644,104
Net County Cost	—
Positions	—

**1. Fund Balance Adjustment: Reserves:** Final year-end Fund Balance is set aside in Department Reserves.

	September Revisions FY 2020-21
Sources	644,104
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Non-General Fund Reserves	644,104
Net County Cost	—
Positions	—

**2. Administrative Overhead Reimbursement to the OOS GF:** This action shifts a portion of the costs in the amount of \$127,000 to the Solid Waste Management Budget Unit and results in zero Net County Cost.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	—
Positions	—

**OOS - County Service Area #8 (4070B)****FY 2020-21 Funding Adjustments**

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

**FY 2020-21 Total Funding Adjustments**

	<b>Total Funding Adjustments FY 2020-21</b>
Sources	1,064,232
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Non-General Fund Reserves	1,064,232
Net County Cost	—
Positions	—

**1. Fund Balance Adjustment: Reserves:** Final Fund Balance is set aside in Department Reserves.

	<b>September Revisions FY 2020-21</b>
Sources	1,064,232
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Non-General Fund Reserves	1,064,232
Net County Cost	—
Positions	—

## Public Works Administration (4510B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

#### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	38,959
Requirements	
Gross Appropriations	(521,112)
Intrafund Transfers	560,071
Net County Cost	—
Positions	—

**1. Interim Assignment Reimbursements From Revenue Services:** This action removes one-time reimbursement from Revenue Services to offset the expense of Public Works staff performing interim FY 2020-21 assignments for their department.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	(578,604)
Intrafund Transfers	578,604
Net County Cost	—
Positions	—

**2. GIS Improvements:** This action carries forward unspent FY 2019-20 appropriations from Non-Departmental Services to complete the 5-year IT strategic plan. Work will continue on realignment of GIS layers to Public Safety and Assessor's data.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	18,533
Intrafund Transfers	(18,533)
Net County Cost	—
Positions	—

**3. Revised Debt Service Charges:** This adjustment redistributes debt service charges for County Office Building 2 based on updated square footage measurements. Adjustments to debt service charges are offset by an increase to interfund revenue and a decrease to C/CAG charges for services.

<b>September Revisions FY 2020-21</b>	
Sources	38,959
Requirements	
Gross Appropriations	38,959
Intrafund Transfers	—
Net County Cost	—
Positions	—

## Road Construction and Operations (4520B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	8,057,765
Requirements	
Gross Appropriations	5,170,009
Intrafund Transfers	—
Contingencies/Dept Reserves	2,465,586
Non-General Fund Reserves	422,170
Net County Cost	—
Positions	—

**1. Measure M Revenue Reduction:** This adjustment reduces Measure M revenue from C/CAG to account for subscription costs for StreetLight Data, which provides access to data and analysis tools to evaluate and analyze traffic patterns and transportation projects.

	September Revisions FY 2020-21
Sources	(12,950)
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Contingencies/Dept Reserves	(12,950)
Net County Cost	—
Positions	—

**2. Roads Revenue Reductions and Project Adjustments:** This adjustment reduces various revenues due to projected reductions in tax collections. Road Maintenance and Rehabilitation Account (RMRA) and Highway Users Tax Account (HUTA) revenue projections are based on the latest estimates provided by the California State Association of Counties. Revenue reductions are offset by reductions to Reserves, transfers out and expenditures for road projects, and equipment purchases. Several projects, including Lerida Court and Garbada Way Retaining Wall Project, Entrada Way Reconstruction, and Vine Street Reconstruction are deferred to FY 2021-22 due to the reduced revenue projections.

September Revisions FY 2020-21	
Sources	(3,596,883)
Requirements	
Gross Appropriations	(1,721,318)
Intrafund Transfers	—
Contingencies/Dept Reserves	(2,032,809)
Non-General Fund Reserves	157,244
Net County Cost	—
Positions	—

**3. Measure K Rollover: District Specific Coastside Initiatives:** This adjustment appropriates, in FY 2020-21, roll-over district specific Measure K revenue and offsetting appropriation to continue to provide portable restrooms in Pescadero and work on Street End Waterfront Access Improvements in Princeton.

September Revisions FY 2020-21	
Sources	64,108
Requirements	
Gross Appropriations	64,108
Intrafund Transfers	—
Net County Cost	—
Positions	—

**4. Stormwater Management:** This adjustment appropriates a transfer from Non-Departmental Services in FY 2020-21 for stormwater management activities. This is roll-over of unspent funds previously appropriated in FY 2019-20.

September Revisions FY 2020-21	
Sources	1,119,789
Requirements	
Gross Appropriations	947,715
Intrafund Transfers	—
Contingencies/Dept Reserves	172,074
Net County Cost	—
Positions	—



**5. Internal Service Charge Adjustment:** This adjustment updates FY 2020-21 internal service charges to align with revised estimated charges from departments based on revised usage and cost estimates.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	—
Positions	—

**6. Fund Balance Adjustment - Roads:** Year-end Fund Balance adjustments are appropriated in FY 2020-21 to Reserves.

	September Revisions FY 2020-21
Sources	10,483,701
Requirements	
Gross Appropriations	5,879,504
Intrafund Transfers	—
Contingencies/Dept Reserves	4,339,271
Non-General Fund Reserves	264,926
Net County Cost	—
Positions	—

## Engineering Services (4600B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

#### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	30,318
Requirements	
Gross Appropriations	32,612
Intrafund Transfers	(2,294)
Net County Cost	—
Positions	—

**1. Revised Debt Service Charges:** This adjustment redistributes debt service charges for County Office Building 2 based on updated square footage measurements. Increases to debt service charges are offset by increases to intrafund transfers and interfund revenue.

	September Revisions FY 2020-21
Sources	30,318
Requirements	
Gross Appropriations	32,612
Intrafund Transfers	(2,294)
Net County Cost	—
Positions	—

**2. Internal Service Charge Adjustment:** This adjustment updates FY 2020-21 internal service charges to align with revised estimated charges from departments based on revised usage and cost estimates.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	—
Positions	—

## Enhanced Flood Control Program (4660B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	497,064
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Contingencies/Dept Reserves	497,064
Net County Cost	—
Positions	—

**1. Fund Balance Adjustment - Enhanced Flood Control:** Year-end Fund Balance adjustment is appropriated to Reserves.

	September Revisions FY 2020-21
Sources	497,064
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Contingencies/Dept Reserves	497,064
Net County Cost	—
Positions	—

## Facilities Services (4730B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	(625,000)
Requirements	
Gross Appropriations	(16,832)
Intrafund Transfers	33,844
Contingencies/Dept Reserves	(642,012)
Net County Cost	—
Positions	—

**1. Final Fund Balance Adjustment- Facilities Services:** This action reduces FY 2020-21 Fund Balance and Reserves.

	September Revisions FY 2020-21
Sources	(642,012)
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Contingencies/Dept Reserves	(642,012)
Net County Cost	—
Positions	—

**2. Rent Adjustments:** This action adjusts rent revenues due to revised estimated rent expenses and occupancy changes. A net decrease in rent revenue is offset by decreases in operating expenses.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	(33,844)
Intrafund Transfers	33,844
Net County Cost	—
Positions	—

**3. Internal Service Charge Adjustment:** This adjustment updates FY 2020-21 internal service charges to align with revised estimated charges from departments based on revised usage and cost estimates.

	September Revisions FY 2020-21
Sources	17,012
Requirements	
Gross Appropriations	17,012
Intrafund Transfers	—
Net County Cost	—
Positions	—

## Construction Services (4740B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

#### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	72,842
Requirements	
Gross Appropriations	72,842
Intrafund Transfers	—
Net County Cost	—
Positions	—

**1. Fund Balance Adjustments: Construction Services:** Year-end Fund Balance adjustment is appropriated in FY 2020-21 for loan repayment.

	September Revisions FY 2020-21
Sources	72,842
Requirements	
Gross Appropriations	72,842
Intrafund Transfers	—
Net County Cost	—
Positions	—

**2. Internal Service Charge Adjustment:** This adjustment updates FY 2020-21 internal service charges to align with revised estimated charges from departments based on revised usage and cost estimates.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	—
Positions	—

## Vehicle and Equipment Services (4760B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	615,054
Requirements	
Gross Appropriations	306,823
Intrafund Transfers	—
Non-General Fund Reserves	308,231
Net County Cost	—
Positions	—

**1. Fund Balance Adjustments - Vehicle and Eq Services:** In FY 2020-21, the year-end Fund Balance adjustment is appropriated for the continuation of the Fuel Management System project, for the replacement of motor pool vehicles and to the vehicle replacement reserves.

	September Revisions FY 2020-21
Sources	615,054
Requirements	
Gross Appropriations	306,823
Intrafund Transfers	—
Non-General Fund Reserves	308,231
Net County Cost	—
Positions	—

**2. Internal Service Charge Adjustment:** This adjustment updates FY 2020-21 internal service charges to align with revised estimated charges from departments based on revised usage and cost estimates.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	—
Positions	—

**Utilities (4840B)****FY 2020-21 Funding Adjustments**

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

**FY 2020-21 Total Funding Adjustments**

	<b>Total Funding Adjustments FY 2020-21</b>
Sources	7,894,441
Requirements	
Gross Appropriations	4,262,792
Intrafund Transfers	—
Contingencies/Dept Reserves	3,627,610
Non-General Fund Reserves	4,039
Net County Cost	—
Positions	—

**1. Approved Sewer Service Charges:** This action increases sewer service charge revenue, with corresponding increases to infrastructure improvements and Reserves, to support operational, maintenance, and capital improvement costs. Revised sewer service charges were approved by the Board of Supervisors on July, 21, 2020 for the following ten Sewer Maintenance/Sanitation Districts: Burlingame Hills Sewer Maintenance District; Crystal Springs County Sanitation District; Devonshire County Sanitation District; Edgewood Sewer Maintenance District; Emerald Lake Heights Sewer Maintenance District; Fair Oaks Sewer Maintenance District; Harbor Industrial Sewer Maintenance District; Kensington Square Sewer Maintenance District; Oak Knoll Sewer Maintenance District; and Scenic Heights County Sanitation District.

	<b>September Revisions FY 2020-21</b>
Sources	1,181,314
Requirements	
Gross Appropriations	335,099
Intrafund Transfers	—
Contingencies/Dept Reserves	846,215
Net County Cost	—
Positions	—



**2. Revised Debt Service Charges:** This adjustment redistributes debt service charges for County Office Building 2 based on updated square footage measurements. Increases to debt service charges are offset by an increase to interfund revenue.

	September Revisions FY 2020-21
Sources	15,214
Requirements	
Gross Appropriations	15,214
Intrafund Transfers	—
Net County Cost	—
Positions	—

**3. Fund Balance Adjustment: Utilities:** Year-end fund balance adjustment is appropriated to reserves in various utility districts, and for the following one-time uses in FY 2020-21: continuation of sewer rehabilitation projects in the Burlingame Hills, Emerald Lake Heights, Oak Knoll, Devonshire, and Scenic Heights Districts; contribution to Redwood City for prior year capital project costs in Fair Oaks Sewer Maintenance District; and carry forward unspent FY 2019-20 appropriations, as well as additional appropriation, for project contribution to other agencies from Cable TV.

	September Revisions FY 2020-21
Sources	6,697,913
Requirements	
Gross Appropriations	3,912,479
Intrafund Transfers	—
Contingencies/Dept Reserves	2,781,395
Non-General Fund Reserves	4,039
Net County Cost	—
Positions	—

**4. Internal Service Charge Adjustment:** This adjustment updates FY 2020-21 internal service charges to align with revised estimated charges from departments based on revised usage and cost estimates.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	—
Positions	—

## Airports (4850B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	(3,073,653)
Requirements	
Gross Appropriations	(3,203,481)
Intrafund Transfers	—
Non-General Fund Reserves	129,828
Net County Cost	—
Positions	—

**1. Airport Revenue Reduction:** This adjustment reduces airport transient use fee revenue due to a decrease in air traffic as a result of the COVID-19 pandemic. Reserves are reduced to offset the revenue decline.

	September Revisions FY 2020-21
Sources	(92,207)
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Non-General Fund Reserves	(92,207)
Net County Cost	—
Positions	—

**2. Measure K Rollover: Airport Capital Projects:** This adjustment appropriates, in FY 2020-21, roll-over Measure K revenue and offsetting appropriation to complete the 670 Airport Way Building Rehabilitation Project and to partially fund the demolition or rehabilitation of the 795 Skyway Building.

	September Revisions FY 2020-21
Sources	442,661
Requirements	
Gross Appropriations	442,661
Intrafund Transfers	—
Net County Cost	—
Positions	—

**3. Airport Capital Projects:** This action adjusts carry forward appropriations and funding for projects not completed in FY 2019-20 based on actual year-end expenses. Loan proceeds for funding the redevelopment of the 795 Skyway Building at San Carlos Airport are removed as the scope and schedule of this project will be re-evaluated. In addition, a new project to repair a levee failure at San Carlos Airport is added.

September Revisions FY 2020-21	
Sources	(5,379,184)
Requirements	
Gross Appropriations	(4,719,888)
Intrafund Transfers	—
Non-General Fund Reserves	(659,296)
Net County Cost	—
Positions	—

**4. 795 Skyway Redevelopment:** This action appropriates \$1,000,000 of loan proceeds from the General Fund for the renovation of the 795 Skyway Building at San Carlos Airport for use by existing businesses that are being displaced due to the Skyway Center development project.

September Revisions FY 2020-21	
Sources	1,000,000
Requirements	
Gross Appropriations	1,000,000
Intrafund Transfers	—
Net County Cost	—
Positions	—

**5. Fund Balance Adjustment: Airports:** Year-end Fund Balance adjustment is appropriated for the carry forward of unspent FY 2019-20 appropriations for environmental remediation at Half Moon Bay Airport. The remaining Fund Balance is appropriated to Reserves.

September Revisions FY 2020-21	
Sources	955,077
Requirements	
Gross Appropriations	73,746
Intrafund Transfers	—
Non-General Fund Reserves	881,331
Net County Cost	—
Positions	—

**6. Internal Service Charge Adjustment:** This adjustment updates FY 2020-21 internal service charges to align with revised estimated charges from departments based on revised usage and cost estimates.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	—
Positions	—

## Capital Projects (8500D)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	(18,294,619)
Requirements	
Gross Appropriations	(17,483,081)
Intrafund Transfers	—
Contingencies/Dept Reserves	(811,538)
Net County Cost	—
Positions	—

**1. Fund Balance Adjustment - Capital Projects:** Negative year-end Fund Balance adjustment is offset by a reduction in Reserves.

	September Revisions FY 2020-21
Sources	(996,468)
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Contingencies/Dept Reserves	(996,468)
Net County Cost	—
Positions	—

**2. Measure K Rollover: Capital Projects:** District specific Measure K revenues and offsetting expenditures for various projects, including CSA-7 Infrastructure Replacement and CSA-11 Waterline to Pescadero Fire Station & Pescadero High School, are adjusted based on actual carry-forward balances from FY 2019-20.

	September Revisions FY 2020-21
Sources	374,534
Requirements	
Gross Appropriations	374,534
Intrafund Transfers	—
Net County Cost	—
Positions	—

**3. Capital Improvement Projects:** Adjustments are made to appropriations based on updated cost estimates for projects already included in the FY 2020-21 Recommended Budget, and for the deferment of several projects, including Human Resources 5th Floor Renovation and Countywide Strategic Energy Master Plan Project Development. In addition, appropriations are made for new projects, including Mirada Road Ped Bridge and Bayfront Canal Drainage Improvement Project.

	September Revisions FY 2020-21
Sources	(17,669,312)
Requirements	
Gross Appropriations	(17,857,615)
Intrafund Transfers	—
Contingencies/Dept Reserves	188,303
Net County Cost	—
Positions	—

**4. Surcharge Revenue Adjustment:** This action adjusts rent surcharge revenue due to updates to facility rent charges. The revenue reduction is offset by a reduction in Reserves.

	September Revisions FY 2020-21
Sources	(3,373)
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Contingencies/Dept Reserves	(3,373)
Net County Cost	—
Positions	—

## Accumulated Capital Outlay Fund (8200B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	49,382,028
Requirements	
Gross Appropriations	45,856,758
Intrafund Transfers	—
Non-General Fund Reserves	3,525,270
Net County Cost	—
Positions	—

**1. Animal Shelter Loan Repayment:** In September 2014, the municipalities within San Mateo County entered into an agreement to share the construction costs of the new animal care shelter. The agreement provided that the county will advance the funds for construction and the municipalities will repay through a 30 year lease agreement after occupancy. On March 6, 2020, construction of the new animal shelter building was completed and certificate of occupancy was issued. The final project cost share for the municipalities is approximately \$856,758 annually. This action appropriates the loan repayment revenue from the municipalities in this fund.

	September Revisions FY 2020-21
Sources	856,758
Requirements	
Gross Appropriations	856,758
Intrafund Transfers	—
Net County Cost	—
Positions	—

**2. Final Fund Balance Adjustment:** Appropriating \$45,000,000 in Final Fund Balance to Capital Projects-Operating Transfers Out to represent the Human Services Agency's share of space in COB3 and setting the balance aside in Reserves.

	September Revisions FY 2020-21
Sources	48,525,270
Requirements	
Gross Appropriations	45,000,000
Intrafund Transfers	—
Non-General Fund Reserves	3,525,270
Net County Cost	—
Positions	—

## Courthouse Construction Fund (8300B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	(31,832)
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Contingencies/Dept Reserves	(31,832)
Net County Cost	—
Positions	—

**1. Final Fund Balance Adjustment:** Reserves are lowered to cover the Fund Balance shortfall in this budget unit.

	September Revisions FY 2020-21
Sources	(31,832)
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Contingencies/Dept Reserves	(31,832)
Net County Cost	—
Positions	—



## Criminal Justice Construction Fund (8400B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	43,790
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Non-General Fund Reserves	43,790
Net County Cost	—
Positions	—

### 1. Final Fund Balance Adjustment: Final Fund Balance is set aside in Reserves.

	September Revisions FY 2020-21
Sources	43,790
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Non-General Fund Reserves	43,790
Net County Cost	—
Positions	—

## Other Capital Construction Fund (8450D)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	86,174,513
Requirements	
Gross Appropriations	86,174,513
Intrafund Transfers	—
Net County Cost	—
Positions	—

## Major Capital Construction (8470B)

**1. Measure K Rollover - Regional Operations Center:** This action rolls forward Measure K balance to cover the closeout costs of the ROC (Regional Operations Center) Project.

	September Revisions FY 2020-21
Sources	5,206,312
Requirements	
Gross Appropriations	5,206,312
Intrafund Transfers	—
Net County Cost	—
Positions	—

**2. Measure K Rollover - Pescadero Fire Station:** This action rolls forward Measure K balance to cover the cost of the Pescadero Fire Station Project.

	September Revisions FY 2020-21
Sources	1,355,135
Requirements	
Gross Appropriations	1,355,135
Intrafund Transfers	—
Net County Cost	—
Positions	—

**3. Fund Balance Adjustment: Cordilleras Project:** This action re-appropriates fund balance from the prior year to cover the costs associated with the Cordilleras Mental Health Facility Replacement Project.

	September Revisions FY 2020-21
Sources	7,884,169
Requirements	
Gross Appropriations	7,884,169
Intrafund Transfers	—
Net County Cost	—
Positions	—

**4. Fund Balance Adjustment Parking Structure 2:** This action re-appropriates fund balance from the prior year to cover the costs associated with the construction of Parking Structure 2.

	September Revisions FY 2020-21
Sources	3,831,484
Requirements	
Gross Appropriations	3,831,484
Intrafund Transfers	—
Net County Cost	—
Positions	—

**5. Pescadero Fire Station Budget Adjustment:** This action decreases Measure K appropriations for the Pescadero Fire Station Project for FY 2020-21 to meet the County's overall Measure K reduction target. Remaining funds will be used to cover planning and preconstruction costs.

	September Revisions FY 2020-21
Sources	(6,000,000)
Requirements	
Gross Appropriations	(6,000,000)
Intrafund Transfers	—
Net County Cost	—
Positions	—

**6. Coroner's Project:** Funds are appropriated to cover the costs associated with the planning and design of a new Coroner's Office and autopsy room. This includes re-appropriation of the balance from the prior year.

	September Revisions FY 2020-21
Sources	25,000,000
Requirements	
Gross Appropriations	25,000,000
Intrafund Transfers	—
Net County Cost	—
Positions	—

**7. Animal Shelter Project:** This action rolls forward project balance for the completion of the Animal Care Shelter Project.

September Revisions FY 2020-21	
Sources	1,452,032
Requirements	
Gross Appropriations	1,452,032
Intrafund Transfers	—
Net County Cost	—
Positions	—

**8. COB 3 & Parking Structure 2 Projects-General Fund:** This action rolls forward project balance to cover the cost of construction of County Office Building 3 (COB3) and Parking Structure 2 (PS2).

September Revisions FY 2020-21	
Sources	26,897,551
Requirements	
Gross Appropriations	26,897,551
Intrafund Transfers	—
Net County Cost	—
Positions	—

**9. Maple Street Projects:** Funds are appropriated to cover the costs associated with the planning and design of Maple Street Navigation Center and the demolition of the women's jail to make way for temporary homeless shelters.

September Revisions FY 2020-21	
Sources	11,750,000
Requirements	
Gross Appropriations	11,750,000
Intrafund Transfers	—
Net County Cost	—
Positions	—

**10. Lathrop House Project:** This action adds appropriations to the Lathrop House Project, bringing the total project budget to \$2.1 million.

September Revisions FY 2020-21	
Sources	398,011
Requirements	
Gross Appropriations	398,011
Intrafund Transfers	—
Net County Cost	—
Positions	—

**11. South San Francisco Project:** This action reduces the South San Francisco Project FY 2020-21 appropriation to \$2.2 million.

September Revisions FY 2020-21	
Sources	(800,000)
Requirements	
Gross Appropriations	(800,000)
Intrafund Transfers	—
Net County Cost	—
Positions	—

**12. Shuttle/ Stack Parking:** This action adds appropriation to cover the cost of shuttle and stack parking services for San Mateo Medical Center and County Center, as well as lease and services for jury parking located at Sequoia Station.

September Revisions FY 2020-21	
Sources	3,383,773
Requirements	
Gross Appropriations	3,383,773
Intrafund Transfers	—
Net County Cost	—
Positions	—

**13. San Mateo Medical Center Project- General Fund:** This action rolls forward remaining balance to cover costs, not funded by bonds, associated with the San Mateo Medical Center Project.

		September Revisions FY 2020-21
Sources		1,688,946
Requirements		
Gross Appropriations		1,688,946
Intrafund Transfers		—
Net County Cost		—
Positions		—

### FY 2020-21 Total Funding Adjustments

		Total Funding Adjustments FY 2020-21
Sources		82,047,413
Requirements		
Gross Appropriations		82,047,413
Intrafund Transfers		—
Net County Cost		—
Positions		—

## Other Capital Construction Fund (8450B)

**1. Measure K Rollover - Skylonda:** This action rolls forward Measure K balance to cover the closeout costs of the Skylonda Fire Station Project.

	September Revisions FY 2020-21
Sources	387,559
Requirements	
Gross Appropriations	387,559
Intrafund Transfers	—
Net County Cost	—
Positions	—

**2. Fund Balance Adjustment: Skylonda Fire Station:** This action re-appropriates fund balance from the prior year to cover the costs associated with the Skylonda Fire Station Project.

	September Revisions FY 2020-21
Sources	119,583
Requirements	
Gross Appropriations	119,583
Intrafund Transfers	—
Net County Cost	—
Positions	—

**3. Fund Balance Adjustment: Warmshell Project:** This action re-appropriates fund balance from the prior year to cover the balance of Warmshell Project which will be moved to 87920.

	September Revisions FY 2020-21
Sources	3,619,958
Requirements	
Gross Appropriations	3,619,958
Intrafund Transfers	—
Net County Cost	—
Positions	—



**FY 2020-21 Total Funding Adjustments**

	<b>Total Funding Adjustments FY 2020-21</b>
Sources	4,127,100
Requirements	
Gross Appropriations	4,127,100
Intrafund Transfers	—
Net County Cost	—
Positions	—

## Real Property Services (1220B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	(79,614)
Requirements	
Gross Appropriations	560,000
Intrafund Transfers	(560,000)
Contingencies/Dept Reserves	(79,614)
Net County Cost	—
Positions	—

**1. Fund Balance Adjustment:** This action reduces department reserves based on year-end fund balance.

	September Revisions FY 2020-21
Sources	(79,614)
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Contingencies/Dept Reserves	(79,614)
Net County Cost	—
Positions	—

**2. Leased Facilities Rent Changes:** This action increases leased facility costs of operating expenses and cleaning in the amount of \$560,000. There is no cost associated with this change as the corresponding amount will be received through lease payments via intra fund transfer.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	560,000
Intrafund Transfers	(560,000)
Net County Cost	—
Positions	—

## Public Safety Communications (1240B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	2,421,526
Requirements	
Gross Appropriations	2,191,937
Intrafund Transfers	—
Contingencies/Dept Reserves	—
Net County Cost	(229,589)
Positions	—

**1. Fund Balance Adjustment: Capital and Other Expenses:** Final fund balance is adjusted and appropriated for continued capital programs.

	September Revisions FY 2020-21
Sources	2,719,726
Requirements	
Gross Appropriations	2,719,726
Intrafund Transfers	—
Contingencies/Dept Reserves	—
Net County Cost	—
Positions	—

**2. Service Charge Adjustments:** Adjust service charges based on updated projected expenditures.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	41,416
Intrafund Transfers	—
Net County Cost	41,416
Positions	—

**3. 911 Communications Call-Taker Position Move:** Move vacant 911 Communications Calltaker position from Administration to Operations to accurately reflect workcenter.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	—
Positions	—

**4. Prop 172 Adjustment:** Change in Prop 172 funding to account for expenditures from one-time projects and reallocate continued funding based on operational requirements.

September Revisions FY 2020-21	
Sources	(298,200)
Requirements	
Gross Appropriations	(1,041,634)
Intrafund Transfers	—
Net County Cost	(743,434)
Positions	—

**5. Professional Contract Services:** Funds services associated with achieving initial operations of the new dispatch system.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	472,429
Intrafund Transfers	—
Net County Cost	472,429
Positions	—

## Agriculture / Weights and Measures (1260B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	158,324
Requirements	
Gross Appropriations	26,513
Intrafund Transfers	—
Net County Cost	(131,811)
Positions	—

**1. Fund Balance Adjustment: Office Facilities & Workspace Construction:** This action recognizes additional fund balance realized during FY 2019-20 and appropriates funds to various expenditure accounts, to cover the costs associated with updating office facilities and to construct workspaces that allow for better social distancing.

	September Revisions FY 2020-21
Sources	158,324
Requirements	
Gross Appropriations	158,324
Intrafund Transfers	—
Net County Cost	—
Positions	—

**2. All Other September Revisions:** This action adjusts appropriations to meet the reduced Net County Cost target and to align the budget with projected expenditures during FY 2020-21.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	(131,811)
Intrafund Transfers	—
Net County Cost	(131,811)
Positions	—

## Message Switch (1940B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	179,331
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Contingencies/Dept Reserves	179,331
Net County Cost	—
Positions	—

**1. Fund Balance Adjustment: 1940P:** Variance due to lower than expected spending in Message Switch activity, elimination of T-1 lines and shift of Fixed Asset purchases moved to Fiscal Year 2020-21.

	September Revisions FY 2020-21
Sources	179,331
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Contingencies/Dept Reserves	179,331
Net County Cost	—
Positions	—

**Structural Fire (3550B)****FY 2020-21 Funding Adjustments**

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

**FY 2020-21 Total Funding Adjustments**

	<b>Total Funding Adjustments FY 2020-21</b>
Sources	1,498,835
Requirements	
Gross Appropriations	537,517
Intrafund Transfers	—
Contingencies/Dept Reserves	—
Non-General Fund Reserves	961,318
Net County Cost	—
Positions	—

**1. Fund Balance Adjustment: Reserves:** This action adjusts Fund Balance based on prior year savings and appropriates the increased Fund Balance to Reserves.

	<b>September Revisions FY 2020-21</b>
Sources	1,388,796
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Non-General Fund Reserves	1,388,796
Net County Cost	—
Positions	—

**2. Reserves for Fleet & Facilities Replacement:** This action sets aside 60% of reserves specifically for capital Fleet & Facilities projects. Reserves of \$3,973,486 are transferred from the General Reserves sub-account to the Capital Reserves sub-account, with a net change of zero dollars.

	<b>September Revisions FY 2020-21</b>
Sources	—
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Non-General Fund Reserves	—
Net County Cost	—
Positions	—

**3. Revenue Adjustments:** This action adjusts estimates for incoming property tax revenue as a result of COVID-19 and current economic conditions.

September Revisions FY 2020-21	
Sources	(500,000)
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Non-General Fund Reserves	(500,000)
Net County Cost	—
Positions	—

**4. Operating Transfer Out to Fire Protection Services:** This action is a one-time transfer of funding out of Fire Protection Services and into Structural Fire to cover additional expenses. The transfer consists of reserve funding as well as unanticipated revenue sources from reimbursements and grants.

September Revisions FY 2020-21	
Sources	356,750
Requirements	
Gross Appropriations	537,517
Intrafund Transfers	—
Non-General Fund Reserves	(180,767)
Net County Cost	—
Positions	—

**5. Operating Transfer in from Fire Protection Services:** An operating transfer in of Fund Balance generated in Fire Protection Services is appropriated to Reserves.

September Revisions FY 2020-21	
Sources	253,289
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Contingencies/Dept Reserves	—
Non-General Fund Reserves	253,289
Net County Cost	—
Positions	—



## Fire Protection Services (3580B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

#### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	2,770,020
Requirements	
Gross Appropriations	2,770,020
Intrafund Transfers	—
Net County Cost	—
Positions	—

**1. Measure K Rollover: Fire Engine Replacement:** This action rolls over unspent Measure K Fire Engine Replacement funds from prior fiscal years. The rollover funding includes dollars allocated for the purchase of four new fire engines that have been ordered in prior fiscal years but will not be expensed until they are delivered.

	September Revisions FY 2020-21
Sources	3,479,214
Requirements	
Gross Appropriations	3,479,214
Intrafund Transfers	—
Net County Cost	—
Positions	—

**2. Measure K Adjustments: Fire Engine Replacement Reduction:** This action removes Measure K funding for Fire Engine Replacement (FPFER) due to reductions resulting from COVID-19.

	September Revisions FY 2020-21
Sources	(1,500,000)
Requirements	
Gross Appropriations	(1,500,000)
Intrafund Transfers	—
Net County Cost	—
Positions	—

**3. FY 2019-20 Disencumbered Purchase Orders:** This action rolls over funding for pending purchase orders that were disencumbered in FY 2019-20.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	446,517
Intrafund Transfers	—
Net County Cost	446,517
Positions	—

**4. Expenditure Adjustments:** This action makes various expenditure adjustments based on updated costs for items and projects such as: purchase of a cardiac monitor, Station 59 upgrades and a new alerting system, and the Computer-Aided Dispatch (CAD-to-CAD) program.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	91,000
Intrafund Transfers	—
Net County Cost	91,000
Positions	—

**5. Operating Transfer in from Structural Fire:** This action is a one-time funding transfer from Structural Fire to cover additional expenses in Fire Protection Services.

September Revisions FY 2020-21	
Sources	537,517
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	(537,517)
Positions	—

**6. Fund Balance Adjustment:** Adjustments are made to year-end Fund Balance and appropriated as an operating transfer out to Structural Fire.

<b>September Revisions FY 2020-21</b>	
Sources	253,289
Requirements	
Gross Appropriations	253,289
Intrafund Transfers	—
Net County Cost	—
Positions	—

## County Service Area #1 (3560B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	577,360
Requirements	
Gross Appropriations	443,675
Intrafund Transfers	—
Non-General Fund Reserves	133,685
Net County Cost	—
Positions	—

**1. Fund Balance Adjustment: Reserves:** This action adjusts Fund Balance based on prior year savings and appropriates the increased Fund Balance to Reserves.

	September Revisions FY 2020-21
Sources	233,685
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Non-General Fund Reserves	233,685
Net County Cost	—
Positions	—

**2. Reserves for Fleet & Facilities Replacement:** This action sets aside 60% of reserves specifically for capital Fleet & Facilities projects. Reserves of \$3,565,822 are transferred from the General Reserves sub-account to the Capital Reserves sub-account, with a net change of zero dollars.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Non-General Fund Reserves	—
Net County Cost	—
Positions	—

**3. FY 2019-20 Disencumbered Purchase Orders:** This action rolls over funding for pending purchase orders that were disencumbered in FY 2019-20.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	38,197
Intrafund Transfers	—
Net County Cost	38,197
Positions	—

**4. Modular Office Space at Station 17:** This action allocates additional one-time funding for the Modular Office Space at Station 17.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	100,000
Intrafund Transfers	—
Non-General Fund Reserves	(100,000)
Net County Cost	—
Positions	—

**5. Station 17 Feasibility Study Rollover:** This action rolls over one-time funding budgeted in FY 2019-20 for the Station 17 Feasibility Study.

September Revisions FY 2020-21	
Sources	47,175
Requirements	
Gross Appropriations	47,175
Intrafund Transfers	—
Net County Cost	—
Positions	—

**6. Revenue Adjustments:** This action adjusts revenue estimations based on prior year actuals.

<b>September Revisions FY 2020-21</b>	
Sources	296,500
Requirements	
Gross Appropriations	258,303
Intrafund Transfers	—
Net County Cost	(38,197)
Positions	—

**Department of Housing (7900B)****FY 2020-21 Funding Adjustments**

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

**FY 2020-21 Total Funding Adjustments**

	<b>Total Funding Adjustments FY 2020-21</b>
Sources	50,500,728
Requirements	
Gross Appropriations	50,559,133
Intrafund Transfers	(37,368)
Contingencies/Dept Reserves	(36,066)
Net County Cost	(15,029)
Positions	—

**Housing and Community Development (7920P)****FY 2020-21 Funding Adjustments**

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

**FY 2020-21 Total Funding Adjustments**

	<b>Total Funding Adjustments FY 2020-21</b>
Sources	50,500,728
Requirements	
Gross Appropriations	50,559,133
Intrafund Transfers	(37,368)
Contingencies/Dept Reserves	(36,066)
Net County Cost	(15,029)
Positions	—

**1. Fund Balance Adjustment:** This action removes Fund Balance from the current year and includes adjustments to Year-End Fund Balance.

	<b>September Revisions FY 2020-21</b>
Sources	(36,066)
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Contingencies/Dept Reserves	(36,066)
Net County Cost	—
Positions	—

**2. Federal and State Funding Rollover:** Unanticipated federal and state funding is rolled over and appropriated in FY 2020-21 to the following programs: CDBG, HOME, ESG, Program Income (referred to as Revolving Loan Fund), and State ESG.

	September Revisions FY 2020-21
Sources	1,538,409
Requirements	
Gross Appropriations	1,538,409
Intrafund Transfers	—
Net County Cost	—
Positions	—

**3. Adjustments to Interdepartmental Charges:** Charges to DOH from other County departments are adjusted to better reflect their expected FY 2020-21 costs.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	9,551
Intrafund Transfers	—
Net County Cost	9,551
Positions	—

**4. Services and Supplies Adjustments:** Adjustments to some service and supply accounts need to be made to better reflect their expenditures.

	September Revisions FY 2020-21
Sources	150,000
Requirements	
Gross Appropriations	70,596
Intrafund Transfers	—
Net County Cost	(79,404)
Positions	—



**5. Intrafund Transfers Rollover:** Unspent funds from FY 2019-20 under contract and credited to DOH via Intrafund Transfer are rolled forward to FY 2020-21 to offset expenditures.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	—
Intrafund Transfers	(37,368)
Net County Cost	(37,368)
Positions	—

**6. Measure K Rollover: Affordable Housing Fund:** Unspent funds from prior fiscal years are rolled forward and appropriated in FY 2020-21 for the Affordable Housing Fund, as approved by the County Manager's Office.

	September Revisions FY 2020-21
Sources	35,912,230
Requirements	
Gross Appropriations	35,912,230
Intrafund Transfers	—
Net County Cost	—
Positions	—

**7. Measure K Rollover: On-Going Initiatives:** Unspent funds from prior fiscal years are rolled forward and appropriated, with approval by the County Manager's Office, in FY 2020-21 for the following on-going initiatives: Farm Labor Housing, C/CAG 21 Elements, HIP Shared Housing, and Landlord Tenant Information & Referral.

	September Revisions FY 2020-21
Sources	4,393,850
Requirements	
Gross Appropriations	4,393,850
Intrafund Transfers	—
Net County Cost	—
Positions	—

**8. Measure K Rollover: One-Time Initiatives:** Unspent funds from prior fiscal years are rolled forward and appropriated for FY 2020-21, with approval by the County Manager's Office, for the following one-time initiatives: BHRS Provider Property Debt and Second Unit Amnesty Program.

September Revisions FY 2020-21	
Sources	637,571
Requirements	
Gross Appropriations	637,571
Intrafund Transfers	—
Net County Cost	—
Positions	—

**9. Measure K Adjustment: Reductions:** DOH has a total FY 2020-21 Measure K reductions amount of \$5,056,339. DOH is repurposing funds from the Farm Labor Housing and BHRS-Provided Property Debt initiatives to cover the COLA reductions to C/CAG 21 Elements, HIP Shared Housing, and Landlord Tenant I&R, and to mitigate the reduction to the Affordable Housing Fund.

September Revisions FY 2020-21	
Sources	(5,056,339)
Requirements	
Gross Appropriations	(5,056,339)
Intrafund Transfers	—
Net County Cost	—
Positions	—

**10. Federal and State Funding Adjustments:** This action adjusts revenue and expenditures for federal and State programs based on updated funding allocations from HUD and the California Department of Housing and Community Development, and appropriates newly-awarded funding from the CARES Act and the State.

September Revisions FY 2020-21	
Sources	12,961,073
Requirements	
Gross Appropriations	14,528,107
Intrafund Transfers	—
Net County Cost	1,567,034
Positions	—

**11. DOH Staff Costs Correction:** During the May Recommended Budget period the Department of Housing reclassified a portion of its staff costs to DOHSS. This package removes a duplication of costs that went unnoticed, inflating DOH's Salary and Benefits costs.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(1,551,216)
Intrafund Transfers	—
Net County Cost	(1,551,216)
Positions	—

**12. Position Add/Delete:** One Deputy Director is added and one vacant Senior Housing and Community Development Policy Analyst is deleted to align with current staffing needs.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	76,374
Intrafund Transfers	—
Net County Cost	76,374
Positions	—

# Administration and Fiscal Services



**Board of Supervisors (1100B)****FY 2020-21 Funding Adjustments**

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

**FY 2020-21 Total Funding Adjustments**

	<b>Total Funding Adjustments FY 2020-21</b>
Sources	—
Requirements	
Gross Appropriations	(10,454)
Intrafund Transfers	—
Net County Cost	(10,454)
Positions	—

**1. Adjustments to meet Net County Cost Target:** In order to meet the Net County Cost target for this program, minor reductions in salaries and benefits, services and supplies, and other charges have been made.

	<b>September Revisions FY 2020-21</b>
Sources	—
Requirements	
Gross Appropriations	(10,454)
Intrafund Transfers	—
Net County Cost	(10,454)
Positions	—

## County Manager / Clerk of the Board (1200B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	1,132,670
Requirements	
Gross Appropriations	574,912
Intrafund Transfers	—
Contingencies/Dept Reserves	(127,315)
Net County Cost	(685,073)
Positions	(1)

## County Management (1210P)

**1. MTC Priorities Conservation Area Grant:** On May 19, 2020, the county entered into a Master Funding Agreement with the Metropolitan Transportation Commission to receive a grant in the amount of \$110,000 for a planning study to assess feasibility adaptation scenarios along the Colma Creek corridor. At the same meeting, the County entered into an agreement with Hassell Design LTD to prepare the study on behalf of the county. This adjustment is appropriating both the grant revenue and expenditure associated with the study. There is no increase to Net County Cost.

	September Revisions FY 2020-21
Sources	110,000
Requirements	
Gross Appropriations	110,000
Intrafund Transfers	—
Net County Cost	—
Positions	—

**2. Final Fund Balance Adjustment:** This action reduces the sources for the Students With Amazing Goals program in FY 2019-20. A one-time use of Reserves will cover the variance until the federal funds are received.

September Revisions FY 2020-21	
Sources	(127,315)
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Contingencies/Dept Reserves	(127,315)
Net County Cost	—
Positions	—

**3. Transfer of Senior Accountant Position B:** This action moves one Senior Accountant position from the Project Development Unit to the County Management division of the County Manager's Office (CMO) to consolidate all CMO accounting functions under the Chief Financial Officer.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	190,594
Intrafund Transfers	—
Net County Cost	190,594
Positions	1

**4. Budget Reductions to Meet New NCC Target:** This action is reducing appropriations in salaries and benefits as part of the County's reduction strategy. There is no adverse impact to services as a result of these reductions.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(86,445)
Intrafund Transfers	—
Net County Cost	(86,445)
Positions	—

**5. Measure K Rollover: Legal Aid Society Agreement for Immigrant Services:** Since July 2017, the Legal Aid Society has provided legal workshops and removal defense legal services to immigrant residents in San Mateo County. To date, Legal Aid Society has hosted 44 workshops that have reached over 1,500 individuals and provided legal representation to over 700 residents. Due to the success of the program, an amended agreement was approved by the Board on June 30, 2020 and this action is appropriating the revenue and expenditures to fund this agreement in FY 2020-21.

<b>September Revisions FY 2020-21</b>	
Sources	1,082,380
Requirements	
Gross Appropriations	1,082,380
Intrafund Transfers	—
Net County Cost	—
Positions	—

**6. Measure K Adjustment: Measure K Admin Assistant and Outreach Coordinator:** Adjustments to ongoing Measure K allocation removing the cost of living adjustment for FY 2020-21.

<b>September Revisions FY 2020-21</b>	
Sources	(10,662)
Requirements	
Gross Appropriations	(10,662)
Intrafund Transfers	—
Net County Cost	—
Positions	—

### **FY 2020-21 Total Funding Adjustments**

<b>Total Funding Adjustments FY 2020-21</b>	
Sources	1,054,403
Requirements	
Gross Appropriations	1,285,867
Intrafund Transfers	—
Contingencies/Dept Reserves	(127,315)
Net County Cost	104,149
Positions	1



## Clerk of the Board (1215P)

**1. Budget Reductions to Meet New NCC Target:** This action is reducing appropriations in salaries and benefits and services and supplies as part of the Office's five percent reduction strategy. There is no adverse impact to services as a result of these reductions.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	(273,628)
Intrafund Transfers	—
Net County Cost	(273,628)
Positions	—

**2. Arts Commission:** In order to better track revenues and expenditures for the Arts Commission a new sub-unit was created in FY 2020-21. This action is reallocating the contribution from Boards and Commissions sub-unit to the Arts Commission sub-unit. There is no Net County Cost associated with this new sub-unit.

	September Revisions FY 2020-21
Sources	99,750
Requirements	
Gross Appropriations	99,750
Intrafund Transfers	—
Net County Cost	—
Positions	—

## FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	99,750
Requirements	
Gross Appropriations	(173,878)
Intrafund Transfers	—
Net County Cost	(273,628)
Positions	—

## Special Projects and Grants (1217P)

**1. Budget Reductions to Meet New NCC Target:** This action is reducing appropriations in services and supplies as part of the Office's five percent reduction strategy. There is no adverse impact to services as a result of these reductions.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(225,000)
Intrafund Transfers	—
Net County Cost	(225,000)
Positions	—

**2. Measure K Adjustment: Home for All and SWAG Program:** Adjustments to ongoing Measure K allocation removing the cost of living adjustment for FY 2020-21.

September Revisions FY 2020-21	
Sources	(21,483)
Requirements	
Gross Appropriations	(21,483)
Intrafund Transfers	—
Net County Cost	—
Positions	—

## FY 2020-21 Total Funding Adjustments

Total Funding Adjustments FY 2020-21	
Sources	(21,483)
Requirements	
Gross Appropriations	(246,483)
Intrafund Transfers	—
Net County Cost	(225,000)
Positions	—

## Project Development Unit (1230P)

**1. PDU Budget Adjustment:** This action deletes one vacant Capital Projects Manager position and re-appropriates funds to better align with operational needs.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(100,000)
Intrafund Transfers	—
Net County Cost	(100,000)
Positions	(1)

**2. Transfer of Senior Accountant Position A:** This action moves one Senior Accountant position from the Project Development Unit to the County Management division of the County Manager's Office (CMO) to consolidate all CMO accounting functions under the Chief Financial Officer.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(190,594)
Intrafund Transfers	—
Net County Cost	(190,594)
Positions	(1)

## FY 2020-21 Total Funding Adjustments

Total Funding Adjustments FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(290,594)
Intrafund Transfers	—
Net County Cost	(290,594)
Positions	(2)

## CMO Revenue Services (1270B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

#### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	(3,658,053)
Requirements	
Gross Appropriations	(826,859)
Intrafund Transfers	(2,737,558)
Contingencies/Dept Reserves	(93,721)
Net County Cost	(85)
Positions	(3)

**1. Fund Balance Adjustment:** Fund Balance is adjusted and zeroed to reflect use of full Fund Balance in FY 2019-20 to offset reduced collections that resulted from change in legislation.

	September Revisions FY 2020-21
Sources	(93,721)
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	93,721
Positions	—

**2. Reserve Zeroing:** Reserves zeroed to match zero fund balance appropriation.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Contingencies/Dept Reserves	(93,721)
Net County Cost	(93,721)
Positions	—

**3. Delete Three Vacant Positions:** Delete one each Management Analyst, Fiscal Office Specialist Supervisor, and Revenue Collector II to offset projected decrease in revenue.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(422,589)
Intrafund Transfers	—
Net County Cost	(422,589)
Positions	(3)

**4. Executive Staff Adjustment:** Adjustments to cost and accounting location for Executive Staff services provided by non-Revenue Services staff.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(404,270)
Intrafund Transfers	—
Net County Cost	(404,270)
Positions	—

**5. Contact Tracer Funding:** Receipt of funds to offset cost of one employee assigned to contact tracer duty.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	—
Intrafund Transfers	(190,861)
Net County Cost	(190,861)
Positions	—

**6. Collected Revenue Projection Change:** Reduce collected revenue projections to match decrease in collection accounts and impact of COVID-19.

	September Revisions FY 2020-21
Sources	(3,564,332)
Requirements	
Gross Appropriations	—
Intrafund Transfers	(2,546,697)
Net County Cost	1,017,635
Positions	—

**7. Salary and Benefits Cost Shifts:** Shifts remaining salary and benefits costs from unused Administration Subunit to Operations Subunit.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	—
Positions	—

## Assessor-County Clerk-Recorder (1300B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

#### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	2,080,290
Requirements	
Gross Appropriations	992,735
Intrafund Transfers	(153,636)
Net County Cost	(1,241,191)
Positions	—

## Appraisal Services (1310P)

**1. Fund Balance Adjustment: Capitalization Rate Study:** Fund Balance is appropriated for a capitalization rate study in appraisal services.

	September Revisions FY 2020-21
Sources	100,000
Requirements	
Gross Appropriations	100,000
Intrafund Transfers	—
Net County Cost	—
Positions	—

**2. Public Works Budget Adjustments:** Adjusts budget for services charge changes.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	64,143
Intrafund Transfers	—
Net County Cost	64,143
Positions	—

**3. Geographical Information Systems (GIS):** Funds construction of the Assessor's Parcel, Tax Rate Area, and Precinct Layers in the new GIS system. Assessor's Parcel Layer GIS project is the foundation of the County GIS and will be used by all jurisdictions to build their individual GIS systems.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	153,636
Intrafund Transfers	(153,636)
Net County Cost	—
Positions	—

**4. Fund Balance Adjustment: Telework Analysis Study:** Fund Balance is appropriated for an analysis on telework outcomes.

September Revisions FY 2020-21	
Sources	95,000
Requirements	
Gross Appropriations	95,000
Intrafund Transfers	—
Net County Cost	—
Positions	—

**5. Fund Balance Adjustment: Geographic Information System (GIS) Enhancements:** Fund Balance is appropriated for GIS System Enhancements which will enhance efficiency in appraisal services.

September Revisions FY 2020-21	
Sources	65,000
Requirements	
Gross Appropriations	65,000
Intrafund Transfers	—
Net County Cost	—
Positions	—



**6. Fund Balance Adjustment: Appraisal Services Training:** Fund Balance is appropriated for state required appraisal services training.

	September Revisions FY 2020-21
Sources	38,000
Requirements	
Gross Appropriations	38,000
Intrafund Transfers	—
Net County Cost	—
Positions	—

**7. Fund Balance Adjustment: Artificial Intelligence (AI)/Machine Learning:** Fund Balance is appropriated for appraisal services advanced data analytics AI products to create new appraisal models that improve the productivity and efficiency.

	September Revisions FY 2020-21
Sources	180,000
Requirements	
Gross Appropriations	180,000
Intrafund Transfers	—
Net County Cost	—
Positions	—

**8. Fund Balance Adjustment: Appraisal Services Subscriptions:** Fund Balance is appropriated for appraisal services subscriptions.

	September Revisions FY 2020-21
Sources	75,000
Requirements	
Gross Appropriations	75,000
Intrafund Transfers	—
Net County Cost	—
Positions	—

**9. Assessor Property Assessment System (APAS):** Reallocates existing APAS budget for new Fiscal Year.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	—
Positions	—

**10. Reallocate APAS Budget:** Reallocates existing APAS budget to align with accounting requirements.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(904,880)
Intrafund Transfers	—
Net County Cost	(904,880)
Positions	—

**11. Fund Balance Adjustment: Reallocation of Existing Fund Balance:** Fund Balance is appropriated from the Clerk-Recorder Division to the Appraisal Services Division to align with reserves.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	(88,977)
Positions	—

**12. Fund Balance Adjustment: Contract Services:** Fund Balance is appropriated for contract Appraisal Services.

September Revisions FY 2020-21	
Sources	150,000
Requirements	
Gross Appropriations	150,000
Intrafund Transfers	—
Net County Cost	—
Positions	—

**13. Overtime Reallocation:** Reallocates savings to Elections Extra Help and Overtime.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(110,000)
Intrafund Transfers	—
Net County Cost	(110,000)
Positions	—

**14. Cost Reduction Measures:** Reduces costs Appraisal Services for SharePoint, Continuity of Operations Planning, and position vacancies to accommodate decrease in Net County Cost.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(169,256)
Intrafund Transfers	—
Net County Cost	(169,256)
Positions	—

**FY 2020-21 Total Funding Adjustments**

Total Funding Adjustments FY 2020-21	
Sources	703,000
Requirements	
Gross Appropriations	(263,357)
Intrafund Transfers	(153,636)
Net County Cost	(1,119,993)
Positions	—

## Administration and Support (1320P)

### 1. Public Works Budget Adjustments: Adjusts budget for services charge changes.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(70,198)
Intrafund Transfers	—
Net County Cost	(70,198)
Positions	—

### 2. Overtime Reallocation: Reallocates savings to Elections Extra Help and Overtime.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(184,148)
Intrafund Transfers	—
Net County Cost	(184,148)
Positions	—

### FY 2020-21 Total Funding Adjustments

Total Funding Adjustments FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(254,346)
Intrafund Transfers	—
Net County Cost	(254,346)
Positions	—

## Elections (1330P)

**1. Fund Balance Adjustment: Security Guard Services:** Fund Balance is appropriated for security guard services to support safe and secure 2020 General Elections.

	September Revisions FY 2020-21
Sources	50,000
Requirements	
Gross Appropriations	50,000
Intrafund Transfers	—
Net County Cost	—
Positions	—

**2. Fund Balance Adjustment: Mobile Vote Center Van:** Fund Balance is appropriated for an ADA accessible Mobile Vote Center Van to reach underrepresented communities such as voters who are older, voters who are younger, voters with differing abilities, and voters who require language assistance.

	September Revisions FY 2020-21
Sources	200,000
Requirements	
Gross Appropriations	200,000
Intrafund Transfers	—
Net County Cost	—
Positions	—

**3. Fund Balance Adjustment: Voter Education and Outreach:** Fund Balance is appropriated for enhanced voter outreach and education efforts, specifically targeting people in historically marginalized and low-turnout populations.

	September Revisions FY 2020-21
Sources	150,000
Requirements	
Gross Appropriations	150,000
Intrafund Transfers	—
Net County Cost	—
Positions	—

**4. Public Works Budget Adjustments:** Adjusts budget for services charge changes.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(8,277)
Intrafund Transfers	—
Net County Cost	(8,277)
Positions	—

**5. Cost Reduction Measures:** Reduces costs in Elections for SharePoint, COOP, and position voting systems to accommodate decrease in Net County Cost.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(449,679)
Intrafund Transfers	—
Net County Cost	(449,679)
Positions	—

**6. Voter Education and Outreach :** Reallocates funds of Voter Education and Outreach program funded by the California Secretary of State's office.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	—
Positions	—

**7. Fund Balance Adjustment: Elections** : Fund Balance is appropriated for Election Division scheduling and payroll system, as well as sanitation services and PPE for elections workers.

September Revisions FY 2020-21	
Sources	132,000
Requirements	
Gross Appropriations	132,000
Intrafund Transfers	—
Net County Cost	—
Positions	—

**8. Fund Balance Adjustment: Extra Help Elections:** Fund Balance is appropriated for Extra Help for the 2020 General Election.

September Revisions FY 2020-21	
Sources	195,290
Requirements	
Gross Appropriations	195,290
Intrafund Transfers	—
Net County Cost	—
Positions	—

**9. Extra Help for General Election:** Appropriates funding to fund additional extra help staff for 2020 General Election.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	471,003
Intrafund Transfers	—
Net County Cost	471,003
Positions	—

**10. Overtime Reallocation:** Reallocates savings to Elections Extra Help and Overtime.

		September Revisions FY 2020-21
Sources		—
Requirements		
Gross Appropriations		294,148
Intrafund Transfers		—
Net County Cost		294,148
Positions		—

**11. Election Equipment Lease and Grant:** Funds lease cost for the Dominion Election equipment lease. This expense will be fully reimbursed by a Secretary of State grant.

		September Revisions FY 2020-21
Sources		800,000
Requirements		
Gross Appropriations		800,000
Intrafund Transfers		—
Net County Cost		—
Positions		—

**12. Budget Reduction: Quality and Compliance Coordinator:** Reduces budget for held-vacant Quality and Compliance Coordinator.

		September Revisions FY 2020-21
Sources		—
Requirements		
Gross Appropriations		(137,287)
Intrafund Transfers		—
Net County Cost		(137,287)
Positions		—



## FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	1,527,290
Requirements	
Gross Appropriations	1,697,198
Intrafund Transfers	—
Net County Cost	169,908
Positions	—

## County Clerk-Recorder (1340P)

**1. Public Works Budget Adjustments:** Adjusts budget for services charge changes.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	21,547
Intrafund Transfers	—
Net County Cost	21,547
Positions	—

**2. Cost Reduction Measures:** Reduces costs in Clerk Division for SharePoint, Continuity of Operations Planning, and position vacancies to accommodate decrease in Net County Cost.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	(258,307)
Intrafund Transfers	—
Net County Cost	(258,307)
Positions	—

**3. Kofile Interfund Transfer:** Funds Kofile map cabinets and shelving system for the storage and protection of historical documents is postponed to a later time.

September Revisions FY 2020-21	
Sources	(200,000)
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	200,000
Positions	—

**4. Fund Balance Adjustment: Security Guard Services :** Fund Balance is appropriated for security guard services to support safe and secure records and clerk services.

September Revisions FY 2020-21	
Sources	50,000
Requirements	
Gross Appropriations	50,000
Intrafund Transfers	—
Net County Cost	—
Positions	—

**5. Fund Balance Adjustment: Reallocation of Existing Fund Balance:** Fund Balance is appropriated from the Clerk-Recorder Division to the Appraisal Services Division to align with reserves.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	88,977
Positions	—

**FY 2020-21 Total Funding Adjustments**

	<b>Total Funding Adjustments FY 2020-21</b>
Sources	(150,000)
Requirements	
Gross Appropriations	(186,760)
Intrafund Transfers	—
Net County Cost	(36,760)
Positions	—

**Controller's Office (1400B)****FY 2020-21 Funding Adjustments**

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

**FY 2020-21 Total Funding Adjustments**

	<b>Total Funding Adjustments FY 2020-21</b>
Sources	114,900
Requirements	
Gross Appropriations	(363,655)
Intrafund Transfers	8,159
Net County Cost	(470,396)
Positions	—

**Administration (1411P)**

**1. Fund Balance Adjustment: Computer and Monitor Upgrade:** Computer supplies for computer and monitor upgrade project.

	<b>September Revisions FY 2020-21</b>
Sources	180,266
Requirements	
Gross Appropriations	7,415
Intrafund Transfers	—
Net County Cost	(172,851)
Positions	—

**2. Reductions to Meet decrease in Net County Cost Target:** Reductions in Admin salaries and benefits in order to meet reduction in Net County Cost target and in Facilities Debt Service costs. Increase in computer supplies and equipment for the Computer and Monitor Upgrade Project, Storage costs, and in ISD service charges (Microsoft Licenses).

	<b>September Revisions FY 2020-21</b>
Sources	—
Requirements	
Gross Appropriations	(350,828)
Intrafund Transfers	—
Net County Cost	(350,828)
Positions	—

## FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	180,266
Requirements	
Gross Appropriations	(343,413)
Intrafund Transfers	—
Net County Cost	(523,679)
Positions	—

## Internal Audit (1421P)

**1. Reductions to Meet Decrease in Net County Cost Target:** Reduction in salary and benefits in order to meet reduction in Net County Cost target.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	(137,061)
Intrafund Transfers	—
Net County Cost	(137,061)
Positions	—

## FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	—
Requirements	
Gross Appropriations	(137,061)
Intrafund Transfers	—
Net County Cost	(137,061)
Positions	—

## Payroll Services (1431P)

**1. Reductions to Meet Decrease in Net County Cost Target:** Reduction in salary and benefits to meet reduction in Net County cost target and reduction in ISD Automation services for ISD labor costs in Payroll Common being reallocated to increase in software license costs for Workday analytics.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(62,065)
Intrafund Transfers	—
Net County Cost	(62,065)
Positions	—

## FY 2020-21 Total Funding Adjustments

Total Funding Adjustments FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(62,065)
Intrafund Transfers	—
Net County Cost	(62,065)
Positions	—

## Controller Information Systems (1432P)

**1. Fund Balance Adjustment: Extra Help :** Extra Help hours for retired Management Analyst to provide transitional assistance to new Management Analyst that took over position.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	31,412
Intrafund Transfers	—
Net County Cost	31,412
Positions	—

**2. Conference and Training Costs:** Appropriations for conference and training costs.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	5,000
Intrafund Transfers	—
Net County Cost	5,000
Positions	—

**3. OneSolution Finance and Administration System Shared Services:** Increase in computer equipment costs for O Batches and JE Batches scanning and in software license costs due to the upgrade to OneSolution Finance and Administration System (OFAS) 20.1 and OFAS Comprehensive Annual Financial Report (CAFR) Constructor costs. Increases are more than offset by a decrease due to transitioning away from Universe application. As a result, there is a reduction in both Intrafund and Interfund revenue.

September Revisions FY 2020-21	
Sources	(1,866)
Requirements	
Gross Appropriations	(10,034)
Intrafund Transfers	8,159
Net County Cost	(9)
Positions	—

**FY 2020-21 Total Funding Adjustments**

Total Funding Adjustments FY 2020-21	
Sources	(1,866)
Requirements	
Gross Appropriations	26,378
Intrafund Transfers	8,159
Net County Cost	36,403
Positions	—

## General Accounting (1441P)

**1. Reductions to Meet Decrease in Net County Cost Target:** Reductions in salary and benefits in order to meet reductions in Net County Cost target and reduction in Bank of America E-payables rebates.

	September Revisions FY 2020-21
Sources	(24,400)
Requirements	
Gross Appropriations	(23,324)
Intrafund Transfers	—
Net County Cost	1,076
Positions	—

## FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	(24,400)
Requirements	
Gross Appropriations	(23,324)
Intrafund Transfers	—
Net County Cost	1,076
Positions	—

## Property Tax / Special Accounting (1461P)

**1. Fund Balance Adjustment: Project Management Services:** Property Tax System project management services for the systems interphase between the Controller's and Assessor's Offices.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	141,439
Intrafund Transfers	—
Net County Cost	141,439
Positions	—



**2. Redevelopment Property Tax Trust Fund Revenue:** Reduction in Redevelopment Property Tax Trust Fund (RPTTF) revenue as a result of a decrease in RPTTF activity.

	September Revisions FY 2020-21
Sources	(39,100)
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	39,100
Positions	—

**3. Departmental Systems Analyst Work out of Class:** Salary and benefits cost of Accountant I working out of class as a Departmental Systems Analyst to assist with the Property Tax System Interphase Project being conducted with the Assessor's Office system.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	34,391
Intrafund Transfers	—
Net County Cost	34,391
Positions	—

**FY 2020-21 Total Funding Adjustments**

	Total Funding Adjustments FY 2020-21
Sources	(39,100)
Requirements	
Gross Appropriations	175,830
Intrafund Transfers	—
Net County Cost	214,930
Positions	—

## Treasurer - Tax Collector (1500B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

#### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	1,052,011
Requirements	
Gross Appropriations	878,821
Intrafund Transfers	—
Net County Cost	(173,190)
Positions	—

## Tax Collector (1510P)

**1. Fund Balance Adjustment: One-Time Projects:** This action adjusts Fund Balance in light of prior year actuals and appropriates it to one-time projects.

	September Revisions FY 2020-21
Sources	835,331
Requirements	
Gross Appropriations	835,331
Intrafund Transfers	—
Net County Cost	—
Positions	—

#### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	835,331
Requirements	
Gross Appropriations	835,331
Intrafund Transfers	—
Net County Cost	—
Positions	—

## Treasurer (1520P)

**1. Expenditure Adjustments:** This action adjusts appropriations to meet the reduced Net County Cost target and to align the budget with projected expenditures during FY 2020-21.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	(173,190)
Intrafund Transfers	—
Net County Cost	(173,190)
Positions	—

**2. Fund Balance Adjustment: One-Time Projects:** This action adjusts Fund Balance in light of prior year actuals and appropriates it to one-time projects.

	September Revisions FY 2020-21
Sources	216,680
Requirements	
Gross Appropriations	216,680
Intrafund Transfers	—
Net County Cost	—
Positions	—

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	216,680
Requirements	
Gross Appropriations	43,490
Intrafund Transfers	—
Net County Cost	(173,190)
Positions	—

## County Counsel's Office (1600B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

#### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	423,175
Requirements	
Gross Appropriations	(375,131)
Intrafund Transfers	(478,752)
Contingencies/Dept Reserves	852,654
Net County Cost	(424,404)
Positions	—

**1. Fund Balance Adjustment: Applying Fund Balance to Reserves:** This action appropriates fund balance variance in departmental reserves.

	September Revisions FY 2020-21
Sources	308,757
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Contingencies/Dept Reserves	308,757
Net County Cost	—
Positions	—

**2. Reductions to Meet Net County Cost Target:** This action adjusts revenue and expenses to meet the revised net county cost target.

	September Revisions FY 2020-21
Sources	114,418
Requirements	
Gross Appropriations	(375,131)
Intrafund Transfers	(478,752)
Contingencies/Dept Reserves	543,897
Net County Cost	(424,404)
Positions	—

## Human Resources Department (1700B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

#### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	457,865
Requirements	
Gross Appropriations	32,369
Intrafund Transfers	—
Net County Cost	(425,496)
Positions	—

## HR Strategic Support and Partnerships (1710P)

**1. Fund Balance Adjustment: FY2020-21 Event Sponsorship:** This action rolls forward funds received in FY 2019-20 applicable to FY 2020-21.

	September Revisions FY 2020-21
Sources	3,000
Requirements	
Gross Appropriations	3,000
Intrafund Transfers	—
Net County Cost	—
Positions	—

**2. Budget Reductions to Meet Net County Cost Target:** This action reduces Net County Cost per 2020-21 June Recommended Budget by decreasing appropriations for Extra Help/Term, Technology/Computer Replacements, and Contracts/Meetings and Conference Expenses.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	(271,986)
Intrafund Transfers	—
Net County Cost	(271,986)
Positions	—

**3. Reductions to Meet Net County Cost Target:** This action adjusts the budget resulting from removal of MS Licenses from ISD Core Services in the Net County Costs.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(24,332)
Intrafund Transfers	—
Net County Cost	(24,332)
Positions	—

**4. Measure K: Supported Training and Employment Program:** This action reduces the Measure K Allocation for the Supported Training and Employment Program.

September Revisions FY 2020-21	
Sources	(12,731)
Requirements	
Gross Appropriations	(12,731)
Intrafund Transfers	—
Net County Cost	—
Positions	—

#### FY 2020-21 Total Funding Adjustments

Total Funding Adjustments FY 2020-21	
Sources	(9,731)
Requirements	
Gross Appropriations	(306,049)
Intrafund Transfers	—
Net County Cost	(296,318)
Positions	—

## Risk Management (1730P)

**1. Fund Balance Adjustment: ADA Capital Projects:** This action budgets and allocates additional Fund Balance from FY 2019-20.

	September Revisions FY 2020-21
Sources	350,388
Requirements	
Gross Appropriations	350,388
Intrafund Transfers	—
Net County Cost	—
Positions	—

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	350,388
Requirements	
Gross Appropriations	350,388
Intrafund Transfers	—
Net County Cost	—
Positions	—

## Talent Acquisition (1740P)

**1. Fund Balance Adjustment: Talent Acquisition:** This action budgets and allocates additional Fund Balance from FY 2019-20.

	September Revisions FY 2020-21
Sources	75,805
Requirements	
Gross Appropriations	75,805
Intrafund Transfers	—
Net County Cost	—
Positions	—

**2. Budget Reductions:** This action reduces Net County Cost per 2020-21 June Recommended Budget by decreasing appropriations for Extra Help/Term Expenses.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(129,178)
Intrafund Transfers	—
Net County Cost	(129,178)
Positions	—

### FY 2020-21 Total Funding Adjustments

Total Funding Adjustments FY 2020-21	
Sources	75,805
Requirements	
Gross Appropriations	(53,373)
Intrafund Transfers	—
Net County Cost	(129,178)
Positions	—



## Workforce Resources and Diversity (1750P)

**1. Fund Balance Adjustment: Labor Study:** This action budgets and allocates additional Fund Balance from FY 2019-20.

	September Revisions FY 2020-21
Sources	41,403
Requirements	
Gross Appropriations	41,403
Intrafund Transfers	—
Net County Cost	—
Positions	—

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	41,403
Requirements	
Gross Appropriations	41,403
Intrafund Transfers	—
Net County Cost	—
Positions	—

## Shared Services (1780B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	31,778
Requirements	
Gross Appropriations	(204,393)
Intrafund Transfers	144,475
Contingencies/Dept Reserves	(4,786)
Net County Cost	(96,482)
Positions	—

## Shared Services (1780P)

**1. Fund Balance Adjustment: Shared Services:** This action budgets and allocates additional Fund Balance from FY 2019-20.

	September Revisions FY 2020-21
Sources	31,778
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Contingencies/Dept Reserves	31,778
Net County Cost	—
Positions	—

**2. Budget Reductions:** This action reduces Net County Cost per 2020-21 June Recommended Budget by decreasing appropriations for Extra Help/Term, Technology/Computer Replacements, and Contracts/Meetings and Conference Expenses, and Departmental Reserves.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	(59,166)
Intrafund Transfers	—
Contingencies/Dept Reserves	(36,564)
Net County Cost	(95,730)
Positions	—

**3. Contract Management System Budget Adjustment:** This action adjusts appropriations for the Contract Management System by removing appropriation for Extra Help/Term Expense and reducing corresponding IntraFund Transfer from Non-Departmental.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(144,475)
Intrafund Transfers	144,475
Net County Cost	—
Positions	—

**4. Absorb NCC Change re: MS License Subscriptions:** This action adjusts the budget resulting from removal of MS Licenses from ISD Core Services in the Net County Costs.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	(752)
Intrafund Transfers	—
Net County Cost	(752)
Positions	—

### FY 2020-21 Total Funding Adjustments

Total Funding Adjustments FY 2020-21	
Sources	31,778
Requirements	
Gross Appropriations	(204,393)
Intrafund Transfers	144,475
Contingencies/Dept Reserves	(4,786)
Net County Cost	(96,482)
Positions	—

## Information Services Department (1800B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	8,001,914
Requirements	
Gross Appropriations	10,303,570
Intrafund Transfers	(2,113,353)
Contingencies/Dept Reserves	(188,303)
Net County Cost	—
Positions	—

## Business & Fiscal Administration (1810P)

**1. Fund Balance Adjustment: Salaries and Benefits Shortfall:** This action appropriates Fund Balance for one-time salaries and benefits cost increases not included in Information Service Department service charges for FY 2020-21.

	September Revisions FY 2020-21
Sources	56,449
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	(56,449)
Positions	—

**2. Fund Balance Adjustment: ISD Fund Balance:** This action appropriates Fund Balance generated from service charges, budget savings, and appropriation adjustments for administrative clean-up of sub-accounts.

	September Revisions FY 2020-21
Sources	107,833
Requirements	
Gross Appropriations	310,566
Intrafund Transfers	630,217
Net County Cost	832,950
Positions	—

## FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	164,282
Requirements	
Gross Appropriations	310,566
Intrafund Transfers	630,217
Net County Cost	776,501
Positions	—

## Client Success (1820P)

**1. Fund Balance Adjustment: Salaries and Benefits Shortfall:** This action appropriates Fund Balance for one-time salaries and benefits cost increases not included in Information Service Department service charges for FY 2020-21.

	September Revisions FY 2020-21
Sources	179,513
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	(179,513)
Positions	—

## FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	179,513
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	(179,513)
Positions	—

## IT Operations (1830P)

**1. Fund Balance Adjustment: Salaries and Benefits Shortfall:** This action appropriates Fund Balance for one-time salaries and benefits cost increases not included in Information Service Department service charges for FY 2020-21.

	September Revisions FY 2020-21
Sources	163,883
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	(163,883)
Positions	—

**2. Reserves Adjustment: IT Operations:** Appropriate FY 2020-21 Expenditures from Reserves to acquire new server licensing. These costs will be included in ISD Service Charges beginning in FY 2021-23 budget cycle.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	188,303
Intrafund Transfers	—
Contingencies/Dept Reserves	(188,303)
Net County Cost	—
Positions	—

**3. IT Operations: Adjustment:** Appropriation adjustment for administrative clean-up of ISD revenue sub-accounts requested by the Controller's Office.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	—
Positions	—

## FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	163,883
Requirements	
Gross Appropriations	188,303
Intrafund Transfers	—
Contingencies/Dept Reserves	(188,303)
Net County Cost	(163,883)
Positions	—

## IT Security (1850P)

**1. Fund Balance Adjustment: Salaries and Benefits Shortfall:** This action appropriates Fund Balance for one-time salaries and benefits cost increases not included in Information Service Department service charges for FY 2020-21.

	September Revisions FY 2020-21
Sources	289,476
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	(289,476)
Positions	—

## FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	289,476
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	(289,476)
Positions	—

## Applications (1860P)

**1. Fund Balance Adjustment: Salaries and Benefits Shortfall:** This action appropriates Fund Balance for one-time salaries and benefits cost increases not included in Information Service Department service charges for FY 2020-21.

	September Revisions FY 2020-21
Sources	137,566
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	(137,566)
Positions	—

**2. Applications: Adjustment:** Appropriation adjustment for administrative clean-up of ISD revenue sub-accounts requested by the Controller's Office.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	—
Positions	—

## FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	137,566
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	(137,566)
Positions	—



## Planning & Project Management (1844P)

**1. Fund Balance Adjustment: Salaries and Benefits Shortfall:** This action appropriates Fund Balance for one-time salaries and benefits cost increases not included in Information Service Department service charges for FY 2020-21.

	September Revisions FY 2020-21
Sources	6,063
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	(6,063)
Positions	—

**2. Non-Departmental Rollover: IT Projects:** Appropriating FY 2019-20 unspent Non-Departmental roll-over to complete technology impacted by COVID-19 pandemic.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	1,566,768
Intrafund Transfers	(1,566,768)
Net County Cost	—
Positions	—

**3. Non-Departmental Adjustment: IT Projects:** Appropriating FY 2020-21 Non-Departmental allocation for general use training room rent, lease cost increases, and adjustments to technology project budgets already included in the County's technology capital improvement plan.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	1,176,802
Intrafund Transfers	(1,176,802)
Net County Cost	—
Positions	—

**4. Prop 172 Rollover: IT Projects:** Appropriating FY 2019-20 unspent Proposition 172 roll-over to complete Radio Communications projects impacted by COVID-19 pandemic.

	September Revisions FY 2020-21
Sources	3,866,304
Requirements	
Gross Appropriations	3,866,304
Intrafund Transfers	—
Net County Cost	—
Positions	—

**5. Measure K Rollover: IT Projects:** Appropriating FY 2019-20 unspent Measure K roll-over to complete projects impacted by COVID-19 pandemic.

	September Revisions FY 2020-21
Sources	3,194,827
Requirements	
Gross Appropriations	3,194,827
Intrafund Transfers	—
Net County Cost	—
Positions	—

**FY 2020-21 Total Funding Adjustments**

	Total Funding Adjustments FY 2020-21
Sources	7,067,194
Requirements	
Gross Appropriations	9,804,701
Intrafund Transfers	(2,743,570)
Net County Cost	(6,063)
Positions	—

## Non-Departmental Services (8000B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

#### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	246,748,200
Requirements	
Gross Appropriations	297,160,570
Intrafund Transfers	—
Contingencies/Dept Reserves	(32,896,005)
Net County Cost	17,516,365
Positions	—

**1. Measure K Rollover: Measure K Administrative Support:** This action rolls forward and appropriates Measure K to support the Board-appointed Measure K Advisory Committee. These funds will cover administrative costs associated with this committee.

	September Revisions FY 2020-21
Sources	5,000
Requirements	
Gross Appropriations	5,000
Intrafund Transfers	—
Net County Cost	—
Positions	—

**2. FY 2020-21 Non-Departmental Services Adjustments:** This action adjusts revenue categories and reconciles anticipated expenditures to reflect FY 2020-21 budget changes.

	September Revisions FY 2020-21
Sources	153,146,024
Requirements	
Gross Appropriations	295,137,845
Intrafund Transfers	—
Net County Cost	141,991,821
Positions	—

**3. Fund Balance Adjustment: Three Percent Contingency:** A three percent contingency adjustment is made consistent with the General Fund Fund's Balance and Reserve policy.

	September Revisions FY 2020-21
Sources	—
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Contingencies/Dept Reserves	11,227,740
Net County Cost	11,227,740
Positions	—

**4. Measure K Rollover: District-Discretionary:** Unspent Board District-Discretionary funds for D1, D2, and D4 are rolled forward and appropriated to Miscellaneous Other Contributions.

	September Revisions FY 2020-21
Sources	2,017,725
Requirements	
Gross Appropriations	2,017,725
Intrafund Transfers	—
Net County Cost	—
Positions	—

**5. Measure K Rollover: BOSD3 Transfer to Capital:** This action rolls unspent Measure K funds to correct a Recommended Budget entry.

	September Revisions FY 2020-21
Sources	529,290
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Net County Cost	(529,290)
Positions	—

**6. Fund Balance Adjustments :** This action makes adjustments to align the Fund Balance with the target, including appropriating Fund Balance to Child Support General Fund Reserves and decreasing Fund Balance and Reserves in ERAF Reserves to cover the one-time costs of departments' revenue shortfalls.

	September Revisions FY 2020-21
Sources	91,050,161
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Contingencies/Dept Reserves	(44,123,745)
Net County Cost	(135,173,906)
Positions	—

## Debt Service Fund (8900B)

### FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2020-21 Approved Recommended Budget.

### FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2020-21
Sources	3,310,513
Requirements	
Gross Appropriations	6,097,461
Intrafund Transfers	—
Non-General Fund Reserves	(2,786,948)
Net County Cost	—
Positions	—

**1. New Debt Service Payments:** This adjustment appropriates the FY 2020-21 debt service payment for the San Mateo Medical Center Upgrade project and County Office Building 3.

	September Revisions FY 2020-21
Sources	3,287,459
Requirements	
Gross Appropriations	3,287,459
Intrafund Transfers	—
Net County Cost	—
Positions	—

**2. Fund Balance Adjustment: Debt Service:** In FY 2020-21, the year-end Fund Balance adjustment is appropriated to Reserves.

	September Revisions FY 2020-21
Sources	23,054
Requirements	
Gross Appropriations	—
Intrafund Transfers	—
Non-General Fund Reserves	23,054
Net County Cost	—
Positions	—

**3. Capital Project Funding:** This adjustment appropriates the transfer of funds from Debt Service Reserves to fund capital projects such as Countywide Elevator Upgrades and Countywide ADA Improvements.

September Revisions FY 2020-21	
Sources	—
Requirements	
Gross Appropriations	2,810,002
Intrafund Transfers	—
Non-General Fund Reserves	(2,810,002)
Net County Cost	—
Positions	—

# **Attachment E**

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## **CAPITAL PROJECTS SUMMARY**



Project	FY 2020-21 Recommended	September Revisions Rollover	Other September Revisions	FY 2020-21 Adopted
<b>Department of Public Works Projects</b>				
SMMC Retrofit Water Tank	2,486,149	(862,358)	0	1,623,791
SMMC HVAC Equipment Controls Upgrade	0	0	84,306	84,306
SMMC Psychiatric Unit Patient Safety Remodel 3AB Bathrooms & Padded Room	397,064	(87,632)	0	309,432
<b>Medical Center Projects General Fund</b>	<b>2,883,213</b>	<b>(865,684)</b>	<b>0</b>	<b>2,017,529</b>
South San Francisco Demo Courtroom (O)	0	118,125	(118,125)	0
Hall of Justice Court Tenant Improvements	6,737,258	(20,861)	0	6,716,397
Maguire Correctional Facility Renovation Phase 2	0	43,469	(43,469)	0
<b>Criminal Justice Projects, General Fund</b>	<b>6,737,258</b>	<b>140,733</b>	<b>(161,594)</b>	<b>6,716,397</b>
Memorial Park Replace Waste Water Treatment Plant & Collection System	2,519,091	(1,225,382)	0	1,293,709
Parallel Trail Creation Hwy 1	3,603,909	(47,896)	0	3,556,013
Alpine Trail Required Mitigation/Permitting	66,711	(10,626)	0	56,085
<b>Parks and Marina Projects, General Fund</b>	<b>6,189,711</b>	<b>(1,283,904)</b>	<b>0</b>	<b>4,905,807</b>
New Maple Street Homeless Shelter Project Master Plan Design	143,406	13,635	(157,041)	0
<b>Human Services Projects, General Fund</b>	<b>143,406</b>	<b>13,635</b>	<b>(157,041)</b>	<b>0</b>
Countywide Graffiti Abatement Program	100,452	(353)	0	100,099
Countywide Strategic Energy Master Plan Project Development	2,662,384	(30,637)	(2,000,000)	631,747
East Palo Alto City Hall Improvements	8,839,749	(38,823)	0	8,800,926
Pescadero Creek Dredging-Reporting and Maintenance	180,493	(30,284)	0	150,209
Pescadero Creek Flooding Feasibility	0	286,233	(286,233)	0
Sand Hill Rd Bicycle Conflict Zones Striping	0	18,466	0	18,466
South San Francisco Renovations of Spruce St. Clinic	0	8,332	(8,332)	0
San Mateo Medical Center Replace 12 Fire Doors	29,416	(10,826)	0	18,590
Health Replace Nurse Call System Design	73,942	(4,669)	(60,000)	9,273
Scenic Drive Hazard Mitigation Project - 2017 Storm Event	754,662	(99,426)		655,236
COB2 Department of Public Works Security Barriers and Space Improvements	121,326	(11,586)	(109,740)	0
Princeton Yard-Above Ground Fuel Tank	365,843	(42,746)	0	323,097
Canyon Oaks ADA Improvements	0	71	(71)	0
EPA City Hall ADA Improvements	117,890	(71,732)	0	46,158
Safe Harbor Shelter ADA Improvements	80,973	0	0	80,973
Serenity House Install French Drain	347,489	(19,657)	0	327,832
Radio Shop Project at Chestnut & Grant Yard	4,274,858	(242,796)	0	4,032,062
Ag. Weights & Measures Bathroom Remodel at 728 Heller St, Redwood City	237,300	0	(237,300)	0
Human Resources 5th Floor Renovation	3,049,393	(22,009)	(3,000,000)	27,384
Agriculture, Weights, and Measures Project at Chestnut (Pine St.)	3,652,593	(31,212)	(1,500,000)	2,121,381
Controller's Office Reception Area Safety Upgrades	225,990	(21,083)	0	204,907
Conservation Easement at Butano Creek	30,838	(1,869)	0	28,969
Implementation of Facilities Maximo Project	700,000	0	0	700,000
Countywide Elevator Replacement RFP-Programming Phase	500,000	0	(325,000)	175,000

Project	FY 2020-21 Recommended	September Revisions Rollover	Other September Revisions	FY 2020-21 Adopted
Capital Project Development	641,609	(27,022)	200,000	814,587
Integrated Workplace Management System	586,234	(200,153)	0	386,081
Cordilleras Bathroom-Shower Improvements	16,776	0	(16,776)	0
Ag Weight & Measures Bldg Fence Install	0	0	0	0
SMMC Domestic & Fire Pipes Failure	0	0	0	0
Countywide Interior Lighting Upgrade	1,336,355	(53,075)	(450,000)	833,280
Countywide Electrical Specifications and Safety Compliance	43,022	0	0	43,022
Emergent Special Jobs-GF	355,388	0	0	355,388
Countywide Elevator Upgrades	1,000,000	0	(1,000,000)	0
Countywide ADA Improvements	1,000,000	0	(1,000,000)	0
Humidity Control & Sterilization Project (Surgery Unit)	0	0	0	0
Mirada Road Ped Bridge	0	0	1,500,000	1,500,000
CMO _County Center Improvements	0	0	0	0
MSCC Investigate Water Quality Related to Failures (Repair/Replacement)	0	0	0	0
HOJ Ground Floor Flood Repair	0	0	136,151	136,151
SMMC Isolation Monitor Replacement -Trauma Room	0	0	20,000	20,000
Bayfront Canal Drainage Improvement Project (Flood District County Commitment)	0	0	2,500,000	2,500,000
<b>Other County Projects, General Fund</b>	<b>31,324,975</b>	<b>(646,856)</b>	<b>(5,637,301)</b>	<b>25,040,818</b>
OFAS Service Charge	5	0	0	5
<b>OFAS Service Charges</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>5</b>
YSC Co-Gen/Central Plant Upgrade	287,795	0	(235,000)	52,795
Maguire Correctional Facility Replace Co-Generation with Tico Units	619,082	(1,976)	0	617,106
Hall Of Justice Ballistic Film Window Project	0	0	0	0
Youth Services Center Replace Artificial Turf (Football Field)	0	30,149	0	30,149
San Mateo Medical Center Eye Washer Project	69,483	(11,361)	0	58,122
Construction Services Replace Built Up Roof The Office	0	47,642	(47,642)	0
Human Services 2500 Middlefield Replace Roof Drain Pipe	0	20,340	(20,340)	0
South San Francisco 306 Spruce Mechanical Improvements	769,719	(134,370)	0	635,349
Nevin Health Clinic Replace Roof, Windows and Mechanical Components	1,868,100	(237,181)	(1,168,100)	462,819
Crimb Lab Replace Roof	279,478	(279,197)	0	281
Youth Services Center Replace Air Cooled Condenser	592,555	(3,847)	(588,708)	0
Hall of Justice Replace Indoor Air Handling Units -AC3 SF1 and SF2	259,900	(90)	0	259,810
Maguire Correctional Facility Cooling Tower CT1 Modernization	324,000	0	(324,000)	0
Maguire Correctional Facility Replace 2 Heat Pump Units	242,534	(962)	0	241,572
County Office Building One Boiler Flue Duct Replacement	0	128,451	0	128,451
Youth Services Center Replace Air Handling Unit	277,839	0	(220,839)	57,000
Youth Services Center Replace Fan Coil Unit	29,241	(802)	(28,439)	0
Youth Services Center Replace 2 Condenser Units and AHU Unit	352,251	0	(300,000)	52,251
SMMC Replace Air Compressor and Centrifugal Fan	889,967	(55,393)	0	834,574

Project	FY 2020-21 Recommended	September Revisions Rollover	Other September Revisions	FY 2020-21 Adopted
Hall of Justice Replace Failing Condenser	243,656	0	(243,656)	0
Hall of Justice Traction Elevators (Multiple) Elevator 3 and 7 Only	896,500	897	0	897,397
Hall of Justice Replace Carpet in the Board Chambers	0	274,350	0	274,350
Replace ATS Switch Gear at Maguire Correctional Facility	466,095	(1,212)	(464,883)	0
SMMC Replace Smoke Detector & Fire Alarm Upgrade	148,810	(31,837)	0	116,973
Countywide Survey Update - New FCIS Projects Developemnt	60,000	0	0	60,000
Facilities Projects Warranty and Close-out	42,732	(4,341)	0	38,391
Construction Services Bldg B Replace Built Up Roof	0	4,143	0	4,143
Maguire Correctional Facility Replace Air Handling Unit and Fans	0	75,250	0	75,250
Canyon Oaks Prep and Paint Stucco Exterior Surface Throughout	0	0	0	0
Central Library Replace Built Up Roof and Uninsulated Standing Seam	0	38,511	0	38,511
Central Library Replace Water Closet Compartment	11,521	0	0	11,521
County Office Building One Prepare & Paint Metal Siding (Penthouse)	268	0	0	268
County Office Building One Replace Steel Exterior Door (Penthouse)	16,458	(6,823)	0	9,635
County Office Building Two Prepare & Paint Metal Roof	0	0	0	0
County Office Building Two Sandblast & Epoxy Paint Structural Steel At Roof	1	0	(1)	0
Election Registration Improvements-California Mandated (Ceiling Insulation & Conduit Replace or Install New)	2,671,077	(121,102)	(2,000,000)	549,975
Hall Of Justice South Entrance Restoration	629,183	(417,625)	0	211,558
Human Services Agency Replace Modified Bituminous Roofing	0	0	0	0
Pescadero Yard Fuel Tank Replacement	0	0	0	0
YSC Co-Gen/Central Plant Upgrade	0	65,918	0	65,918
FCIS Building Assessments and Repairs (Name change)	1,800,482	0	(360,000)	1,440,482
COB 1 Replace Elastomeric Roof Coating	138,028	0	(138,028)	0
Hall of Justice Replace Cooling Tower Condenser CWP1	114,921	0	(114,921)	0
County Center Parking Garage Prepare and Paint Interior	0	0	0	0
Human Services 2500 Middlefield Prepare and Paint Exterior	110,618	0	(110,618)	0
Construction Services Paint Interior and Exterior	50,850	0	(50,850)	0
SMMC Replace Carpet Various Locations	149,117	0	(149,117)	0
Cordilleras Center Seal Coat Asphalt Surface	0	0	0	0
County Center Parking Garage Replace Existing Lighting Controls	169,500	0	(169,500)	0
SMMC Replace Built-Up Roof (FCIS location)	76,968	0	(76,968)	0
San Mateo Medical Center Exterior Masonry Corrective Deficiencies	801,360	0	(801,360)	0
Hall of Justice Replace 12x12 stapled or cemented mineral fiber acoustic ceiling tiles	0	0	0	0
San Mateo Medical Center Outpatient Rotunda Restroom improvement 1st and 2nd Floor	450,000	0	0	450,000
Humidity Control & Sterilization Project (Surgery Unit)	800,000	0	0	800,000
YSC Repair Heating /Hot Chilled Water Line	0	0	123,607	123,607
Serenity House Repair Sewer Line	0	0	48,607	48,607
Hall of Justice Basement Office Room HVAC, Plumbing, Abatement, Electrical Improvements	0	0	360,000	360,000
<b>FCIS Projects</b>	<b>16,710,089</b>	<b>(622,468)</b>	<b>(7,080,756)</b>	<b>9,006,865</b>

Project	FY 2020-21 Recommended	September Revisions Rollover	Other September Revisions	FY 2020-21 Adopted
Parallel Trail Creation Hwy 1	10,155	(4,493)	0	5,662
Parallel Trail Creation Hwy 1	670,290	529,290	0	1,199,580
<b>Parks Projects, Measure K</b>	<b>680,445</b>	<b>524,797</b>	<b>0</b>	<b>1,205,242</b>
CSA-7 Infra-structure Replacement	2,587,130	(145,582)	0	2,441,548
Flooding in North Fair Oaks-Hire Consultant to study possible solutions	182,557	0	0	182,557
Pescadero Alternate Water Source Evaluation (CSA-11)	100,000	0	0	100,000
Pescadero (CSA-11) Aquifer Study	32,400	0	0	32,400
CSA11 Waterline to Pescadero Fire Station & Pescadero High School	650,000	(4,681)	0	645,319
<b>Other County Projects, Measure K</b>	<b>3,552,087</b>	<b>(150,263)</b>	<b>0</b>	<b>3,401,824</b>
Memorial Park Waste Water Treatment Plant & Collection System	520,000	0	140,000	660,000
Coyote Point Water Distribution & Fire Suppression	400,869	(209,125)	0	191,744
Tunitas Creek Beach Improvement Project	2,992,785	(2,243)	(2,790,542)	200,000
Memorial Park Homestead Trail Bridge, San Pedro Valley Walnut Bridge and Visitor Center Bridge - Feasibility Study on Replacement Options	200,000	0	0	200,000
Huddart Park Water System Upgrade Project	200,000	0	0	200,000
Flood Park Review of Plans & Specs	1,250,000	0	(1,050,000)	200,000
Coyote Point Eastern Promenade	8,613,075	(54,876)	(592,567)	7,965,632
<b>Parks and Marina Projects, Parks Acquisition Fund</b>	<b>14,176,729</b>	<b>(266,244)</b>	<b>(4,293,109)</b>	<b>9,617,376</b>
2014 MSCC Bond Administration Program	25,462	(19,078)	0	6,384
Maple Street Correctional Center Photovoltaic System	1,499,391	0	0	1,499,391
Maple Street Correctional Center Repairs (CMO)	950,200	(45,035)	0	905,165
<b>Criminal Justice Projects, Bond</b>	<b>2,475,053</b>	<b>(64,113)</b>	<b>0</b>	<b>2,410,940</b>
Skylonda 2013 Series A Bond Administration	42,422	0	0	42,422
<b>Capital Projects Bond Proceeds</b>	<b>542,422</b>	<b>0</b>	<b>387,559</b>	<b>929,981</b>
General Bond Program Administration	323,571	(86,051)	112,480	350,000
<b>Other County Project Bond Proceed</b>	<b>323,571</b>	<b>(86,051)</b>	<b>112,480</b>	<b>350,000</b>
SMMC Replace Boiler 1-6 (Compliance Issue) Phase 2	573,041	(42,558)	0	530,483
Children's Receiving Home Emergency Generator	82,963	101,296	(184,259)	0
Countywide Fire Alarm Upgrade Phase 1 (Design, Programming & Survey)	463,576	(22,568)	0	441,008
Hall Of Justice Replace Epoxy Flooring in Mechanical Room	1	0	(1)	0
Hall Of Justice Commissioning of the Air Handlers and Smoke Control Reprogramming	210,235	(74,849)	0	135,386
Hall Of Justice Ballistic Film Window Project	0	37	26,000	26,037
Youth Services Center Replace Artificial Turf (Football Field)	0	10,733	100	10,833
HOJ, COB2 & Maguire (Inspection & Testing) Fire Damper Inspection & Replacement	161,435	(12,985)	0	148,450
COB 1 Paint Exterior	0	452	(452)	0
HOJ Replace Generator	183,277	0	0	183,277
Elections Registration Replace Insulation	0	1,316	(1,316)	0
Construction Services Mill Asphalt	154,707	0	0	154,707
Motor Pool Construction Services Mill Asphalt Pavement	190,369	0	0	190,369
Daytop Drug Treatment Center Seal Coat Asphalt	0	10,751	0	10,751

Project	FY 2020-21 Recommended	September Revisions Rollover	Other September Revisions	FY 2020-21 Adopted
Old Courthouse Roof & Improvements	0	0	0	0
SMMC Install Nurse Call System (Board Requested project 2017)	1,430,000	0	0	1,430,000
SMMC Fire Water Line Upgrade	2,000,000	0	0	2,000,000
<b>88370 Total - Other County Projects, Facility Surcharge</b>	<b>5,449,604</b>	<b>(28,375)</b>	<b>(159,928)</b>	<b>5,261,301</b>
San Mateo Medical Center Integrated Behavioral Health Therapy Room Redesign	366,421	(63,358)	0	303,063
San Mateo Medical Center SPD Equipment Replacement/Upgrade	1,269,796	(69,801)	0	1,199,995
San Mateo Medical Center Endo Scope Washer Replacement	869,758	(27,800)	0	841,958
Coyote Point Water Distribution & Fire Suppression	0	0	0	0
Coyote Point Water Distribution & Fire Suppression	0	0	0	0
Crystal Springs Fencing Projects (Measure K)	54,808	(45,295)	0	9,513
Parkwide Asphalt Paving (Measure K)	2,025,062	(447,506)	0	1,577,556
Human Services Agency - Safe Harbor Shelter Renovation	75,508	(71,067)	0	4,441
Canyon Oaks Youth Center - Residential Chart Room	0	15,050	0	15,050
San Mateo Medical Center MRI Project Design and Install	3,224,486	0	0	3,224,486
San Mateo Medical Center Compounding Pharmacy Hood	237,194	0	0	237,194
San Mateo Medical Center Prevent Self Harm and Ligature Project	5,812,000	(60,098)	0	5,751,902
Safe Harbor Homeless Shelter Expansion Project	1,346,951	(161,825)	0	1,185,126
Cassia House Kitchen Improvements	77,842	(42,813)	0	35,029
SSF Foster Youth Housing Renovations @ Orange & Grand Ave	711,178	(570,661)	0	140,517
Old Guadalupe Trail	33,544	(12,917)	(2,240)	18,387
YSC Juvenile Hall Restroom Renovation	190,901	(163,515)	0	27,386
Camp Kemp - Replace Kitchen Countertops	25,000	0	0	25,000
San Mateo Medical Center - Automated Dispensing Cabinet (ADC) Upgrade	753,986	0	0	753,986
San Mateo Medical Center Outpatient Pharmacy Automation (Robot) IT PROJECT	751,072	0	0	751,072
San Mateo Medical Center Outpatient Rotunda Restroom improvement 1st and 2nd Floor	0	0	0	0
Bollards for San Mateo Medical Center and Clinics	63,723	0	0	63,723
San Mateo Medical Center Respiratory New Location	504,529	0	0	504,529
Probation Lobby Improvements (Juvenile Hall)	35,124	0	0	35,124
Central Library Kitchen and Restroom Remodel	207,416	0	0	207,416
Central Library Replace Windows	180,224	0	0	180,224
San Mateo Medical Center Front Desk Remodels- 2 Clinics	459,012	0	0	459,012
Child Support Remodel	0	0	0	0
Station 17 Interim Office/Housing Trailer	0	0	392,805	392,805
Women's Jail Demolition	0	0	1,750,000	1,750,000
<b>Other County Projects, Other Funding</b>	<b>19,275,535</b>	<b>(1,721,606)</b>	<b>2,140,565</b>	<b>19,694,494</b>
Countywide Elevator Upgrades	0	0	1,000,000	1,000,000
Countywide ADA Improvements	0	0	1,000,000	1,000,000
COB 1 Replace Elastomeric Roof Coating	0	0	138,028	138,028
Hall of Justice Replace Cooling Tower Condenser CWP1	0	0	114,921	114,921

Project	FY 2020-21 Recommended	September Revisions Rollover	Other September Revisions	FY 2020-21 Adopted
Human Services 2500 Middlefield Prepare and Paint Exterior	0	0	110,618	110,618
Construction Services Paint Interior and Exterior	0	0	50,850	50,850
SMMC Replace Carpet Various Locations	0	0	149,117	149,117
County Center Parking Garage Replace Existing Lighting Controls	0	0	169,500	169,500
SMMC Replace Built-Up Roof (FCIS location)	0	0	76,968	76,968
<b>Reserve Funded Infrastructure</b>	<b>0</b>	<b>0</b>	<b>2,810,002</b>	<b>2,810,002</b>
<b>DPW Total</b>	<b>110,464,103</b>	<b>(5,056,399)</b>	<b>(12,039,123)</b>	<b>93,368,581</b>

Project Development Unit Projects				
Skylonda Fire Station	500,000	387,559	0	887,559
PSC Regional Ops Ctr (ROC)	500,000	5,206,312	0	5,706,312
Pescadero Fire Station (Planning)	8,000,000	1,355,135	(6,000,000)	3,355,135
Animal Shelter	1,500,000	1,452,032	0	2,952,032
Parking Structure 2	20,000,000	19,457,260	0	39,457,260
Cordilleras Replacement	7,500,000	0	0	7,500,000
County Office Building 3	50,000,000	7,440,291	0	57,440,291
Lathrop House	0	0	398,011	398,011
San Mateo Medical Ctr (Gen Fund)	1,200,000	1,688,946	0	2,888,946
South San Francisco	3,000,000	0	(800,000)	2,200,000
Morgue	0	0	25,000,000	25,000,000
Stack Parking / Shuttle	1,000,000	0	3,383,773	4,383,773
Maple Street Homeless Shelter	0	0	10,000,000	10,000,000
Women's Jail Demolition	0	0	1,750,000	1,750,000
<b>PDU Total</b>	<b>93,200,000</b>	<b>36,987,535</b>	<b>33,731,784</b>	<b>163,919,319</b>

Parks Projects (Projects with * are managed by DPW and budget amounts are also included in DPW list)				
Alambique Trail Repairs	0	92,119	0	92,119
Construction Consulting Services Contract	0	100,000	0	100,000
Coyote Point Park Eastern Promenade*	1,930,095	5,793,732	328,530	8,052,357
Coyote Point Park Water Distribution System*	0	0	191,744	191,744
Feasibility Study for Bridges*	0	200,000	0	200,000
Fire Road Improvements	0	169,301	0	169,301
Flood Park Improvements	14,000,000	1,261,770	0	15,261,770
Homestead Bridge Replacement	100,000	0	0	100,000
Huddart Richard Road Repairs	0	92,217	0	92,217
Huddart Water Lines and Supply	250,000	500,000	0	750,000
Memorial Park Facility Improvements	4,187,684	947,376	0	5,135,060
Memorial Park Waste Water Collection	0	520,000	140,000	660,000
Memorial Park Wastewater Treatment Plant and Collection System	1,000,000	1,431,216	139,197	2,570,413

Project	FY 2020-21 Recommended	September Revisions Rollover	Other September Revisions	FY 2020-21 Adopted
Memorial Park Water Line Replacement Project	0	1,053,848	0	1,053,848
Memorial Sewer Road Paving	0	200,000	0	200,000
New Ranger Housing	0	453,636	0	453,636
Old Guadalupe Trail Reno	0	18,387	0	18,387
Parkwide Asphalt Paving	1,400,000	177,556	0	1,577,556
Pescadero Old Haul Rd Repair	0	2,060,839	0	2,060,839
Pump Track	0	0	250,000	250,000
Ralston Trail Paving	0	10,000	0	10,000
Ranger Residences	300,000	382,525	0	682,525
Sam McDonald Visitor's Center Renovation	0	180,000	0	180,000
San Pedro Valley Visitor's Center Bridge Replacement	100,000	0	0	100,000
San Pedro Valley Walnut Bridge Replacement	100,000	0	0	100,000
Sanchez Adobe	0	3,689	0	3,689
Sanchez Adobe Renovation	0	719,003	0	719,003
Sanchez Adobe Renovation ADA Pathways	0	0	30,000	30,000
Sanchez Adobe Renovation Landscaping	0	0	40,000	40,000
Tunitas Creek Beach	1,650,000	1,224,837	0	2,874,837
<b>Parks Total</b>	<b>25,017,779</b>	<b>17,592,049</b>	<b>1,119,471</b>	<b>43,729,299</b>
<b>Capital Projects Total</b>	<b>228,681,882</b>	<b>49,523,185</b>	<b>22,812,132</b>	<b>301,017,199</b>